

HOME Investment Partnerships Program
November 8, 2023, Meeting @ 2:00 PM

Present: Cynthia Ferguson, representing Burlington County Community Action Partnership (BCCAP), Jillian Phinnesse, representing Pennrose Properties, Kate Murray, representing Mission First Housing Group, Dawne Belfone, representing Affordable Homes Group, Kent Pipes, representing Affordable Homes Group, Eileen Wirth, representing MEND, Arielle Levin, representing Florence Housing Authority, Jessica Hullins, representing Habitat for Humanity SCNJ, Sidni Robillard, representing MEND, Springside School Senior Residence, Alex Cordaro, representing Walters Group, Gina Adams representing BCCAP, Confidence Davis, representing BCCAP, Antonio Walker, representing Zurbrugg Mansion, Terri Constantine, representing MEND/Duffy School, Bob Wright, Malamut & Associates, Monica Rego, Patricia Lake, Division of Community Development and Housing

1. Call to order – Open Public Meetings Act
The meeting was called to order at 2:01 PM by Monica Rego. Monica Rego stated the meeting follows the Open Public Meetings Act. The meeting was opened for public comment. No members of the public were present, and hearing no comment, Monica Rego closed the public comment portion.
2. Roll Call
3. Approval of October 11, 2023 minutes.
The October 11, 2023, minutes were moved to approve by Gina Adams, seconded by Cynthia Ferguson. **Motion approved.**
4. Reports:
 - a) HOME
Monica Rego stated the Division of Community Development and Housing is in the final approval process for the following:
 - 2023 Monitoring
 - Upcoming application announcements
 - Notices and letters for current projects with 1% interest agreements. Once approved, letters will be sent accordingly.
5. Action Items
 - a) Quarterly meeting dates for 2024
 - i) February 2024
 - ii) May 2024
 - iii) August 2024
 - iv) November 2024

Monica Rego proposed the motion for the 2024 HOME Improvement Partnerships Meetings schedule.

The HOME Improvement Partnerships 2024 meeting schedule was moved to approve by Eileen Wirth, and seconded by Terri Constantine.

Motion approved.

6. Closed Session – A closed session was not held.
7. Discussion
Kent Pipes inquired about the process of having loans renewed for an additional 15-year affordability period. Monica Rego stated a written request must be submitted to the Division of Community Development and Housing along with a copy of your loan agreement referencing your request.

There was no further discussion.

The meeting adjourned at 2:08 P.M.

Respectfully submitted,

Patricia Lake
MR/PL/JLH