

**BURLINGTON COUNTY  
COMMUNITY DEVELOPMENT  
BLOCK GRANT PROGRAM  
HOME INVESTMENTS  
PARTNERSHIP PROGRAM**



**2023 ANNUAL PLAN**

Annual Action Plan  
2023

1

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

Spanning 820 square miles from the Delaware River to the Great Bay of the Atlantic Coast, Burlington County is the largest of New Jersey's 21 counties. The county neighbors metropolitan Philadelphia and is home to Joint Base McGuire-Dix-Lakehurst, the nation's only tri-service military installation. It consists of 40 municipalities, including several historic towns along the Delaware River, bedroom suburbs, and rural towns with large quantities of farmland or environmentally sensitive Pinelands Forest.

According to the official U.S. Census count, 461,860 people resided in Burlington County in 2022, an increase of just over 13,000 residents compared to the 448,734 counted in 2010. Approximately 64% of the county's population was White, 16% Black, and 9% Hispanic, according to the Census Bureau.

Burlington County has also experienced significant economic growth and development. In 2021, building permits were issued for nearly 7 million square feet of new construction and the number of employed workers living in the county was projected to grow to 222,400 by 2024, up from 208,900 in 2014.

The county is also a statewide and national leader in land preservation, with more than 62,000 acres of farmland preserved within the county, along with more than 1,000 acres of developed parkland.

The County's Annual Plan responds to national goals established by the U.S. Department of Housing and Urban Development (HUD):

- Provide decent housing
- Establishing and maintaining a suitable living environment; and
- Expanding economic opportunities for moderate-, low- and extremely-low-income residents.

The Annual Plan is intended to coordinate the County's Community Development activities with those of other public agencies, private non-profit affordable housing providers, and non-housing providers and establishes a unified, coordinated vision for Community Development actions for the next five years.

### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Plan outlines major priority needs to be based on the Needs Assessment and Market Analysis. These include:

- Public Facilities and Improvements-support the use of Community Development Block Grant (CDBG) funding for public facilities and improvements. This includes but is not limited to road improvements, removal of architectural barriers at public facilities, and water/sewer improvements.
- Public Services-Non-homeless and Homeless-Support the use of CDBG Public Service funds for activities that benefit and address housing, homelessness, and homeless prevention, transportation for seniors and disabled, and supportive services that provide long-term, meaningful change for their participants through education and training.
- Housing Rehabilitation and Emergency Assistance-Provide housing rehabilitation assistance for low-income homeowners living in substandard housing and provide assistance that addresses emergency housing issues affecting immediate health and safety for low/moderate-income homeowners.
- Affordable Housing-Increase and improve housing affordability by developing or rehabilitating new rental and homeowner affordable housing and assistance to first-time homebuyers.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Burlington County Community Development establishes its goals and activities to address identified community needs and gaps in services as established during its citizen participation and local consultation process. Activities and projects which are consistent with the goals and objectives of the Consolidated Plan are chosen according to community needs and along with an evaluation of past performance and implementation capacity of grant/loan recipients.

Burlington County Community Development annually publishes a Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER evaluates and provides details on the prior year's performance and the Five-Year Consolidated Plan. For the most part, Burlington County has been successful at meeting its stated goals and objectives.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Burlington County follows the Citizens Participation Plan's goals and the elected General Advisory Board's governance. In accordance with the Citizens Participation Plan, the community is involved in the process as outlined in the County's and HUD's policy.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no comments received by the public.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

There were no comments received by the public.

**7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BURLINGTON COUNTY	Community Development and Housing
HOME Administrator	BURLINGTON COUNTY	Community Development and Housing

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Burlington County conducted consultation as part of planning in different venues where citizens representing the public, municipal officials, nonprofit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care (CoC) could assist in preparing this plan. This was a different process due to the ongoing concerns of some, and the hybrid work schedules surrounding Covid-19 adjustments were made to encourage participation. Meeting turnout and participation were high. Any meetings directly related to this plan were scheduled in person.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The County of Burlington is committed to addressing homeless citizens' needs concerning both physical and mental/behavioral health needs. Burlington County staff from the Human Services Department, including the Division of Community Development and Housing, has taken the lead in Burlington County's Continuum of Care. The CoC facilitates the process and directs planning and policy issues impacting the homeless population. Burlington County also assists local applicants in developing applications for HUD McKinney-Vento Notice of Funds Opportunity (NOFO) for programming designed to serve the homeless and special needs populations within Burlington County. The CoC is comprised of public and assisted housing providers, and private and governmental health, mental health, and service agencies providing services in Burlington County. This collaboration enables Burlington County to provide human services to the homeless and identify and address gaps in the County's services. The Human Services Department works with over 20 providers through the CoC and consolidated planning process.

Current and recent initiatives include:

1. An ongoing assessment of the Homeless Management Information System (HMIS) to improve electronic and data monitoring by tracking and monitoring performance and enhancing access to HMIS.
2. More structured collaboration with mental health planning partners, mental health boards, residential health care facilities, and transportation assessments.
3. System-wide coordination includes Veterans Services coordination, restructuring of CoC into a performance management and oversight group, and exploration of regional coordination and integration opportunities.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Coordination of Burlington County's homeless strategy is coordinated through the CoC. It is made up of several private nonprofit organizations that directly contract with HUD for Continuum of Care funding. The agencies that make up the Continuum work as part of the CoC, which has made considerable gains over the past year in its advocacy toward developing a network system to prevent institutional discharge of persons resulting in homelessness.

Burlington County has a Housing HUB that is a one-stop for homeless housing needs to be assessed and addressed. This office has experienced case managers working in collaboration with our local Board of Social Services, the State of N.J. Social Services for the Homeless funded agency providers, the Continuum of Care and HEARTH Act methodology for tracking persons quickly to permanent housing, and working within the HMIS and Coordinated Entry system of delivery services.

Legacy Treatment Services addresses the special needs of youth in the state foster care system who need specialized behavioral residential services and those youth who are "aging out" of the foster care system. Legacy also provides clinical case management services specifically for mentally ill or imminently homeless individuals. Legacy, Oaks Integrated Care, and Catholic Charities Delaware House provide supportive housing, enhanced supportive housing, and medically enhanced supportive housing services for individuals ready for discharge from state psychiatric hospitals. Oaks Integrated Care also provides Intensive Case Management for all consumers discharged from the State, county, and psychiatric short-term care facilities in Burlington County. Psychiatric screening outreach staff go to the jails weekly to screen inmates for eligibility for community-based mental health services and housing opportunities to prevent homelessness, relapse of substance abuse, disruption of mental health services, increase in psychiatric symptoms, and criminal recidivism.

NJ211 provides a 24-hour telephone referral service linking callers with any needed service after hours and on weekends.

Special outreach linkages have been established by agencies that serve special needs populations among the homeless. CoC staff works collaboratively with the Mental Health Board, the Board of Social Services, and applicant agencies to ensure that resources are available for individuals discharged from local area hospitals.

To end homelessness and reduce the use of hotel/motel placements for emergency shelter services, Emergency Shelters will be located throughout the county to serve specific target populations and serve as a "front door" to the homeless delivery system.

Vendors have been identified to provide and improve sheltering options that track quickly to permanent housing and will be instrumental in providing intensive case management services and be responsible for the development of self-sufficiency plans, quick transition to permanent housing, job training support, improved access to disabilities benefits and income growth.

Coordination with the homeless service providers and Work First staff will divert new applicants and increase diversion to training programs and on-the-job training opportunities. Veteran Services work with veterans and their families to identify V.A. benefits and additional public benefits opportunities such as housing counseling, health care, child care, education, legal, transportation, financial planning, daily living services, and temporary financial assistance.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Burlington County does not receive direct ESG or ESG-CV funding. However, the State of New Jersey Department of Community Affairs (DCA) is the ESG recipient covering the CoC region. DCA hosts conference calls and provides an opportunity for community stakeholders to submit written comments related to their ESG funds to submit a letter of support from the CoC as evidence that the project is in line with local policies and system priorities. The CoC reviews all requests for letters of support, and the committee votes on those requests. ESG projects funded through DCA are included in the local evaluation of system performance and are subject to the HMIS data quality reviews conducted locally. The Community Development Office, responsible for putting together the Consolidated Plan, currently serves as the CoC Lead Agency and coordinates CoC planning efforts as well as Point in Time (PIT) and Housing Inventory Count (HIC) information, which is included in the Consolidated Plan as applicable and shared with Consolidated Plan jurisdictions for inclusion in their plan.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIE, DIOCESE OF TRENTON, NJ - PROVIDENCE HOUSE
	<b>Agency/Group/Organization Type</b>	Housing Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy Victims of Domestic Violence
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	On-going work in the Continuum of Care. A broader understanding of the needs of domestic violence victims and the needs expected to lead to joint participation in a rapid re-housing program and create more significant housing opportunities.
2	<b>Agency/Group/Organization</b>	Burlington County Board of Social Services
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-homeless Local County Welfare Agency
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization was consulted through CoC discussions and committee meetings in needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to create a new homeless strategy focused on rapid re-housing.

3	<b>Agency/Group/Organization</b>	Burlington County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization was consulted through group discussions and homeless strategies relating to those facing homelessness. A broader understanding of those needs is expected to create greater housing opportunities and better coordination of services and strategies.

**Identify any Agency Types not consulted and provide rationale for not consulting**

During the continued hybrid work schedules put in place during the Covid-19 pandemic, non-in-person schedules, and remote work schedules, most of the outreach was done during our Continuum of Care meetings and advisory meeting workgroups. Our General Advisory Committee and Burlington County Coalition Serving the Homeless have a significant representation of public, private, and citizens. At each meeting, the Office of Community Development and Housing had an agenda slot to discuss planning and serving needs for the upcoming 2023 plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	Department of Human Services Division of Community Development and Housing	Homelessness prevention and rapid re-housing goals, strategies, and actions to be taken

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The principal organization for planning and programmatic consultations is the Community Development General Advisory Committee. This 60-member citizens' advisory committee was established at the inception of Burlington County's CDBG Program in 1977 to study the County's housing and community development needs, develop program priorities and recommend activities for funding. The Advisory Committee has a broad base of expertise and comprehensively represents community interests. Representation on the Committee includes:

- Mayor/official from each municipality
- Realtors and housing industry representatives
- Burlington County Office on Aging
- Labor Unions
- County Department of Health
- Community Action Program
- County Work Force Investment Board
- Banks and Mortgage companies
- County Jobs Training Program
- Environmental community
- County Planning Board
- Municipal Managers
- Five (5) Citizens-at-Large
- Joint Base McGuire-Dix-Lakehurst

The Advisory Committee holds a series of meetings on an annual schedule to consider the Consolidated Plan components and the Annual Action Plan and make recommendations to the Burlington County Board of County Commissioners. This body collaborates with the CoC and all of its noted members.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

To engage the public at large in the consultation process, County-sponsored public hearings were conducted. To allow the opportunity to be accessible to the greatest number of people, the draft plan was placed on the County’s website with a desk copy available for review at the Department of Human Services. Two virtual public hearings (April 17, 2023, and May 4, 2023) were held during the 30-day public comment period. A notice of the Plan’s availability for review and comment, including a summary of the Plan and specified locations where it could be reviewed, was published in the *Burlington County Times*. All meetings related to the Annual Action Plan were held in person, and the meeting information was posted on the County website.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Although it is difficult to predict all sources of leveraged funds for a 40-community consortium over five years, several funds have consistently been leveraged to accomplish goals and objectives under our five-year consolidated and annual action plans.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,458,369	75,000	250,000	1,783,369	0	Funds used primarily to support Public Improvements and Public Services

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	959,334	50,000	1,000,000	2,009,334	0	HOME funds are used for a First Time Homebuyer Program, HILP, and ER. Also to create new permanent Housing
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Other	552,171	0	0	552,171	1,000,000	HUD McKinney Vento Super NOFO funding
General Fund	public - local	Other	3,500,000	0	0	3,500,000	3,500,000	Leveraged funding to support County project

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
LIHTC	private	Housing Multifamily rental new construction Multifamily rental rehab	0	0	0	0	0	
Section 8	public - federal	Housing Other	0	0	0	0	0	
Other	private	Public Services Other	0	0	0	0	0	
Other	public - federal	Housing Other	0	0	0	0	0	Additional funding for activities assisted with these funds is from FEMA.
Other	public - state	Housing	0	0	0	0	0	
Other	public - state	Housing Other	788,250	0	0	788,250	1,500,000	Funding to assist the homeless with prevention and rapid rehousing.
Other	public - local	Public Improvements	311,349	0	0	311,349	311,349	Leverages funds from the CDBG program and state funding for public improvements.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how**

### **matching requirements will be satisfied**

In addition to the funds enumerated above that have frequently been leveraged due to the availability of federal funds, CDBG and HOME funds are intended to leverage other funding sources. The CDBG grants sub-granted to municipalities require that each municipality provide some funding for their activity by, at the least, providing the funding to cover engineering/architectural fees. The nonprofit agencies are receiving limited funding, all securing additional funding from State, federal and local programs. The Burlington County First Time Homebuyers Program requires that each first-time homebuyer contribute 3% of their funds toward the home's purchase. The HOME Developer Program mandates that each activity funded meets the minimum threshold of 25% match; however, in most cases, Burlington County's HOME loan is a minor, but necessary part of the total funding package. The match contributions are land donations, deferral of taxes and fees, cash investments, private and state or local sources, and below-market-rate loans.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable.

### **Discussion**

All recipients of assistance under the Community Development Block Grant Program and the HOME Investment Partnerships Program are expected to share the burden of costs for their respective activities. The funding sources utilized to support that cost-share come from various local, state, federal, and private sources.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable homeowner housing - home buyer	2020	2024	Affordable Housing		First time homebuyer assistance	HOME: \$90,000	Homeowner Housing Added: 10 Household Housing Unit
2	Housing rehabilitation	2020	2024	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$75,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
3	Affordable rental housing creation	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs		Construction of affordable rental housing	HOME: \$1,823,401	Rental units constructed: 33 Household Housing Unit
5	Emergency shelter for victims of domestic violence	2020	2024	Homeless		Emergency shelter for victims of domestic violence	CDBG: \$35,000	Homeless Person Overnight Shelter: 160 Persons Assisted
7	Infrastructure improvements	2020	2024	Non-Housing Community Development		Infrastructure improvements		

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Public facility improvements	2020	2024	Non-Housing Community Development		Public facility improvements	CDBG: \$646,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
9	Senior centers	2020	2024	Non-Housing Community Development		Senior center creation and/or improvements	CDBG: \$0	Other: 0 Other
10	Transportation services	2020	2024	Non-Housing Community Development		Special needs transportation services	CDBG: \$120,000	
11	Homelessness prevention and rapid re-housing	2020	2024	Homeless		Homelessness assistance and prevention services	CDBG: \$10,000	Homeless Person Overnight Shelter: 307 Persons Assisted
12	Emergency home repair	2020	2024	Affordable Housing		Rehabilitation of affordable rental housing	CDBG: \$20,000	Homeowner Housing Rehabilitated: 4 Household Housing Unit
13	Emergency heater replacement	2020	2024	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$20,000	Homeowner Housing Rehabilitated: 5 Household Housing Unit
14	Administration - CDBG	2020	2024	Non-Housing Community Development		Administration of CDBG Program	CDBG: \$291,674	
15	Administration - HOME	2020	2024	Affordable Housing		Administration of HOME Program	HOME: \$95,933	

**Table 6 – Goals Summary**

## Goal Descriptions

1	<b>Goal Name</b>	Affordable homeowner housing - home buyer
	<b>Goal Description</b>	Provide assistance to low and moderate-income first-time homebuyers to purchase their first home by providing closing costs and down payment assistance in the purchase of a home.
2	<b>Goal Name</b>	Housing rehabilitation
	<b>Goal Description</b>	Preservation and enhancement of existing housing stock through home rehabilitation by providing direct assistance to owner-occupied dwellings to make repairs to the home to eliminate health and safety hazards, make them more energy-efficient, and bring them up to code standards.
3	<b>Goal Name</b>	Affordable rental housing creation
	<b>Goal Description</b>	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable rental housing for very low and low-income households. A set aside of \$143,900.10 will be set aside for Burlington County's Community Housing Development Organization (CHDO).
5	<b>Goal Name</b>	Emergency shelter for victims of domestic violence
	<b>Goal Description</b>	Costs associated with the operation of an emergency shelter for victims of domestic violence and their children to include the provision of shelter, food, clothing, personal care items and case management services.
7	<b>Goal Name</b>	Infrastructure improvements
	<b>Goal Description</b>	Infrastructure improvements will improve availability and accessibility for low and moderate-income people through the removal of architectural barriers, flood drainage improvements, street improvements, and sidewalk improvements.

8	<b>Goal Name</b>	Public facility improvements
	<b>Goal Description</b>	Improvements to public facilities to improve accessibility and availability by removal of architectural barriers, improvements to parks and recreational facilities, and community centers. Infrastructure improvements (construction or installation) including, but not limited to, streets, curbs, and water and sewer lines; – Neighborhood facilities including, but not limited to, public schools, libraries, recreational facilities, parks, and playgrounds; and – Facilities for persons with special needs such as facilities for the homeless or domestic violence shelters, nursing homes, or group homes for the disabled. Eligible costs associated with eligible activities may include: – Energy efficiency improvements; – Handicapped accessibility improvements (including improvements to buildings used for general conduct of government); and – Architectural design features and other treatments aimed at improving aesthetic quality
9	<b>Goal Name</b>	Senior centers
	<b>Goal Description</b>	Provide a public service at a senior center.
10	<b>Goal Name</b>	Transportation services
	<b>Goal Description</b>	Special transportation services for senior citizens and disabled residents.
11	<b>Goal Name</b>	Homelessness prevention and rapid re-housing
	<b>Goal Description</b>	Code Blue Shelter: Establish sheltering options that will transition into permanent housing and reduce reliance on motels; includes intensive case management.
12	<b>Goal Name</b>	Emergency home repair
	<b>Goal Description</b>	Correct conditions in owner-occupied homes that pose an immediate threat to the health or safety of occupants. Repairs are available to low and moderate-income, owner-occupied (not income-producing) dwellings located in participating municipalities.
13	<b>Goal Name</b>	Emergency heater replacement
	<b>Goal Description</b>	Replacement of heating systems of owner-occupied dwellings with energy-efficient systems.

<b>14</b>	<b>Goal Name</b>	Administration - CDBG
	<b>Goal Description</b>	Costs related to the administration of the Community Development Block Grant Program.
<b>15</b>	<b>Goal Name</b>	Administration - HOME
	<b>Goal Description</b>	Costs related to continuing administration of the HOME Investment Partnerships Program.

# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The process for developing the Program Year 2023 Annual Plan included:

- The solicitation of comments during planning committee meetings
- The review of applications submitted to Community Development staff using a scoring rubric approved by the General Advisory Committee
- The Ad hoc review committee were members of the General Advisory Committee who were non-applicants in the funding round who signed a conflict of interest.
- There was a review and approval of the Ad hoc committee recommendations by the full General Advisory Committee.
- There were Public hearings to solicit comments on the Plan. Also, the review and approval by the Burlington County Board of County Commissioners.

### Projects

#	Project Name
1	Emergency Heater Replacement
2	Emergency Home Repair
3	Home Improvement Loan
4	Housing Services
5	Rehabilitation Services
6	Providence House Catholic Charities
7	Sen Han Transportation
8	Literacy Volunteers of New Jersey
9	Food Bank
10	Code Blue Emergency Shelter
11	Administration CDBG
12	Delanco
13	Delran
14	Maple Shade
15	Florence TWP
16	Medford Township
17	Mount Laurel
18	Southampton Township
19	Edgewater Park Township

#	Project Name
20	County of Burlington

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

No obstacles were noted.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Emergency Heater Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency heater replacement
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Replacement of Heating systems of owner-occupied dwellings with energy-efficient systems. Also, air conditioners if medically necessary.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Five to six families may benefit.
	<b>Location Description</b>	
<b>Planned Activities</b>	Replacement of Heating systems of owner-occupied dwellings with energy-efficient systems. Also, air conditioners if medically necessary	
2	<b>Project Name</b>	Emergency Home Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency home repair
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	Correct conditions in owner-occupied homes that pose an immediate threat to the health or safety of occupants
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately four households will be assisted.
	<b>Location Description</b>	The project activities will be located in the entitlements urban county within Burlington County.
<b>Planned Activities</b>	Correct conditions in owner-occupied homes that pose an immediate threat to the health or safety of occupants	

<b>3</b>	<b>Project Name</b>	Home Improvement Loan
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Provide a loan to owner-occupied homes to correct substandard conditions in their homes.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The 2023 funding will assist up to three additional households.
	<b>Location Description</b>	The project activities will be located in the entitlements urban county within Burlington County.
<b>Planned Activities</b>	Provide a loan to owner-occupied homes to correct substandard conditions in their homes.	
<b>4</b>	<b>Project Name</b>	Housing Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$137,500
	<b>Description</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program
5	<b>Project Name</b>	Rehabilitation Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$137,500
	<b>Description</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program.
	<b>Location Description</b>	The project activities will be located in the entitlements urban county within Burlington County.
	<b>Planned Activities</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owners, tenants, contractors, and others participating or wishing to participate in the HOME Program.
6	<b>Project Name</b>	Providence House Catholic Charities
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency shelter for victims of domestic violence
	<b>Needs Addressed</b>	Emergency shelter for victims of domestic violence
	<b>Funding</b>	CDBG: \$35,000 Social Services for the Homeless: \$20,000
	<b>Description</b>	Domestic Violence Shelter provides nights of shelter and supportive services for victims and their children, including an emergency on-call hotline.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Location undisclosed due to DV and privacy requirements of clients.
	<b>Planned Activities</b>	Domestic Violence Shelter provides nights of shelter and supportive services for victims and their children, including an emergency on-call hotline.
7	<b>Project Name</b>	Sen Han Transportation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Transportation services
	<b>Needs Addressed</b>	Special needs transportation services
	<b>Funding</b>	CDBG: \$120,000 Casino revenue: \$1,602,253
	<b>Description</b>	Provide special needs transportation services for senior citizens and disabled residents of Burlington County.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	An estimated 1500 riders will benefit from the project in Burlington County.
	<b>Location Description</b>	The project will be available throughout Burlington County.
<b>Planned Activities</b>	The project will be available throughout Burlington County.	
8	<b>Project Name</b>	Literacy Volunteers of New Jersey
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness prevention and rapid re-housing
	<b>Needs Addressed</b>	Homelessness assistance and prevention services
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	Serve 80 Low-income Burlington County adult literacy students with free basic literacy, high school HSE, and job readiness instruction.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Serve 80 Low-income Burlington County adult literacy students with free basic literacy, high school HSE, and job readiness instruction.
	<b>Location Description</b>	
	<b>Planned Activities</b>	Serve 80 Low-income Burlington County adult literacy students with free basic literacy, high school HSE, and job readiness instruction.
<b>9</b>	<b>Project Name</b>	Food Bank
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness prevention and rapid re-housing
	<b>Needs Addressed</b>	Homelessness assistance and prevention services
	<b>Funding</b>	CDBG: \$25,000
	<b>Description</b>	Food Boxes for low-income and moderately low-income households, including seniors and disabled persons.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Food Boxes for 1300 low-income and moderately low-income households, including seniors and disabled persons.
	<b>Location Description</b>	The project activities will be located in the entitlements urban counties within Burlington County.
	<b>Planned Activities</b>	Food Boxes for 1300 low-income and moderately low-income households, including seniors and disabled persons.
<b>10</b>	<b>Project Name</b>	Code Blue Emergency Shelter
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness prevention and rapid re-housing
	<b>Needs Addressed</b>	Emergency shelter for victims of domestic violence
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Shelter during extreme cold weather conditions. Sheltering that tracks persons to mainstream resources and housing for the homeless in collaboration with the County's CoC.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Shelter during extreme cold weather conditions. Sheltering that tracks persons to mainstream resources and housing for 350 homeless in collaboration with the County's CoC.
	<b>Location Description</b>	Code Blue is available at various scattered sites within Burlington County.
	<b>Planned Activities</b>	Shelter during extreme cold weather conditions. Sheltering that tracks persons to mainstream resources and housing for the homeless in collaboration with the County's CoC.
<b>11</b>	<b>Project Name</b>	Administration CDBG
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration - CDBG
	<b>Needs Addressed</b>	Administration of CDBG Program
	<b>Funding</b>	CDBG: \$291,674
	<b>Description</b>	Costs related to continuing administration of the CDBG Program
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Costs related to continuing administration of the CDBG Program
	<b>Location Description</b>	
	<b>Planned Activities</b>	Costs related to continuing administration of the CDBG Program
<b>12</b>	<b>Project Name</b>	Delanco
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$50,000 Municipal funds: \$50,587
	<b>Description</b>	Architectural Barrier Removal: Installation of ADA-compliant handicapped ramps and sidewalk replacement to meet ADA compliance facilitating accessibility throughout the township.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Architectural Barrier Removal: Installation of ADA-compliant handicapped ramps and sidewalk replacement to meet ADA compliance facilitating accessibility throughout the township. This project will assist 668 low and 1,736 moderately low-households.
	<b>Location Description</b>	The project location will benefit disabled persons in the community by removing barriers.
	<b>Planned Activities</b>	Architectural Barrier Removal: Installation of ADA-compliant handicapped ramps and sidewalk replacement to meet ADA compliance facilitating accessibility throughout the township. This project will assist 668 low and 1,736 moderately low-households.
<b>13</b>	<b>Project Name</b>	Delran
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	Architectural barrier removal; ADA improvements curb ramps with the installation of ADA curb ramps, including detectable surfaces and sidewalk improvements.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Architectural barrier removal; ADA improvements curb ramps with the installation of ADA curb ramps, including detectable surfaces and sidewalk improvements. This project will assist 2,504 households.
	<b>Location Description</b>	The project will take place along Suburban Blvd. The proposed limits will be between Princeton Drive and Rutgers Drive in Delran.
	<b>Planned Activities</b>	Architectural barrier removal; ADA improvements curb ramps with the installation of ADA curb ramps, including detectable surfaces and sidewalk improvements.
<b>14</b>	<b>Project Name</b>	Maple Shade
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements

	<b>Funding</b>	CDBG: \$125,000 Municipal funds: \$60,000
	<b>Description</b>	Maple Shade will construct an ADA-accessible Food pantry, including architectural design features to improve the existing food delivery site. The ADA-compliant food delivery site will be for low-income and moderately low-income persons. The project will deliver food to an average of 6,620 households.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Maple Shade will construct an ADA-accessible Food pantry, including architectural design features to improve the existing food delivery site. The ADA-compliant food delivery site will be for low-income and moderately low-income persons. The project will deliver food to an average of 6,620 households.
	<b>Location Description</b>	The project will assist disabled persons in the community by removing ADA barriers.
	<b>Planned Activities</b>	Maple Shade will construct an ADA-accessible Food pantry, including architectural design features to improve the existing food delivery site. The ADA-compliant food delivery site will be for low-income and moderately low-income persons. The project will deliver food to an average of 6,620 households.
15	<b>Project Name</b>	Florence TWP
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$50,000 Municipal funds: \$228,500
	<b>Description</b>	Florence Twp will complete a ADA barrier removal project including curbs and accessible ramps.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Mount Laurel Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities. The project will assist 3,246 households.
	<b>Location Description</b>	The project will assist disabled persons in the community by removing ADA barriers.

	<b>Planned Activities</b>	Florence Two will complete a ADA barrier removal project including curbs and accessible ramps.
<b>16</b>	<b>Project Name</b>	Medford Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$100,000 Municipal funds: \$44,796
	<b>Description</b>	Medford will complete a ADA barrier removal project including handicapped walkways and accessible ramps.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Medford will complete a ADA barrier removal project including handicapped walkways and accessible ramps.
	<b>Location Description</b>	Medford Township along Allen and Union Street to access the library.
	<b>Planned Activities</b>	Medford will complete a ADA barrier removal project including handicapped walkways and accessible ramps.
<b>17</b>	<b>Project Name</b>	Mount Laurel
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$48,545
	<b>Description</b>	Mount Laurel Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities.
	<b>Target Date</b>	9/30/2024

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Mount Laurel Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities.
	<b>Location Description</b>	The is an area wide benefit for persons with disabilities.
	<b>Planned Activities</b>	Mount Laurel Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities.
<b>18</b>	<b>Project Name</b>	Southampton Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$100,000 Municipal funds: \$12,825
	<b>Description</b>	Southampton Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Southampton Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities. This project shall assist 3,304 households.
	<b>Location Description</b>	The project will be located in Southampton TWP at their Hampton Lakes Beach Park.
	<b>Planned Activities</b>	Mount Laurel Township will carry out handicapped accessibility improvements to neighborhood facilities including, but not limited to their recreational facilities, parks, and community playground. This project will remove existing barriers for persons with disabilities.
<b>19</b>	<b>Project Name</b>	Edgewater Park Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements

	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$150,000 Municipal funds: \$697,111
	<b>Description</b>	Phase four for the Community Center to serve Edgewater Park and surrounding communities. The site is to be used as a nutrition center for seniors, emergency relief center for shelter in place events, as well as provide critical services to households in need.
	<b>Target Date</b>	9/30/2024
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Phase four for the Community Center to serve Edgewater Park and surrounding communities. The site is to be used as a nutrition center for seniors, emergency relief center for shelter in place events, as well as provide critical services to households in need.
	<b>Location Description</b>	The project will be located in Edwater park Township and will serve as a community wide benefit as well as serving the County of Burlington.
	<b>Planned Activities</b>	Phase four for the Community Center to serve Edgewater Park and surrounding communities. The site is to be used as a nutrition center for seniors, emergency relief center for shelter in place events, as well as provide critical services to households in need.
20	<b>Project Name</b>	County of Burlington
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$196,695
	<b>Description</b>	The project cost is to develop phase two of a non-congregate homeless shelter for the homeless that tracks quickly to permanency. The funding will be used for the project's hard and soft costs. Beneficiaries will be realized at later phases of the project.
	<b>Target Date</b>	9/30/2024

<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p>	<p>This project will assist homeless, chronically homeless, low-income, and very low-income persons in Burlington County. It is estimated that there are 117 chronically homeless persons in Burlington County, 62 are disabled, 35 are developmentally disabled, and 76 have chronic health conditions. There are 615 persons living below the poverty index in Burlington County. This is our target population. This project will assist homeless, chronically homeless, low-income, and very low-income persons in Burlington County. It is estimated that there are 117 chronically homeless persons in Burlington County, 62 are disabled, 35 are developmentally disabled, and 76 have chronic health conditions. Beneficiaries to be realized at a later date.</p>
<p><b>Location Description</b></p>	<p>This project will serve all qualifying persons from Burlington County.</p>
<p><b>Planned Activities</b></p>	<p>The project cost is to develop a non-congregate homeless shelter for the homeless that tracks quickly to permanency. The funding will be used for the project's hard and soft costs. Beneficiaries will be realized at later phases of the project.</p> <p>This project will assist homeless, chronically homeless, low-income, and very low-income persons in Burlington County. It is estimated that there are 117 chronically homeless persons in Burlington County, 62 are disabled, 35 are developmentally disabled, and 76 have chronic health conditions. There are 615 persons living below the poverty index in Burlington County. This is our target population.</p>

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As in previous years, the 2023 CDBG funding is directed to geographically assist the greatest number of people needing housing and services and support activities that will improve low-income areas. Thirty (30) of the 40 municipalities in Burlington County’s jurisdiction have elected to participate with the County in its Housing and Community Development Programs. The non-participating municipalities are the Boroughs of Medford Lakes, Palmyra, Pemberton, and Wrightstown, the Cities of Beverly and Burlington, and the Townships of Mount Holly, Pemberton, Springfield and Riverside. Eight of the non-participating municipalities plan to seek participation in the State-administered Small Cities Program as an alternative to the County’s CDBG Program. Funding under this plan for property improvements or municipal services is not made available to serve areas or residents in non-participating municipalities. However, public service activities that are designed to provide benefits on a county-wide basis do not exclude residents of these communities. Thirty-five (35) of the 40 municipalities have joined the HOME Consortium. The non-participating municipalities are Medford Lakes, Palmyra Borough, Pemberton Township, Springfield Township, and Wrightstown Borough.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

As described, the process was developed to allow for a fair distribution of funding throughout the jurisdiction. It is recognized that each municipality has its unique problems and is best suited to creatively solve the problems in partnership and consultation with the County’s Community Development and Housing Office.

### **Discussion**

None noted

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The development of affordable housing involves combining complicated funding sources and property development, which usually will take two to three years to complete the project.

One Year Goals for the Number of Households to be Supported	
Homeless	15
Non-Homeless	18
Special-Needs	5
Total	38

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	33
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	38

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

It is anticipated that 38 affordable housing units will be created during the 2023 Program Year supported by HOME funds.

Assistance to First-Time Homebuyers to purchase their first home is expected to be provided to 5 first-time homebuyers.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no Public Housing units supported by Burlington County. Housing Authority-Housing Choice Vouchers are provided in place of public housing units.

### **Actions planned during the next year to address the needs to public housing**

Not applicable.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable.

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not applicable.

### **Discussion**

Not applicable.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Burlington County 10-Year Plan to End Homelessness codified the goals and objectives of the County to make significant strides in tackling its homeless population and included the following objectives:

1. Create a Single Point of Entry using a No Wrong Door by utilizing Coordinated Entry
2. Improve sheltering options that quickly track to permanent housing
3. Establish system coordination
4. Integrate services
5. Improve electronic and data monitoring
6. Monitor progress and prioritize subcomponent goals along with those large goals

This was the beginning of the county's journey to ending homelessness. In addition to this document, the County continues to plan with the Continuum of Care following all of the CoC planning initiatives.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The CoC Governing Board was formed in 2013 and established timeframes and guidelines to manage the continuum of care for homeless county residents. With regularly scheduled meetings, the Board has created sub-committees and has met many goals and objectives. These sub-committees operate and focus on a specific task, including but not limited to the formalization of Code Blue procedures, the Coordinated Assessment development and implementation, and the HUD Super NOFO McKinney-Vento application. HMIS Data Quality Committee meets bi-monthly and, through its efforts, has realized an 88% data accuracy rate for Burlington County's CoC. The Funding and Allocation Committee (Board) reviews and approves all applications and available funding.

The Governance Board continually monitors both the progress and the implementation of the Plan to ensure adherence to Federal and State guidelines. The Board continues to monitor the progress, analyze the goals of the program, and that objectives are being met. If agency guidelines and funding sources change, the board is poised to make adjustments to the Plan.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identified those agencies that provide emergency shelter housing access for those individuals experiencing homelessness. Those housing providers are an integral part of the Coordinated

Assessment process.

These short-term, time-limited emergency housing beds would continue to be used for emergency placements and assessment. Following a brief transition period, the households transition to permanent housing using the Rapid Rehousing model, which has proven effective.

Priority of commitment of HOME funds is given to developers of rental housing that agree to set aside at least five (5) units for Rapid Rehousing clients.

Previously, each agency established its intake procedures, and clients followed each agency's process multiple times to qualify for that particular program or service. Implementation of the coordinated assessment improves efficiency. Coordinated assessment, also known as coordinated intake, allows clients to move through the process faster and be matched according to their needs and eligibility. The Coordinated Assessment Tool is used to identify a target population and divert them from the shelters to a more appropriate permanent solution.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County will continue to contract for services through its Rapid Rehousing initiative. In addition, the County will identify and transition individuals/households using a housing-first model

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Plans to end homelessness have been driven by the belief that the most effective way to reduce homelessness is to prevent housing loss whenever possible. The Department of Human Services and the Continuum of Care have prevented housing loss through prevention subsidies and improved system coordination. The Mental Health Board has worked closely on discharge planning through the System

review committee and includes representatives from the corrections facility, health care facilities, and the homeless and mental health provider network.

County resources, Social Services for the Homeless funds, FEMA, and Salvation Army all fund homelessness prevention activities, which help to prevent homelessness through short-term or one-time support to help with back rent or utility payments. These dollars also pay for short-term shelter while people are evaluated for our rapid rehousing programs. By partnering these resources with improved coordination of a front door, the Continuum strives to improve long-term case management and supports for job training.

For individuals who are disabled, further support and coordination will be established through the SOAR initiative, which will target planning for individuals with disabilities to facilitate access to long-term benefits. Drug and alcohol, mental health, and homeless planning groups have begun meeting jointly to facilitate resource sharing and coordination.

In 2023 the focus of these coordinated efforts will be the following:

1. Preventing the loss of housing
2. Working towards permanent housing options for homeless individuals
3. Increased case management for those who need it
4. Clear transparent access to mental health and additional services.

## **Discussion**

The Program Year 2023 focuses on coordinated efforts that will include the previous years' efforts as follows:

1. Housing First Creation of affordable housing, maintaining suitable affordable housing, creating accessibility to community-based public services. Working with our partners in the mental health field for ease of accessibility.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Not unexpectedly, Burlington County’s greatest obstacles to serving those most in need of housing are cost and availability. Housing development costs, whether rehabilitation or new construction, continue to increase. Developable land in a densely populated area becomes ever scarcer.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Community Development and Housing Office will continue its education/outreach efforts by providing municipalities with assistance in identifying their options for addressing their “fair share” housing obligations.

Additionally, Burlington County’s CoC continues to educate local officials on affordable housing issues to change misconceptions identified by service providers.

### **Discussion:**

None noted

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Burlington County has specified as a priority goal the expansion and/or improvement of affordable housing stock, both rental and owner-occupied. To achieve this, strategies will be utilized, as described further below.

### **Actions planned to address obstacles to meeting underserved needs**

Rehabilitation of existing units to bring them up to HQS. The County's Home Improvement Loan Program, a zero-interest, deferred payment loan, will help existing homeowners bring their homes up to code. The program is funded with Community Development funds.

This Program is administered by the Community Development and Housing staff. This program provides funds to correct conditions in owner-occupied homes that threaten the occupants' health or safety.

Energy efficiency and its relationship to affordability will also be prioritized. The County intends to continue its funding of an emergency heater replacement program for low- and moderate-income homeowners. This program requires the installation of energy-efficient "energy star" heating systems.

### **Actions planned to foster and maintain affordable housing**

HOME Program funds will continue to assist low- and moderate-income households in purchasing a home by providing closing costs and down payment assistance to first-time homebuyers.

Funding under the HOME Program will be directed to activities that will increase the stock of affordable housing in the County, with special priority given to locating housing options in low minority concentrated municipalities.

A balanced mix of affordable housing within non-low-income or minority-concentrated areas has been identified as one of Burlington County's Fair Housing Plan's objectives to provide alternative housing opportunities for those residing in concentrated low-income areas. An additional objective in support of investments to improve housing within low-income and minority areas is to improve the quality of life and revitalize neighborhoods. HOME funds will be invested to achieve both objectives to the extent practicable.

### **Actions planned to reduce lead-based paint hazards**

Lead-based paint hazard requirements are integrated into programs and projects administered or funded by the Housing and Community Development Office. The following activities are planned during

the fiscal year 2023 to ensure continued compliance:

Continue interaction with the County's Health Department to increase enforcement and reduce the duplication of efforts to reduce lead hazards in housing.

Evaluate program procedures related to lead-based paint regulations. Determine if adjustments are needed to maintain effective delivery of services and implement changes as needed.

Continue training of inspection staff as needed to maintain one full-time risk assessor.

Continue distributing information on lead-based paint requirements to housing developers and construction contractors.

Continue to sponsor and distribute information on training programs to expand the inventory of certified "Safe Work Practices" and "Abatement" contractors.

Continue educating the public about lead-based paint hazards and hazard prevention, particularly residents living in high-risk housing.

### **Actions planned to reduce the number of poverty-level families**

The Burlington County Community Development and Housing Division, in collaboration with the Continuum of Care, the Burlington County Board of Social Services, and other Human Services Department divisions, including but not limited to Behavioral Health, Employment and Training, and Veteran's Services, will continue to coordinate with homeless providers and mainstream housing and service programs to provide case management, including counseling, addiction rehabilitation programs, and other life skills training. One goal of these programs is to increase program participants' ability to find and keep employment, allowing them to maintain housing and move from poverty to sustainable housing and income.

### **Actions planned to develop institutional structure**

The Community Development and Housing Division will continue to work with various public service agencies, County divisions and departments, businesses, local municipalities, and special needs boards and commissioners to find opportunities to better further the goals and objectives proposed. These relationships are integral in streamlining the implementation of CDBG and HOME projects in a time of limited funding.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Limited funding available to address an array of housing and community development needs across

substantial geography has led Burlington County to seek and strengthen collaboration with existing housing agencies, social service providers, cooperating municipalities, and other County departments. The County plans to strengthen its relationships with homeless service providers through continued participation in the CoC, the Mental Health Board, and other social service providers.

Collaboration will also be encouraged among private housing developers, service providers, and other non-profit agencies throughout the County. Improved communication and cooperation will allow for a more effective affordable housing strategy in which County efforts can build on those of the private/nonprofit sectors and vice versa.

**Discussion:**

None Noted

# Program Specific Requirements

## AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

### Introduction:

The grant year is July 1st through June 30th. CDBG dollars will be programmed to stabilize Burlington County communities while following HUD regulatory standards noted in CFR.

### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

### HOME Investment Partnership Program (HOME) Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The funding for the construction and/or rehabilitation of affordable housing often requires that

multiple sources of investment be utilized. Some of those anticipated investments include:

- Low Income Housing Tax Credits
  - Deferred developer fees
  - Historic Tax Credits
  - Municipal Housing Trust Funds
  - Permanent Mortgages
  - Land donation and/or financial support from municipalities
  - PILOT
  - Cash investment from private parties
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture provisions:**

- First Time Homebuyers Program - provides both closing costs and down payment assistance. The recapture provision is enforced for the total loan amount during the affordability period and is reflected in recorded documents. Once the affordability period has been satisfied, the closing cost assistance is forgiven. The total amount of the down payment assistance remains subject to the recapture provision upon sale of the home.
- Developer Program - HOME assisted units to be sold to a qualified buyer are subject to enforcement of the recapture provision when the qualified buyer received a subsidy created by a discounted sales price from the fair market value and/or when the qualified buyer receives direct assistance such as down payment assistance and/or closing cost assistance. The homebuyer shall sign a recorded deed restriction. The affordability period made part of the deed restriction will be contingent upon the subsidy level. Upon sale of the property before satisfying the affordability period, the Recapture provision will be enforced as follows:

1. Owner Investment Returned First Recapture - from the sale proceeds, priority mortgage lien over the County's HOME loan lien shall be paid in full and any owner financially documented.

2. The HOME loan will be repaid based on the remaining net proceeds from the sale of the home. If no remaining net proceeds, the HOME loan will not be repaid to the County.

3. Upon receipt of the recaptured HOME funds, if any, the affordability restrictions are lifted.

4. Excess funds from the sale of the home will remain with the homeowner.

5. If the assisted unit is subject to foreclosure and no net proceeds from the sale of the

property result, HOME guidelines are met.

6. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged. The owner of the property is then eligible to sell the property at a fair market price.

**Resale provisions:**

HOME Developer-assisted units to be sold to a qualified buyer are subject to enforcement of the resale provision when the qualified buyer has not received any direct HOME subsidy and ensures that the HOME-assisted property remains affordable for the entire affordability period and is enforced by an affordability deed restriction. The property must be sold to an income-qualified buyer approved by the County.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The **Recapture provision** is enforced for the total loan amount during the affordability period and is reflected in recorded documents. The homebuyer shall sign a recorded deed restriction and/or any other document required by the County's legal counsel to ensure his/her understanding of the obligations and responsibilities upon the sale of the Home Assisted property. The affordability period is made part of the deed restriction and is contingent upon the subsidy level. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released, and any other recorded documents are discharged.

The **Resale provision** is also enforced by the affordability deed restriction placed on the property. If the property is sold before satisfying the affordability period, the affordability restriction remains in effect. At the end of the affordability period and at the request of the property owner, the HOME loan may be forgiven, and the affordability deed restriction will be released, and any other recorded documents will be discharged.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans for this activity.

5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

None noted

## Attachments

**Citizen Participation Comments**



Erie Times-News | The Intelligencer  
 Bucks County Courier Times  
 The Daily American | Beaver County Times  
 Pocomo Record | Burlington County Times

PO Box 630531 Cincinnati, OH 45263-0531

**PROOF OF PUBLICATION**

Jennifer Hiros  
 JENNIFER HIROS  
 Burl Co Community Dev  
 Po Box 6000  
 Mount Holly NJ 08060-6000

**STATE OF NEW JERSEY, COUNTY OF BURLINGTON**

The Burlington County Times, a newspaper printed and published and of general circulation in the County of Burlington, State of New Jersey, and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issue:

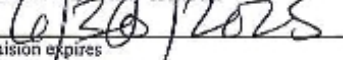
04/21/2023

and that the fees charged are legal.

Sworn to and subscribed before on 04/21/2023

  
 \_\_\_\_\_  
 Legal Clerk

  
 \_\_\_\_\_  
 Notary, State of WI, County of Brown

  
 \_\_\_\_\_  
 My commission expires

Publication Cost: \$46.13  
 Order No: 8720138 # of Copies: 1  
 Customer No: 791170  
 PO #: NOTICE 4.27 PH#2

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

AMY KOKOTT  
 Notary Public  
 State of Wisconsin

**NOTICE OF PUBLIC HEARING ON BURLINGTON COUNTY'S 2023 ANNUAL COMMUNITY DEVELOPMENT PLAN**

On April 4, 2023, the Burlington County Board of County Commissioners announced the availability of the 2023 Community Development Annual Action Plan for public review and comment for a 30-day period ending May 3, 2023. A Public Hearing was held on April 17, 2023 to hear views and opinions on the Plan. A second and final Public Hearing will be held on Burlington County's 2023 Annual Community Development Plan on May 4, 2023 at 9:00 PM, the Burlington County Human Services Facility, 795 Woodstone Road, Westampton, in Lecture Hall B.

The proposed 2023 Annual Plan describes the specific activities, programs and projects being considered for funding using resources anticipated to become available from the US Department of Housing and Urban Development (HUD). The Plan comprises the County's application to HUD for funding from the following grants: Community Development Block Grant (CDBG) Program (estimated to be \$1,498,359 plus \$75,000 in projected program income) and the HOME Investment Partnerships (HOME) Program (estimated to be \$959,334 plus \$80,000 in projected program income). Activities proposed in the Plan further the goals and objectives described in the Five-Year Strategy Section of the 2020-2024 Consolidated Plan.

Persons requiring special assistance to participate in hearing due to condition of handicap or disability may contact Jennifer Hiros at (609) 265-5072 to make arrangements. Requests for special assistance must be made by no later than April 20, 2023.

New Jersey Relay Service numbers for communication with deaf, hard-of-hearing or speech impaired persons are:  
 Text Telephones (TT) and Voice Users: 711

*No person is subject to discrimination because of race, color, religion, sex, age, handicap, marital status or national origin.*  
 #0720/03-02/125 (026-12)



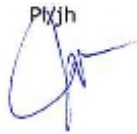
**Burlington County Community Development  
2023 Annual Action Plan  
Public Meeting #2 May 4, 2023  
3:00 PM**

PRESENT: Linda Horner, Patricia Lake

The meeting was called to order at 3:00 PM by Linda Horner. There were no members of the public, and no comments were received. The public hearing was closed at 3:20 PM.

Respectfully submitted,

*Patricia Lake*

Pljh  


**Burlington County Community Development  
2023 Annual Action Plan  
Public Hearing #1 April 17, 2023**

PRESENT: Jennifer Hiros, Linda Horner, Patricia Lake, Division of Community Development and Housing,  
Bob Wright, Malamut & Associates

The meeting was called to order at 4:00 PM by Jennifer Hiros. There were no members of the public present, and no comments were received. The public meeting was closed at 4:30 PM

Respectfully submitted,

*Patricia Lake*

pl/jh



**Grantee SF-424's and Certification(s)**

**ASSURANCES - CONSTRUCTION PROGRAMS**

OMB Number: 4840-0009  
Expiration Date: 02/28/2025

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

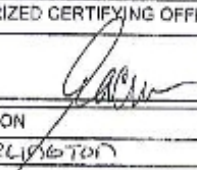
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§801 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102


11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§275a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §473), EO 11583 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	COUNTY ADMINISTRATOR
APPLICANT ORGANIZATION	DATE SUBMITTED
COUNTY OF BURLINGTON	1-17-23

SF-424D (Rev. 7-97) Back

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revisior	* If Revisor, select appropriate letter(s) <input type="text"/> * Other (Specify) <input type="text"/>
* 3. Date Received: <input type="text" value="5.18.23"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="MD3-DC-31-4312"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
B. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="COUNTY OF BURLINGTON"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="21-6006107"/>	* c. UEI: <input type="text" value="FZLYHA3MK855"/>	
d. Address:		
* Street1: <input type="text" value="PO Box 6000"/>	Street2: <input type="text" value="49 RANCOHAS ROAD"/>	
* City: <input type="text" value="MOUNT HOLLY"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="NJ"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	Zip / Postal Code: <input type="text" value="07860"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="DEPT. OF HUMAN SERVICES"/>	Division Name: <input type="text" value="COMMUNITY DEVELOPMENT &amp; HOUSING"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="MS."/>	* First Name: <input type="text" value="JEONIFER"/>	
Middle Name: <input type="text" value="L."/>	* Last Name: <input type="text" value="HIROS"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="DIVISION HEAD"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="609-265-5072"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="JHIROS@co.burlington.nj.us"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="COUNTY GOVERNMENT"/>		
Type of Applicant 2: Select Applicant Type: <input type="text"/>		
Type of Applicant 3: Select Applicant Type: <input type="text"/>		
* Other (specify): <input type="text"/>		
* 10. Name of Federal Agency: <input type="text" value="US DEPT. OF HOUSING AND URBAN DEVELOPMENT"/>		
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14.239"/>		
CFDA Title: <input type="text" value="Home Investment Partnerships Program"/>		
* 12. Funding Opportunity Number: <input type="text"/>		
* Title: <input type="text"/>		
13. Competition Identification Number: <input type="text"/>		
Title: <input type="text"/>		
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>		
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Home Investment Partnerships Program FY23"/>		
Attach supporting documents as specified in agency instructions. <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>		

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="N008"/>	* b. Program/Project: <input type="text" value="N3001"/>
Attach an additional list of Program/Project Congressional Districts if needed	
<input type="text" value="N3 Legislative District"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="7-1-23"/>	* b. End Date: <input type="text" value="6-30-24"/>
* 8. Estimated Funding (\$):	
* a. Federal: <input type="text" value="959,334"/>	
* b. Applicant:	
* c. State:	
* d. Local:	
* e. Other:	
* f. Program Income: <input type="text" value="54,000"/>	
* g. TOTAL: <input type="text" value="1,009,334"/>	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review or	
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an Internet site where you may obtain the list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text" value="MS"/>	* First Name: <input type="text" value="ELC"/>
Middle Name: <input type="text" value="A"/>	
* Last Name: <input type="text" value="CULLINAN"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="COUNTY ADMINISTRATOR"/>	
* Telephone Number: <input type="text" value="609-265-5000"/>	Fax Number: <input type="text"/>
* Email: <input type="text" value="ECullinan@co.burlington.nj.us"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5-17-23"/>

NEW JERSEY LEGISLATIVE DISTRICTS

Click on the number of your Legislative District:

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#)  
[21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#) [28](#) [29](#) [30](#) [31](#) [32](#) [33](#) [34](#) [35](#) [36](#) [37](#) [38](#) [39](#) [40](#)

**District 1 - (Atlantic, Cape May and Cumberland)** Avalon, Cape May, Cape May Point, Commercial, Corbin City, Dennis, Downe, Estell Manor, Fairfield (Cumberland), Greenwich (Cumberland), Hopewell (Cumberland), Lawrence (Cumberland), Lower, Maurice River, Middle, Millville, North Wildwood, Ocean City, Sea Isle City, Shiloh, Stone Harbor, Stow Creek, Upper, Vineland, West Cape May, West Wildwood, Weymouth, Wilkwood, Wilkwood Crest, Woodbine

[Legislators for District 1](#)

**District 2 - (Atlantic)** Absecon, Atlantic City, Brigantine, Buena, Buena Vista, Egg Harbor City, Egg Harbor Township, Folsom, Hamilton (Atlantic), Linwood, Longport, Margate City, Mullica, Northfield, Pleasantville, Somers Point, Ventnor City

[Legislators for District 2](#)

**District 3 - (Cumberland, Gloucester and Salem)** Alloway, Bridgeton, Carneys Point, Clayton, Deerfield, East Greenwich, Elk, Elmer, Elsinboro, Franklin (Gloucester), Glassboro, Greenwich (Gloucester), Logan, Lower Alloways Creek, Mannington, National Park, Newfield, Oldmans, Paulsboro, Penns Grove, Pennsville, Pilesgrove, Pittsgrove, Quinton, Salem, South Harrison, Swedesboro, Upper Deerfield, Upper Pittsgrove, West Deptford, Woodbury Heights, Woodstown, Woolwich

[Legislators for District 3](#)

**District 4 - (Camden and Gloucester)** Chesilhurst, Clementon, Gloucester Township, Laurel Springs, Lindenwold, Monroe (Gloucester), Pitman, Washington (Gloucester), Winslow

[Legislators for District 4](#)

**District 5 - (Camden and Gloucester)** Audubon, Audubon Park, Barrington, Bellmawr, Brooklawn, Camden, Deptford, Gloucester City, Haddon Heights, Harrison (Gloucester), Lawnside, Magnolia, Mantua, Mount Ephraim, Runnemede, Wenonah, Westville, Woodbury, Woodlynne

[Legislators for District 5](#)

**District 6 - (Burlington and Camden)** Berlin Township, Cherry Hill, Collingswood, Gibbsboro, Haddon, Haddonfield, Hi-Nella, Maple Shade, Merchantville, Oaklyn, Pennsauken, Somerdale, Stratford, Tavistock, Voorhees

[Legislators for District 6](#)

**District 7 - (Burlington)** Beverly, Bordentown, Bordentown Township, Burlington, Burlington Township, Cinnaminson, Delanco, Delran, Edgewater Park, Fieldsboro, Florence, Moorestown, Mount Laurel, Palmyra, Riverside, Riverton, Willingboro

[Legislators for District 7](#)

**District 8 - (Atlantic, Burlington and Camden)** Berlin Borough, Eastampton, Evesham, Hainesport, Hammonton, Lumberton, Mansfield (Burlington), Medford, Medford Lakes, Mount Holly, Pemberton Borough, Pemberton Township, Pine Hill, Pine Valley, Shamong, Southampton, Springfield (Burlington), Waterford, Westampton, Woodland

[Legislators for District 8](#)

## NEW JERSEY LEGISLATIVE DISTRICTS

**District 9 - (Atlantic, Burlington and Ocean)** Barnegat, Barnegat Light, Bass River, Beach Haven, Beachwood, Berkeley, Eagleswood, Galloway, Harvey Cedars, Lacey, Little Egg Harbor, Long Beach, Ocean Gate, Ocean Township (Ocean), Pine Beach, Port Republic, Seaside Park, Ship Bottom, South Toms River, Stafford, Surf City, Tabernacle, Tuckerton, Washington (Burlington)

Legislators for District 9

**District 10 - (Ocean)** Bay Head, Brick, Island Heights, Lakeland, Lavallette, Manchester, Mantoloking, Point Pleasant Beach, Seaside Heights, Toms River

Legislators for District 10

**District 11 - (Monmouth)** Allenhurst, Asbury Park, Coits Neck, Deal, Eatontown, Freehold Borough, Freehold Township, Interlaken, Loch Arbour, Long Branch, Neptune, Neptune Township, Ocean Township (Monmouth), Red Bank, Shrewsbury Borough, Shrewsbury Township, Tinton Falls, West Long Branch

Legislators for District 11

**District 12 - (Burlington, Middlesex, Monmouth and Ocean)** Allentown, Chesterfield, Englishtown, Jackson, Manalapan, Matawan, Millstone (Monmouth), New Hanover, North Hanover, Old Bridge, Plumsted, Roosevelt, Upper Freehold, Wrightstown

Legislators for District 12

**District 13 - (Monmouth)** Aberdeen, Atlantic Highlands, Fair Haven, Hazlet, Highlands, Holmdel, Keansburg, Keyport, Little Silver, Marlboro, Middletown, Monmouth Beach, Oceanport, Rumson, Sea Bright, Union Beach

Legislators for District 13

**District 14 - (Mercer and Middlesex)** Cranbury, East Windsor, Hamilton (Mercer), Hightstown, Jamesburg, Monroe (Middlesex), Plainsboro, Robbinsville, Spotswood

Legislators for District 14

**District 15 - (Hunterdon and Mercer)** East Amwell, Ewing, Hopewell Borough (Mercer), Hopewell Township (Mercer), Lambertville, Lawrence (Mercer), Pennington, Trenton, West Amwell, West Windsor

Legislators for District 15

**District 16 - (Hunterdon, Mercer, Middlesex and Somerset)** Branchburg, Delaware, Flemington, Hillsborough, Manville, Millstone (Somerset), Montgomery, Princeton, Raritan (Hunterdon), Readington, Rocky Hill, Somerville, South Brunswick, Stockton

Legislators for District 16

**District 17 - (Middlesex and Somerset)** Franklin (Somerset), Milltown, New Brunswick, North Brunswick, Piscataway

Legislators for District 17

**District 18 - (Middlesex)** East Brunswick, Edison, Helmetta, Highland Park, Metuchen, South Plainfield, South River

Legislators for District 18

**District 19 - (Middlesex)** Carteret, Perth Amboy, Sayreville, South Amboy, Woodbridge

Legislators for District 19

## NEW JERSEY LEGISLATIVE DISTRICTS

**District 20 - (Union)** Elizabeth, Hillside, Roselle, Union (Union)

Legislators for District 20

**District 21 - (Morris, Somerset and Union)** Berkeley Heights, Bernards, Chatham Borough, Cranford, Far Hills, Garwood, Kenilworth, Long Hill, Mountainside, New Providence, Roselle Park, Springfield (Union), Summit, Warren, Watchung, Westfield

Legislators for District 21

**District 22 - (Middlesex, Somerset and Union)** Clark, Dunellen, Farwood, Green Brook, Linden, Middlesex, North Plainfield, Plainfield, Rahway, Scotch Plains, Winfield

Legislators for District 22

**District 23 - (Hunterdon, Somerset and Warren)** Alexandria, Alpha, Bedminster, Bethlehem, Bloomsbury, Bound Brook, Bridgewater, Califon, Clinton, Clinton Township, Franklin (Hunterdon), Franklin (Warren), Frenchtown, Glen Gardner, Greenwich (Warren), Hackettstown, Hampton (Hunterdon), Harmony, High Bridge, Holland, Kingwood, Lebanon Borough, Lebanon Township, Lopatcong, Mansfield (Warren), Milford, Peapack-Gladstone, Phillipsburg, Pohatcong, Raritan (Somerset), South Bound Brook, Tewksbury, Union (Hunterdon), Washington Borough (Warren), Washington Township (Warren)

Legislators for District 23

**District 24 - (Morris, Sussex and Warren)** Allamuchy, Andover Borough, Andover Township, Belvidere, Blairstown, Branchville, Byram, Frankford, Franklin (Sussex), Fredon, Frelinghuysen, Green, Hamburg, Hampton (Sussex), Hardwick, Hardyston, Hopatcong, Hope, Independence, Knowlton, Lafayette, Liberty, Montague, Mount Olive, Newton, Ogdensburg, Oxford, Sandyston, Sparta, Stanhope, Stillwater, Sussex, Vernon, Walpack, Wantage, White

Legislators for District 24

**District 25 - (Morris and Somerset)** Bernardsville, Boonton, Boonton Township, Chester Borough, Chester Township, Denville, Dover, Mendham Borough, Mencham Township, Mine Hill, Morris, Morristown, Mount Arlington, Mountain Lakes, Netcong, Randolph, Rockaway Borough, Roxbury, Victory Gardens, Washington (Morris), Wharton

Legislators for District 25

**District 26 - (Essex, Morris and Passaic)** Butler, Fairfield (Essex), Jefferson, Kinnelon, Lincoln Park, Montville, Morris Plains, North Caldwell, Parsippany-Troy Hills, Rockaway Township, Verona, West Caldwell, West Milford

Legislators for District 26

**District 27 - (Essex and Morris)** Caldwell, Chatham Township, East Hanover, Essex Falls, Florham Park, Hanover, Harding, Livingston, Madison, Maplewood, Millburn, Roseland, South Orange, West Orange

Legislators for District 27

**District 28 - (Essex)** Bloomfield, Glen Ridge, Irvington, Newark, Nutley

Legislators for District 28

**District 29 - (Essex)** Belleville, Newark

Legislators for District 29

## NEW JERSEY LEGISLATIVE DISTRICTS

**District 30 - (Monmouth and Ocean)** Avon-by-the-Sea, Belmar, Bradley Beach, Brielle, Farmingdale, Howell, Lake Como, Lakewood, Manasquan, Point Pleasant, Sea Girt, Spring Lake, Spring Lake Heights, Wall  
Legislators for District 30

**District 31 - (Hudson)** Bayonne, Jersey City  
Legislators for District 31

**District 32 - (Bergen and Hudson)** East Newark, Edgewater, Fairview, Guttenberg, Harrison (Hudson), Kearny, North Bergen, Secaucus, West New York  
Legislators for District 32

**District 33 - (Hudson)** Hoboken, Jersey City, Union City, Weehawken  
Legislators for District 33

**District 34 - (Essex and Passaic)** Clifton, East Orange, Montclair, Orange  
Legislators for District 34

**District 35 - (Bergen and Passaic)** Elmwood Park, Garfield, Haledon, North Haledon, Paterson, Prospect Park  
Legislators for District 35

**District 36 - (Bergen and Passaic)** Carlstadt, Cliffside Park, East Rutherford, Little Ferry, Lyndhurst, Moonachie, North Arlington, Passaic, Ridgefield, Ridgefield Park, Rutherford, South Hackensack, Teterboro, Wallington, Wood-Ridge  
Legislators for District 36

**District 37 - (Bergen)** Alpine, Bogota, Cresskill, Englewood, Englewood Cliffs, Fort Lee, Hackensack, Leonia, Northvale, Palisades Park, Rockleigh, Teaneck, Tenafly  
Legislators for District 37

**District 38 - (Bergen and Passaic)** Bergenfield, Fair Lawn, Glen Rock, Hasbrouck Heights, Hawthorne, Lodi, Maywood, New Milford, Oradell, Paramus, River Edge, Rochelle Park, Saddle Brook  
Legislators for District 38

**District 39 - (Bergen and Passaic)** Bloomingdale, Closter, Demarest, Dumont, Emerson, Harrington Park, Haworth, Hillsdale, Mahwan, Montvale, Norwood, Oakland, Old Tappan, Park Ridge, Ramsey, Ringwood, River Vale, Saddle River, Upper Saddle River, Wanauque, Washington (Bergen), Westwood, Woodcliff Lake  
Legislators for District 39

**District 40 - (Bergen, Essex, Morris and Passaic)** Allendale, Cedar Grove, Franklin Lakes, Ho-Ho-Kus, Little Falls, Midland Park, Pequannock, Pompton Lakes, Ridgewood, Riverdale, Totowa, Waldwick, Wayne, Woodland Park, Wyckoff  
Legislators for District 40

Districts 6, 7, 8, 9 and 12

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

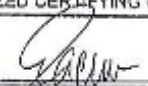
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4725-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-265), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§250 dd-3 and 290 ea- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended; relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 105 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.)
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1998 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE COUNTY ADMINISTRATOR
APPLICANT ORGANIZATION COUNTY OF BURLINGTON	DATE SUBMITTED 5-17-23

Standard Form 424B (Rev. 7-97) Back

Application for Federal Assistance SF-124		
*1 Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2 Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/>  * Other (Specify): <input type="text"/>
*3 Date Received: 5-18-25	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: B23-UC-21-0001	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION		
* a. Legal Name: COUNTY OF BURLINGTON		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 21-6000107	* c. UEI: E2LVH8M15853	
6. Address:		
* Street1: PO Box 6000	Street2: 49 RANCOFFS ROAD	
* City: <input type="text"/>	County/Parish: MOUNT HOLLY	
* State: NJ	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 08060	
e. Organizational Unit:		
Department Name: DEPT. OF HUMAN SERVICES	Division Name: COMMUNITY DEVELOPMENT & HOUSING	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: MS.	* First Name: JENNIFER	
Middle Name: L	* Last Name: HIROS	
Suffix: <input type="text"/>	Title: DIVISION HEAD	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 609-265-5072	Fax Number: <input type="text"/>	
* Email: JHIROS@CO.BURLINGTON.NJ.US		

Application for Federal Assistance SF-424

\* 9. Type of Applicant 1: Select Applicant Type:

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

\* 10. Name of Federal Agency:

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

\* 12. Funding Opportunity Number:

\* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

\* 15. Descriptive Title of Applicant's Project:

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

\* a. Applicant NY5003 \* b. Program/Project NY5001

Attach an additional list of Program/Project Congressional Districts if needed

NY LEGISLATIVE DISTRICTS Add Attachment Delete Attachment View Attachment

17. Proposed Project:

\* a. Start Date 7-1-23 \* b. End Date 6-30-24

18. Estimated Funding (\$):

* a. Federal	<u>1,458,369</u>
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	<u>75,000</u>
* g. TOTAL	<u>1,533,369</u>

19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes  No

If "Yes", provide explanation and attach  Add Attachment Delete Attachment View Attachment

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Title: MS. \* First Name: EW

Middle Name: A.


\* Last Name: CULLINAN

Suffix:

\* Title: COUNTY ADMINISTRATOR

\* Telephone Number: 609-263-5030 Fax Number:

\* Email: EW.Cullinan@co.burlington.nj.us

\* Signature of Authorized Representative:  \* Date Signed: 5-17-23

NEW JERSEY LEGISLATIVE DISTRICTS

Click on the number of your Legislative District:

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#)  
[21](#) [22](#) [23](#) [24](#) [25](#) [26](#) [27](#) [28](#) [29](#) [30](#) [31](#) [32](#) [33](#) [34](#) [35](#) [36](#) [37](#) [38](#) [39](#) [40](#)

**District 1 - (Atlantic, Cape May and Cumberland)** Avalon, Cape May, Cape May Point, Commercial, Corbin City, Dennis, Downs, Estell Manor, Fairfield (Cumberland), Greenwich (Cumberland), Hopewell (Cumberland), Lawrence (Cumberland), Lower, Maurice River, Middle, Millville, North Wildwood, Ocean City, Sea Isle City, Shiloh, Stone Harbor, Stow Creek, Upper, Vineland, West Cape May, West Wildwood, Weymouth, Wildwood, Wildwood Crest, Woodbine

[Legislators for District 1](#)

**District 2 - (Atlantic)** Absecon, Atlantic City, Brigantine, Buena, Buena Vista, Egg Harbor City, Egg Harbor Township, Folsom, Hamilton (Atlantic), Linwood, Longport, Margate City, Mullica, Northfield, Pleasantville, Somers Point, Ventnor City

[Legislators for District 2](#)

**District 3 - (Cumberland, Gloucester and Salem)** Alloway, Bridgeton, Carneys Point, Clayton, Deerfield, East Greenwich, Elk, Elmer, Elsinboro, Franklin (Gloucester), Glassboro, Greenwich (Gloucester), Logan, Lower Alloways Creek, Mannington, National Park, Newfield, Oldmans, Paulsboro, Penns Grove, Pennsville, Pilesgrove, Pittsgrove, Quinton, Salem, South Harrison, Swedesboro, Upper Deerfield, Upper Pittsgrove, West Deptford, Woodbury Heights, Woodstown, Woolwich

[Legislators for District 3](#)

**District 4 - (Camden and Gloucester)** Chesilhurst, Clementon, Gloucester Township, Laurel Springs, Lindenwold, Monroe (Gloucester), Pitman, Washington (Gloucester), Winslow

[Legislators for District 4](#)

**District 5 - (Camden and Gloucester)** Audubon, Audubon Park, Barrington, Bellmawr, Brooklawn, Camden, Deptford, Gloucester City, Haddon Heights, Harrison (Gloucester), Lawnside, Magnolia, Mantua, Mount Ephraim, Runnemede, Wenonah, Westville, Woodbury, Woodlynne

[Legislators for District 5](#)

**District 6 - (Burlington and Camden)** Berlin Township, Cherry Hill, Collingswood, Gibbsboro, Haddon, Haddonfield, Hi-Nella, Maple Shade, Merchantville, Oaklyn, Pennsauken, Somerdale, Stratford, Tavistock, Voorhees

[Legislators for District 6](#)

**District 7 - (Burlington)** Beverly, Bordentown, Bordentown Township, Burlington, Burlington Township, Cinnaminson, Delanco, Delran, Edgewater Park, Fieldsboro, Florence, Moorestown, Mount Laurel, Palmyra, Riverside, Riverton, Willingboro

[Legislators for District 7](#)

**District 8 - (Atlantic, Burlington and Camden)** Berlin Borough, Eastampton, Evesham, Hainesport, Hammonton, Lumberton, Mansfield (Burlington), Medford, Medford Lakes, Mount Holy, Pemberton Borough, Pemberton Township, Pine Hill, Pine Valley, Shamong, Southampton, Springfield (Burlington), Waterford, Westampton, Woodland

[Legislators for District 8](#)

## NEW JERSEY LEGISLATIVE DISTRICTS

**District 9 - (Atlantic, Burlington and Ocean)** Barnegat, Barnegat Light, Bass River, Beach Haven, Beachwood, Berkeley, Eagleswood, Galloway, Harvey Cedars, Lacey, Little Egg Harbor, Long Beach, Ocean Gate, Ocean Township (Ocean), Pine Beach, Port Republic, Seaside Park, Ship Bottom, South Toms River, Stafford, Surf City, Tabernacle, Tuckerton, Washington (Burlington)

Legislators for District 9

**District 10 - (Ocean)** Bay Head, Brick, Island Heights, Lakehurst, Lavalletta, Manchester, Mantoloking, Point Pleasant Beach, Seaside Heights, Toms River

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**District 11 - (Monmouth)** Allenhurst, Asbury Park, Colts Neck, Deal, Eatontown, Freshford Borough, Freshford Township, Interlaken, Loch Arbour, Long Branch, Neptune, Neptune Township, Ocean Township (Monmouth), Red Bank, Shrewsbury Borough, Shrewsbury Township, Tinton Falls, West Long Branch

Legislators for District 11

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Legislators for District 15

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Legislators for District 17

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Legislators for District 18

**District 19 - (Middlesex)** Carteret, Perth Amboy, Sayreville, South Amboy, Woodbridge

Legislators for District 19

## NEW JERSEY LEGISLATIVE DISTRICTS

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Legislators for District 22

**District 23** - (Hunterdon, Somerset and Warren) Alexandria, Alpha, Bedminster, Bethlehem, Bloomsbury, Bound Brook, Bridgewater, Califon, Clinton, Clinton Township, Franklin (Hunterdon), Franklin (Warren), Frenchtown, Glen Gardner, Greenwich (Warren), Hackettstown, Hampton (Hunterdon), Harmony, High Bridge, Holland, Kingwood, Lebanon Borough, Lebanon Township, Lopatcong, Mansfield (Warren), Milford, Peapack-Gladstone, Phillipsburg, Pohatcong, Raritan (Somerset), South Bound Brook, Tewksbury, Union (Hunterdon), Washington Borough (Warren), Washington Township (Warren)  
Legislators for District 23

**District 24** - (Morris, Sussex and Warren) Allamuchy, Andover Borough, Andover Township, Belvidere, Blairstown, Branchville, Byram, Frankford, Franklin (Sussex), Fredon, Frelinghuysen, Green, Hamburg, Hampton (Sussex), Hardwick, Hardyston, Hopatcong, Hope, Independence, Knowlton, Lafayette, Liberty, Montagu s, Mount Olive, Newton, Ogdensburg, Oxford, Sandyston, Sparta, Stanhope, Stillwater, Sussex, Vernon, Walpack, Wantage, White  
Legislators for District 24

**District 25** - (Morris and Somerset) Bernardsville, Boonton, Boonton Township, Chester Borough, Chester Township, Denville, Dover, Mendham Borough, Mendham Township, Mine Hill, Morris, Morristown, Mount Arlington, Mountain Lakes, Netcong, Randolph, Rockaway Borough, Roxbury, Victory Gardens, Washington (Morris), Wharton  
Legislators for District 25

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Legislators for District 26

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Legislators for District 27

**District 28** - (Essex) Bloomfield, Glen Ridge, Irvington, Newark, Nutley  
Legislators for District 28

**District 29** - (Essex) Belleville, Newark  
Legislators for District 29

## NEW JERSEY LEGISLATIVE DISTRICTS

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Legislators for District 30

**District 31 - (Hudson)** Bayonne, Jersey City  
Legislators for District 31

**District 32 - (Bergen and Hudson)** East Newark, Edgewater, Fairview, Guttenberg, Harrison (Hudson), Kearny, North Bergen, Secaucus, West New York  
Legislators for District 32

**District 33 - (Hudson)** Hoboken, Jersey City, Union City, Weehawken  
Legislators for District 33

**District 34 - (Essex and Passaic)** Clifton, East Orange, Montclair, Orange  
Legislators for District 34

**District 35 - (Bergen and Passaic)** Elmwood Park, Garfield, Haledon, North Haledon, Paterson, Prospect Park  
Legislators for District 35

**District 36 - (Bergen and Passaic)** Carlstadt, Cliffs Park, East Rutherford, Little Ferry, Lyndhurst, Moonachie, North Arlington, Passaic, Ridgefield, Ridgefield Park, Rutherford, South Hackensack, Teeterboro, Wallington, Wood-Ridge  
Legislators for District 36

**District 37 - (Bergen)** Alpine, Bogota, Cresskill, Englewood, Englewood Cliffs, Fort Lee, Hackensack, Leonia, Northvale, Parisades Park, Rockleigh, Teaneck, Tenafly  
Legislators for District 37

**District 38 - (Bergen and Passaic)** Bergenfield, Fair Lawn, Glen Rock, Hasbrouck Heights, Hawthorne, Lodi, Maywood, New Milford, Oradell, Paramus, River Edge, Rochelle Park, Saddle Brook  
Legislators for District 38

**District 39 - (Bergen and Passaic)** Bloomingdale, Closter, Demarest, Dumont, Emerson, Harrington Park, Heworth, Hillsdale, Mahwah, Montvale, Norwood, Oakland, Old Tappan, Park Ridge, Ramsey, Ringwood, River Vale, Saddle River, Upper Saddle River, Wanaque, Washington (Bergen), Westwood, Woodcliff Lake  
Legislators for District 39

**District 40 - (Bergen, Essex, Morris and Passaic)** Allendale, Cedar Grove, Franklin Lakes, Ho-Ho-Kus, Little Falls, Midland Park, Pequannock, Pompton Lakes, Ridgewood, Riverdale, Totowa, Waldwick, Wayne, Woodland Park, Wyckoff  
Legislators for District 40

Districts 6, 7, 8, 9 and 12

**CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** --The jurisdiction will affirmatively further fair housing.

**Uniform Relocation Act and Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

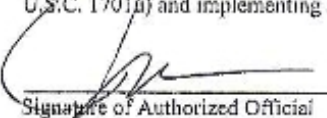
**Anti-Lobbying** --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701a) and implementing regulations at 24 CFR Part 75.

  
Signature of Authorized Official

5.18.23  
Date

DIVISION HEAD  
Title

## Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

**Following a Plan** -- It is following a current consolidated plan that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2023 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

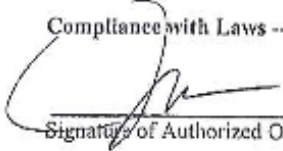
**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

**Compliance with Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000cd) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Signature of Authorized Official

5.18.23  
Date

Division Head  
Title

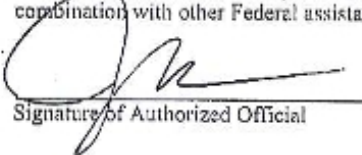
**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

**Eligible Activities and Costs** -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

**Subsidy layering** -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature of Authorized Official

5.18.23  
Date

DIVISION HEAD  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

#### **Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



**County of Burlington**  
**Human Services: Community Development & Housing**  
795 Woodlane Road, Westampton, NJ 08060  
Mailing: P.O. Box 6000, Mount Holly, NJ 08060  
(609) 265-5372 • [www.co.burlington.nj.us](http://www.co.burlington.nj.us)  
Eve A. Cullinan, *County Administrator*

Board of Commissioners  
Patricia Hopson, Director  
Tara Pollack, Deputy  
Allison Beckel  
Daniel O'Connell  
Baker Singh

May 11, 2023

MEMORANDUM

TO: Eve Cullinan, County Administrator

FROM: Jennifer Hiros, Community Development Division Head

SUBJECT: 2023 Annual Plan  
SF424s for CDBG and HOME Programs

On May 10, 2023, the Burlington County Commissioners adopted Resolution 2023-00259 authorizing Community Development to submit the 2023 Annual Plan for Community Development Block Grant and HOME Investment Partnerships Programs funding.

Attached are the SF424s for each program for signature by the County Administrator. Please return to Community Development after signing.

If you have any questions, please do not hesitate to let us know. Thank you.

JH:leh



**Burlington County  
Board of Commissioners**

49 Rancocas Road, Mount Holly, NJ, 08060  
P.O. Box 6000, Mount Holly, NJ, 08060  
(609) 265-5020 • www.co.burlington.nj.us

Eve A. Cullinan, County Administrator  
Erin M. Kelly, Clerk of the Board

**Burlington County  
Commissioners**

Felicia Hopson, Director  
Tom Pullion, Deputy  
Alison Eckel  
Daniel J. O'Connell  
Dalvir Singh

**AGENDA, REGULAR MEETING, BOARD OF COMMISSIONERS, COUNTY OF BURLINGTON**

Date: May 10, 2023 - 7:00 PM  
Location: County Administration Building  
Commissioner's Board Room  
49 Rancocas Road  
Mount Holly, NJ 08060

Agenda: AUTHORIZATION TO SUBMIT 2023 ANNUAL PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME INVESTMENT PARTNERSHIPS PROGRAMS FUNDING FOR THE DEPARTMENT OF HUMAN SERVICES

Official Resolution#	2023-00259							
Meeting Date	05/10/2023							
Introduced Date	05/10/2023							
Adopted Date	05/10/2023							
Agenda Item	i-16							
CAF #								
Purchase Req. #								
Result	Adopted							
COUNTY COMMISSIONER	PRESEN.	ABSEN.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Hopson, Director	✓		✓		✓			
Pullion, Deputy	✓				✓			
Eckel	✓				✓			
O'Connell	✓				✓			
Singh	✓				✓			

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD MEMBERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

*Erin M. Kelly*

CLERK OF THE BOARD

Agenda Item# i.16-1

WHEREAS, Burlington County is qualified as an Urban County/HOME Consortium and as such is entitled to apply for certain federal funds commonly known as Community Development Block Grants and HOME Investment Partnerships Act grants pursuant to, respectively, Title I of the Housing and Community Development Act of 1974, and the Cranston Gonzalez National Affordable Housing Act; and

WHEREAS, the Consolidated Plan provides the basis for allocating resources made available through the US Department of Housing and Urban Development for Housing, Community and Economic Development. The Annual Action Plan is Burlington County's application for Community Development Block Grant Program and HOME Investment Partnerships Program funding for FY 2023; and

WHEREAS, a draft of the Plan was made available to the public for a 30-day period which began on April 4, 2023. During this time, the public is invited to comment in writing on the Plan and/or attend one or both of the public hearings, the first of which will take place on April 17, 2023 at 4:00 PM in the Human Services Facility in Westampton, NJ, the second to be held at May 4, 2023 at 3:00 PM in the Human Services Facility in Westampton, NJ. The 2023 Annual Plan will be submitted to the US Department of Housing and Urban Development prior to the August 16, 2023 deadline; now, therefore, be it

RESOLVED, by the Board of County Commissioners of the County of Burlington, as follows:

1. The County Administrator and other appropriate County officials and employees are authorized and directed to complete and proceed with the 2023 planning process as directed by the United States Department of Housing and Urban Development.

Introduced on: May 10, 2023  
Adopted on: May 10, 2023  
Official Resolution#: 2023-00239

Agenda Item# i.16-2