

General Advisory Committee of the
Burlington County Community Development Program
December 12, 2024, Meeting @ 3:00 PM

Present: Susan Jackson, representing New Hanover Township, William Long, representing Mt. Laurel Township, Susan Danson, representing Maple Shade Township, Sara Cannon-Moye, Edgewater Park Township, Kevin Gauntt, representing Cinnaminson Township, Ally Schmidt, representing Literacy NJ, Kevin Rijs, representing Evesham Township, Beverly Russell, representing Delanco Township, Janice Lohr, representing Delanco Township, Gina Adams, representing Burlington Community Action Partnership (BCAP), Paul Dezi, representing Edgewater Park, Medford Township, and Lumberton Township, Joe Barbadoro, representing RVE, Paula Kosko, representing Hainesport Township, Gary Catrambone, representing Delran Township, Elianne Daou, Triad Associates, Malika Morris, Human Services, Jennifer Hiros, Linda Horner, Monica Rego, Patricia Lake, The Division of Community Development and Housing.

1. Call to order – Open Public Meetings Act
The meeting was called to order at 3:01 PM by Jennifer Hiros. Jennifer Hiros stated the meeting follows the Open Public Meetings Act. The meeting was opened for public comment. No members of the public were present, and hearing no comment, Jennifer Hiros closed the public comment portion.
2. Roll Call
3. Approval of October 10, 2024, Meeting Minutes
Gary Catrambone moved to approve the October 10, 2024, meeting minutes, and Gina Adams seconded. The **motion carried**.
4. Spotlight Presentation:
 - a. Jennifer Hiros, Division Head
 1. 2025-2029 Consolidated Plan
The Division of Community Development and Housing has begun preparations for the 2025-2029 Consolidated Plan, also known as the 5-year Strategic Plan. The Division of Community Development and Housing in conjunction with Triad Associates created a community needs survey available on SurveyMonkey www.surveymonkey.com/r/NBRMZ73, via QR code appearing on our flyer, and the Community Development & Housing website www.co.burlington.nj.us/257/Community-Development-Housing. This survey will be shared with, municipalities, agencies, and anywhere the public can access. Focus groups will be conducted with community leaders and stakeholders to discuss housing, homelessness, and social services. Two public hearings will also take place during the planning process of the 2025-2029 Consolidated Plan.

2. 2025 Annual Action Plan

The 2025 Pre-application Guide Package is available. Two technical assistance meetings were held to answer questions about completing the application and discuss proposed application projects.

5. Action Items – There were no action items.
6. Closed Session – A closed session was not held.
7. Discussion
Gary Catrambone stated Delran Township is going through a transition at this time and is unclear if Delran Township will be submitting a 2025 CDBG application.

The meeting adjourned at 3:08 P.M.

Respectfully submitted,

Patricia Lake

JH/LH/pl