



One-Stop Committee Meeting Minutes

Date: Tuesday, August 22, 2023 (*via Zoom*)

Jesus Arestirado – AJC/One-Stop Operator
Sophia Laporte – NJ Dept. of Labor
Kinder Kaur – America Works/WFNJ
Ashley Becker – The Father Center/ WFNJ
Zanna Taylor – BurlCo. Bd of Social Services
Lisa Timpson – BurlCo. Bd of Social Svcs.
Adam Boas – BurlCo. Bd of Social Services
Christopher Bound – Learning Link
Curtis Myers – ASPIRE Youth Services

Aaron Samuels – NJDOL/ Transitional Workforce Svcs.
Anthony Phillips – Rowan College of Burlington Co.
Abiodun Odufejo – NJ Dept. Human Services
Martin Nock – American Job Center
Krystine Torreto – WDB
Michelle Carnivale – WDB
Kelly West – WDB
Barbara Weir – WDB

I. Call to Order

Jesus called the meeting to order at 9:32 AM and thanked everyone for participating.

II. American Job Center Statics for PY 2022 and PY 2023

Jesus presented a slide illustrating a Burlington County American Job Center Stats Comparison between PY21 & PY 22. The total number of *Customer Served* increased from **5,436** customers in PY21 to **12,850** customers in PY22. The increase in numbers could be attributed to the re-opening of the Job Center in PY22, accepting walk-in customers, and the resumption of the GA-28 Day Program.

Jesus proceeded to review slides covering the Burlington County American Job Center Stats Year-to-Date Stats for PY23: July 1, 2023, through June 30, 2023. Year-to-Date, the Job Center has provided services to **967** customers; **75** of which requested training services. Additionally, **109** customers registered for Burlington County Metrix Learning completing a total of **69** online courses.

III. Metrix Learning Track Options

At the last One-Stop Committee meeting, Jesus presented information about Metrix Learning Track Options. Since then, he coordinated for an additional of **44** Metrix Learning Track Options to be included in the County's Metrix Learning Platform.

Jesus presented examples of the Metrix Learning Track Options available to be assigned to partner program participants; a copy of the excel spreadsheet will be included with the

**One-Stop Committee Meeting
Minutes**

minutes. If partner organizations would like more information on these Track Options, please email Jesus.

As a reminder, residents can register for Metrix Learning at:
<https://burlington.metrixlearning.com/>

IV. American Job Center Service Delivery Updates

- **Adult Basic Education**

Anthony shared the following information for FY23:

- 15 Students recently finished the High School Equivalency program; 20 new students will start soon.
- The Department will no longer run their own graduation. RCBC holds two (2) graduations (Dec. & May); HSE students will now be part of these graduations.
- Working on growing the program.
- Currently down on staff, looking to hire an instructor; ASAP for the Burlington County Correctional facility to work with students.

- **Employment Services**

Sophia is new to the One-Stop Committee

- Sophia is the new NJDOL Employment Services Manager.
- She has 25 years' experience, coming from Unemployment Insurance.
- GA-28 Day Program is still going.
- Currently working on filling a forklift class for 9/25/2023.

- **WIOA Training Services**

Martin shared the following information:

- The youth program, ASPIRE is in-house; giving staff an opportunity to refer youth customers.
- Seen an increase in customers. Most have a need for Social Services.

- **Youth Program Services with ASPIRE Youth Development**

Curtis shared the following information:

- July 1st started the new program year.
- Will have a presence in the Job Center three (3) days a week.
- Currently serving 44 young people (includes 36 actively pursuing their goal and 8 on follow up needing additional supportive services)

**One-Stop Committee Meeting
Minutes**

- Connected with The Father Center and have been reaching out to area Daycares for more referrals.
- Working with RCBC’s Adult Education team to adjust our program to serve more customers.

- **Board of Social Services / WorkFirst NJ**

Lisa shared the following information:

- Going through cases and making referrals. More customers are coming in-person.
- Working to increase our participation numbers.
- Normally, 20 bus passes are provided each month with half returned. This month only 3 were returned.

Zanna shared the following information:

- There has been less traffic coming from the Job Center now the GA 28 Day program has expanded.
- As a reminder, WFNJ (2nd floor) does not see customers. All customers need to go to the front of the building on the agency-side of the building.

- **America Works / Workfirst NJ**

Kinder shared the following information:

Year-to-Date (July 1, 2023, to present)

- Total Referrals: **96**
- Newly Enrolled: **59**
- Clients on the roster: **104**
- Clients placed in jobs: **10**
- Clients Received wardrobe boxes: **14**
- Clients that went on job interviews: **5**
- Clients that Accepted jobs: **4**
- Customers who completed BuildEd Workshop; receiving certification: **15**
- Seeing more people in person.
- In July, had a Success Stories Shared Event. Past customers shared stories about their journey, shared their struggles, what motivated them, and how the program made a difference.
- On Sept 26 from 10 AM-12PM, America Works will host Energy Assistance Day. Customers will have assistance completing the application.
- Customers are still reporting issues with childcare. Childcare has been the biggest struggle. Some people don’t live close by and participate virtually.

**One-Stop Committee Meeting
Minutes**

- **The Father Center / Workfirst NJ**

Ashley shared the following information:

- Have had 14 Referrals; 8 - participants (2 got employed), 3 - customers referred to the library, and 2 – Did not report (DNR)
- Working to get customers enrolled in BuildEd; workshop start in September.
- Held 2 successful Forklift classes; next one we will be trying an afternoon class.
- CDL class has been filled/closed. Still offering a SORA class and accepting enrollment (**Class is for Men Only**).
- Hosted 2 Men’s Clothing events; 125 Men participated and received workwear and/or business clothing. Will host another, the date to be determined.
- Started a weekly computer cohort class; will hold a graduation ceremony will occur for those who complete.
- Will be starting a SNAP Ed Food Demo at the end of August. Keeping this in-house to see how it goes before branching out.
- On August 29, having an Integrity Staff Class visit.
- Looking to get Bank of America to offer Financial Literacy classes.
- Always looking at ways to spend the Bridges to Success Grant funds; exploring ways to expand services in the future.

- **Transitional Workforce Services**

Aaron shared the following information:

- Recently held technical training session for SNAP Employment in Training Initiative called STEPS. Released the STEPS Notice of Grant Opportunity (NGO) on August 14. It is a 50/50 Grant Opportunity. Deadline to register is Sept 6. If anyone is interested, go to the Department of Labor & Workforce Development page <https://www.nj.gov/labor/research-info/grants.shtml> or contact Aaron Aaron.Samuels@dol.nj.gov
- Will be working closely with Kelly on more GA and TANF Initiatives.
- There is NO update on TANF sanctioning.

V. **Open Discussion** - None

VI. **Adjournment** at 10:02 AM.

Next Meeting: Tuesday, November 14, 2023, at 9:30 AM (via Zoom)