

Burlington County Community Development Program  
General Advisory Committee  
Election of Officers  
February 13, 2025 @ 3:00 PM

1. Call to order – Open Public Meetings Act  
The meeting was called to order at 3:04 PM by Jennifer Hiros, Community Development and Housing, Division Head. Jennifer Hiros stated that the meeting follows the Open Public Meetings Act. The meeting was opened for public comment. No members of the public were present, and hearing no comment, Jennifer Hiros closed the public comment portion.
2. Roll Call  
An attendance sheet was used for sign-in. Introductions were made around the room.
3. Spotlight Presentation:
  - a. Burlington City – Bill Harris  
With the use of FY2024 Community Development Block funding, leveraged with other federal grants, Burlington City is restoring the historic William Allen School, located on Mitchell Street, for use as a community center. Restoration will take place on the interior walls, ceilings, and doors, and floors. Upgrades to the plumbing, HVAC, and electrical systems will also take place. Burlington City is scheduled to receive bids on February 13, 2025.
  - b. Medford Township – Angela Sforza  
Cranberry Hall Senior Center water intrusion issues will be addressed by infilling an existing stairwell, re-grading the landscape away from the building, removing retaining walls, and replacing them with new vegetation. Water abatement will create a dry basement storage area. Bids are scheduled to be received on February 19, 2025, and the award date is March 9, 2025. Construction is slated to begin on March 22, 2025, with a completion date of May 22, 2025.
4. Reports:
  - a. Community Development and Housing – Linda Horner  
All fiscal year 2023 Community Development Block Grant projects are completed and billed out, and grantees have been reimbursed. FY 2024 Community Development Block Grant projects are underway.  
  
Robert Burton stated that the Division of Community Development and Housing recently completed several projects through the Home Improvement Loan Program in Burlington City. Additionally, through the First-Time Home Buyer Program, a Burlington County resident is scheduled to close on their home on February 27, 2025.
  - b. HOME – Myasia Lopez

The Division of Community Development and Housing is currently drafting the American Rescue Plan (ARP) for Non-congregate Shelter and HOME ARP supportive services to combat homelessness for release in the spring. 2024 HOME annual monitoring and site inspections continue.

c. Finance – Jennifer Hiros

Currently, the Division of Community Development and Housing has spent 1.68% of the 2024 Community Development Block Grant allotment, positioning it to meet the 1.5% benchmark by May 2025. Municipalities and agencies are expected to bill monthly.

d. Continuum of Care – Jennifer Hiros

Social Services for the Homeless agencies will be receiving their grant agreements and purchase orders shortly. All agencies must report to the Homeless Information System (HMIS) to participate in the Notice of Funding Opportunity (NOFO).

5. Nomination of Chairperson of the General Advisory Committee:

a. Nomination of Chairperson of the General Advisory Committee:  
Megan LoBue, representing the Food Bank of SJ, volunteered as Chairperson.

b. Nomination of Vice Chairperson of the General Advisory Committee:  
Paula Kosko, representing Hainesport Township, remained as Vice Chairperson.

c. Nomination and election of Executive Committee:

i. **Nine Municipal representatives:**

Paula Kosko – Hainesport Township

Susan Danson – Maple Shade Township

Designee: Alaimo Group- Rick Alaimo

Beverly Russell – Delanco Township

Scott Hatfield – Burlington Township

Daniel Hornickel – Medford Township

Designee: Environmental Resolutions - Paul Dezi

Bobbie Quinn – Lumberton Township

Designee: Environmental Resolutions - Paul Dezi

Tom Pullion – Edgewater Park Township

Designee: Environmental Resolutions - Paul Dezi

Sherrod Jones – Westampton Township

Meredith Riculfy – Mt. Laurel Township

Designee: Alaimo Group- William Long

ii. **Four appointed representatives:**

Darlene Trappier

Danielle Scoleri

Kevin Dowd

5. Adjournment  
The meeting was adjourned at 4:00 PM.

Respectfully submitted

*Patricia Lake*

PL/JLH