

Burlington County Community Development Program
General Advisory Committee

June 12, 2025 @ 3:00 PM

1. Call to order – Open Public Meetings Act
The meeting was called to order at 3:00 PM by Jennifer Hiros, Community Development and Housing Division Head. Jennifer Hiros stated that the meeting complies with the Open Public Meetings Act. The meeting was opened for public comment. No members of the public were present, and since no comments were made, Jennifer Hiros closed the public comment.
2. Roll Call
3. Approval of May 8, 2025, Meeting Minutes
Paula Kosko moved to approve the May 8, 2025, meeting minutes and Bill Harris seconded. **Motion carried.**
4. Spotlight Presentation:
 - a. Food Bank of South Jersey – Lavinia Awosanya
The Food Bank of SJ serves Burlington, Camden, Gloucester, and Salem counties by distributing safe and healthy food, as well as providing nutrition and wellness courses. In Burlington County, 42,550 residents are considered food insecure, and 55% of food-insecure households do not receive the Supplemental Nutrition Assistance Program (SNAP). Through the 2024 Community Development Block Grant, the Food Bank of South Jersey assisted an average of 6,626 residents in Burlington County per month. The Food Bank of SJ partners with 49 community organizations in Burlington County. Direct service programs offered by the Food Bank include:
 - mobile/pop-up distributions
 - weekend meal packs
 - after-school snack pack
 - school pantries
5. Reports:
 - a. Community Development and Housing – Jennifer Hiros
Jennifer Hiros stated that the Division of Community Development and Housing has received funding from HUD, including \$1,594,333 for the Community Development Block Grant and \$838,704 for the HOME Entitlement Program.
The Division of Community Development and Housing is finalizing the 5-year Consolidated Annual Plan and the 2025 Annual Plan, which are scheduled for submission to HUD in August 2025.
 - b. HOME - Myasia Lopez - No report
 - c. Finance – No report

d. Continuum of Care – Vicki Conaway - No report

6. Action Items: There were no action items.
7. Discussion:
Bill Harris stated that the HVAC permit changes have been approved and will be available on June 12th or June 13th, 2025.
Burlington City will hold a groundbreaking ceremony at William Allen School on Monday, August 4, 2025, at 1:30 PM on Mitchell Avenue, Burlington City, NJ.

There was no additional discussion.

7. Adjournment
The meeting was adjourned at 3:20 PM.

Respectfully submitted

Patricia Lake

pL/LH/JHL

