

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

In accordance with Title I of the National Affordable Housing Act requirement that local governments, applying for direct assistance under particular federal programs for program year July 1st to June 30th, prepare and adopt an Annual Plan according to regulations and guidelines promulgated by the US Department of Housing and Urban Development (HUD), Burlington County has prepared the 2021 Annual Plan.

Burlington County is comprised of 40 municipalities and is the largest county in New Jersey by area, spanning from the Delaware River to the Atlantic Ocean. The largest area of the County is rural, comprised of farms and pinelands covering most of the eastern portion. The western part of the County borders the Delaware River and includes the most densely populated residential areas and the other industrial and commercial areas. Most of the communities in the riverfront corridor are fully developed with very limited potential for growth.

The middle region of the County has experienced considerable change in the last few decades, going from rural farmland and scattered residential, to increased residential and commercial development. The New Jersey Turnpike and Route 295, connecting major cities, run through this region, which has experienced the majority of the County's population growth and accompanying commercial and residential development. Commercial expansion has been primarily in the service and technology industries resulting in an increase in blue and white-collar jobs.

Three separate military bases merged to become Joint Base Dix-McGuire-Lakehurst on October 1, 2009. The former Army Post Fort Dix and McGuire Air Force Base occupied more than 31,065 acres of land within Burlington County. The former Lakehurst Naval Station and a portion of the former Fort Dix are in Ocean County. The Joint Base is the largest employer in both counties.

The County's Annual Plan responds to national goals established by the U.S. Department of Housing and Urban Development:

- Provide decent housing;
- Establishing and maintaining a suitable living environment; and
- Expanding economic opportunities particularly for moderate-, low- and extremely low-income residents.

The Annual Plan is intended to coordinate the County's Community Development activities with those of other public agencies, private non-profit affordable housing providers, and non-housing providers and establishes a unified, coordinated vision for Community Development actions for the next five years.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Plan outlines major priority needs based on the Needs Assessment and Market Analysis. These include:

- Public Facilities and Improvements - Support the use of CDBG funding for public facilities and improvements. This includes, but is not limited to, road improvements, removal of architectural barriers at public facilities, and water/sewer improvements.
- Public Services - Non Homeless and Homeless - Support the use of CDBG Public Service funds for activities that benefit and address the issues of housing, homelessness, and homeless prevention, transportation for seniors and disabled, and supportive services that provide long term meaningful change for their participants through education and training.
- Housing Rehabilitation and Emergency Assistance – Provide housing rehabilitation assistance for low income homeowners living in substandard housing and provide assistance that addresses emergency housing issues affecting immediate health and safety for low/moderate income homeowners.
- Affordable Housing – Increase and improve housing affordability through the development and/or rehabilitation of new rental and/or homeowner affordable housing and assistance to first time homebuyers.

## **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Burlington County Community Development establishes its goals and activities intended to address identified community needs and gaps in services as established during its citizen participation and local consultation process. Activities and projects which are consistent with the goals and objectives of the Consolidated Plan are chosen according to community needs and along with an evaluation of past performance and implementation capacity of grant/loan recipients.

Burlington County Community Development annually publishes a Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER evaluates and provides details on performance of the prior year

and of the Five Year Consolidated Plan. Burlington County has, for the most part, been successful at meeting its stated goals and objectives.

**4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Burlington County follows the goals set forth in the Citizen Participation Plan and the governance of the elected General Advisory Board. In accordance with the Citizens Participation Plan the community is involved in the process as outlined in the County's and HUDs policy.

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

All Comment were accepted if made.

**7. Summary**

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BURLINGTON COUNTY	Community Development and Housing
HOME Administrator	BURLINGTON COUNTY	Community Development and Housing

**Table 1 – Responsible Agencies**

**Narrative (optional)**

**Consolidated Plan Public Contact Information**

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## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

Burlington County conducted consultation as part of planning in different venues where citizens representing the public, municipal officials, nonprofit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care could assist in preparing this plan. This was a different process due to Covid 19 and the adjustments made during the pandemic. However, Meeting turn out and participation was high.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The County of Burlington is committed to addressing the needs of homeless citizens in relation to both physical and mental/behavioral health needs. Burlington County staff from the Human Services Department, including the Division of Community Development and Housing has taken the lead in Burlington County’s Continuum of Care (CoC) and facilitates the process for the CoC and provides direction on planning and policy issues that impact the homeless population. Burlington County also provides assistance to local applicants in the development of applications for Super NOFA funding for programming designed to serve the homeless and special needs populations within Burlington County. The CoC is comprised of public and assisted housing providers, private and governmental health, mental health and service agencies providing services in Burlington County. This collaboration enables Burlington County to provide human services to the homeless and identify and address gaps in services across the County. The Human Services Department works with over 20 providers through the CoC and consolidated planning process.

Current and recent initiatives include:

1. An on-going assessment of the Homeless Management Information System (HMIS) to improve electronic and data monitoring by tracking and monitoring performance and enhancing access to HMIS.
2. More structured collaboration with mental health planning partners, mental health board, residential health care facilities, and transportation assessment.
3. System-wide coordination including Veterans Services coordination, restructuring of CoC into a performance management and oversight group, and exploration of opportunities for regional coordination and integration.

### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

Coordination of Burlington County's homeless strategy is coordinated through the CoC and is made up of several private non-profit organizations that directly contract with HUD for Continuum of Care funding. The agencies that make up the Continuum work as part of the CoC, which has made considerable gains over the past year in its advocacy toward developing a network system to prevent institutional discharge of persons resulting in homelessness.

Burlington County a Housing HUB that is a one stop for homeless housing needs to be assessed and addressed. This Office has experienced case managers working in collaboration with our local Board of Social Services, the State of NJ Social Services for the Homeless funded agency providers, the Continuum of Care and HEARTH Act method oldy for tracking persons quickly to permanent housing, and also working within the HMIS and Coordinated Entry system of delivering services.

Legacy Treatment Services addresses the special needs of youth in the state foster care system who are in need of specialized behavioral residential services, and those youth who are "aging-out" of the foster care system. Legacy also provides clinical case management services specifically for individuals who are mentally ill and homeless or imminently homeless. Legacy, Oaks Integrated Care, and Catholic Charities Delaware House all provide supportive housing, enhanced supportive housing, and medically enhanced supportive housing services for individuals who are ready for discharge from state psychiatric hospitals. Oaks Integrated Care also provides ICMS for all consumers discharged from the state, county, and psychiatric short-term care facilities in Burlington County. Psychiatric screening outreach staff go to the jails weekly to screen inmates for eligibility for community base mental health services and housing opportunities to prevent homelessness, relapse of substance abuse, disruption of mental health services, increase in psychiatric symptoms, and criminal recidivism.

NJ 211 provides a 24-hour telephone referral service linking callers with any needed service after hours and on weekends in or around the County.

Special outreach linkages have been established by agencies that service special needs populations among the homeless. CoC staff work collaboratively with the Mental Health Board, the Board of Social Services, and applicant agencies to ensure that resources are available for individuals discharged from local area hospitals.

In order to accomplish the goals of ending homelessness and reduce the use of hotel/motel placements for emergency shelter services, Emergency Shelters will be located throughout the County to service specific target populations and serve as a "front door" to the homeless delivery system.

Vendors have been identified to provide and improve sheltering options that track quickly to permanent housing and will be instrumental in implementing an approved pilot program that targets individuals receiving emergency assistance to provide intensive case management services and be responsible for the development of self-sufficiency plans, quick transition to permanent housing, job training support, improved access to disabilities benefits, and income growth.

Coordination with the homeless service providers and Work First staff will divert new applicants, and increase diversion to training programs and on-the-job training opportunities. Veteran Services work with veterans and their families to identify VA benefits and additional public benefit opportunities such as housing counseling, health care, child care, educational, legal, transportation, financial planning, and daily living services, and temporary financial assistance.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The County does not receive ESG funds. However, the CoC works closely with the HMIS lead agency to assess data quality, The HMIS staff regional coordinator meets with the CoC monthly and attends all of the CoC meetings. The HMIS staff works in collaborations with the CoC staff in reviewing agency reports whenever needed in addition to these monthly meetings. Training is offered quarterly. When data quality issues are a concern for an agency, the agency is notified in writing by our HMIS lead agency and the CoC staff person is copied, follow up training is then scheduled to remediate the problem.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES - DIOCESE OF TRENTON
	<b>Agency/Group/Organization Type</b>	Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Ongoing work in the Continuum of Care. A broader understanding of those needs is expected to lead to joint participation in a rapid re-housing program and creating greater housing opportunities.
2	<b>Agency/Group/Organization</b>	Burlington County Board of Social Services
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions, and committee meetings in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating a new homeless strategy that is focused on rapid re-housing.
3	<b>Agency/Group/Organization</b>	BURLINGTON COUNTY CAP
	<b>Agency/Group/Organization Type</b>	Services - Housing Service-Fair Housing

	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through CoC discussions, meetings, and planning participation in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating a new homeless strategy that is focused on rapid re-housing.
4	<b>Agency/Group/Organization</b>	Burlington County Continuum of Care
	<b>Agency/Group/Organization Type</b>	Planning organization
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Organization was consulted through group discussions and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating greater housing opportunities, better coordination of service and strategies.

**Identify any Agency Types not consulted and provide rationale for not consulting**

During the Covid 19 pandemic most of the outreach done was during our Continuum of Care meeting and advisory meeting workgroups. Also, our General Advisory Committee and Burlington County Coalition Serving the Homeless all of these groups have a large representation or public, private, and citizens. At each meeting the Office of Community Development and Housing had an agenda slot to discuss planning and serve needs for the upcoming 2021 plan.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Department of Human Services Division of Community Development and Housing	Homelessness prevention and rapid re-housing goals, strategies, and actions to be taken

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The principal organization for planning and programmatic consultations is the Community Development General Advisory Committee. This 60 member citizens’ advisory committee was established at the inception of Burlington County’s CDBG Program in 1977 to study the County’s housing and community development needs, develop program priorities and recommend activities for funding. The Advisory Committee has a broad base of expertise and comprehensively represents community interests. Representation on the Committee includes:

- Mayor/official from each municipality;
- Realtors and housing industry representatives;
- Burlington County Office on Aging;
- Labor Unions;
- County Department of Health;
- Community Action Program;
- County Work Force Investment Board;
- Banks and Mortgage Companies;
- County Job Training Program;
- Environmental Community;
- County Planning Board;
- Municipal Managers;
- Five (5) Citizens-at-Large; and
- Joint Base McGuire-Dix-Lakehurst.

The Advisory Committee holds a series of meetings on an annual schedule to consider the components of the Consolidated Plan and the Annual Action Plan and make recommendations to the Burlington County Board of County Commissioners.

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

To engage the public at large in the consultation process, County sponsored public hearings were conducted. To make the opportunity to be heard accessible to the greatest number of people, the draft plan was placed on the County's website and two virtual public hearings (April 8th and 28th, 2021) took place and during the Public Meeting session of the Burlington County Board of County Commissioners meeting prior to their adopting the Annual Action Plan during the 30-day public comment period. A notice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the Burlington County Times. All meetings were held virtually and the meeting information was posted to the County Website due to the Covid 19 pandemic.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

Although it is difficult to predict all sources of leveraged funds over a 5 year period for a 40 community consortium, there are several sources of funds that have consistently or historically been leveraged to accomplish goals and objectives under our five year consolidated plan and annual action plans.

The following table provides the anticipated resources that the Burlington County anticipates having available during the 2021 period covered by this Annual Action Plan. It is followed by narratives about other resources these funds may leverage.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,512,127	75,000	350,000	1,937,127	4,494,572	Municipalities receiving funds must pay for architectural/engineering and many couple state funds to ensure project adequately funded. Non-profits receive funds from state grants, private donations, and casino revenue

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	844,643	50,000	0	894,643	2,672,911	First time homebuyers are required to contribute at least 3% of the purchase price. Affordable housing developers combine use of LIHTC, municipal contributions, and other loan vehicles
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Other	578,628	0	0	578,628	1,621,372	Additional resources include state funding, agency fundraising, and private grants

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
LIHTC	public - state	Housing Multifamily rental new construction Multifamily rental rehab	11,000,000	0	0	11,000,000	10,972,500	Leverage funds may include private mortgage, housing trust funds, historic tax credits, federal home loan bank, and deferred developer fees
Section 8	public - federal	Housing Other	20,000,000	0	0	20,000,000	20,000,000	Housing Choice vouchers managed by DCA that may be used within Burlington County.
Other	private	Public Services Other	3,200,000	0	0	3,200,000	230,000	Funding from Casino revenue to support senior and disabled population and are provided as part of overall funding package including CDBG and other state funding for transportation services
Other	public - federal	Housing Other	200,000	0	0	200,000	800,000	Additional funding from other federal, state, local, agency, and donations
Other	public - state	Housing Other	1,200,000	0	0	1,200,000	2,000,000	Additional funding for activities assisted with these funds are from private donations and fund raising, FEMA, and federal grants

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - local	Housing	25,000	0	0	25,000	100,000	Funding to assist homeless, homeless, prevention, and rapid rehousing
Other	public - local	Public Improvements	271,365	0	0	271,365	1,100,000	Leverages funds from CDBG program and state funding for public improvements

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

In addition to the funds enumerated above that have oftentimes been leveraged as a result of the availability of federal funds, CDBG and HOME funds are intended to leverage other funding sources. The CDBG grants sub-granted to municipalities require that each municipality provide some funding for their individual activity by at the least, providing the funding to cover engineering/architectural fees. The non-profit agencies receiving the limited funding all secure additional funding from state, federal, and local programs. The Burlington County First Time Homebuyers Program requires that each first-time homebuyer contribute 3% of their own funds towards the purchase of the home. The HOME developer program mandates that each activity funded meet the minimum threshold of 25% match; however, in most cases, Burlington County’s HOME loan is a minor, but necessary part of the total funding package. The match contributions are in the form of land donations, deferral of taxes and fees, cash investments, and private and state or local sources, and below market rate loan.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Not applicable

**Discussion**

All recipients for assistance under the Community Development Block Grant Program and the HOME Investment Partnerships Program are expected to share the burden of costs for their respective activities. The funding sources utilized to support that cost share come from a variety of local, state, federal, and private sources.

Private Financial institutions are essential resources for housing developments. The Federal Home Loan Bank of New York, Thrift Institutions Community Investment Corp. of NJ (TICIC), Casino Reinvestment Development Authority (CRDA), and Community Loan Funds of New Jersey have invested in housing development activities undertaken by non-profit developers in Burlington County in previous years. It is expected that developers and businesses applying for assistance using HOME and CDBG funding will also seek funds from these institutions and from local financial institutions.

To meet Community Reinvestment Act (CRA) requirements, local financial institutions make low interest rate opportunities available to low income homebuyers. Reduced interest rates and grants are also made available through CRA programs to assist disabled people with handicap modifications to their dwelling units. Opportunities for these funding sources have greatly diminished.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable homeowner housing - home buyer	2020	2024	Affordable Housing		First time homebuyer assistance	HOME: \$260,179	
2	Housing rehabilitation	2020	2024	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$120,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
3	Affordable rental housing creation	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs		Construction of affordable rental housing	HOME: \$500,000	Rental units constructed: 22 Household Housing Unit
4	Housing counseling	2020	2024	Affordable Housing		Fair housing services Homelessness assistance and prevention services	CDBG: \$20,000	Public service activities for Low/Moderate Income Housing Benefit: 375 Households Assisted
5	Emergency shelter for victims of domestic violence	2020	2024	Homeless		Emergency shelter for victims of domestic violence	CDBG: \$30,000	Homeless Person Overnight Shelter: 150 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Infrastructure improvements	2020	2024	Non-Housing Community Development		Infrastructure improvements	CDBG: \$600,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2518 Persons Assisted
8	Public facility improvements	2020	2024	Non-Housing Community Development		Public facility improvements	CDBG: \$355,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 5500 Persons Assisted
9	Senior centers	2020	2024	Non-Housing Community Development		Senior center creation and/or improvements		
10	Transportation services	2020	2024	Non-Housing Community Development		Special needs transportation services	CDBG: \$90,000	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
11	Homelessness prevention and rapid re-housing	2020	2024	Homeless		Homelessness assistance and prevention services	CDBG: \$75,000	Homeless Person Overnight Shelter: 1000 Persons Assisted
12	Emergency home repair	2020	2024	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$60,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
13	Emergency heater replacement	2020	2024	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: \$60,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit
14	Administration - CDBG	2020	2024	Non-Housing Community Development		Administration of CDBG Program	CDBG: \$298,033	

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
15	Administration - HOME	2020	2024	Affordable Housing		Administration of HOME Program	HOME: \$84,464	

Table 6 – Goals Summary

### Goal Descriptions

1	<b>Goal Name</b>	Affordable homeowner housing - home buyer
	<b>Goal Description</b>	Provide assistance to low and moderate income first time homebuyers for the purchase of their first home by providing closing costs and down payment assistance in the purchase of a home.
2	<b>Goal Name</b>	Housing rehabilitation
	<b>Goal Description</b>	Preservation and enhancement of existing housing stock through home rehabilitation by providing direct assistance to owner occupied dwellings to make repairs to the home to eliminate health and safety hazards, make them more energy efficient and bring them up to code standards.
3	<b>Goal Name</b>	Affordable rental housing creation
	<b>Goal Description</b>	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable rental housing for very low, and low-income households. A set aside of \$131,915.25 will be set aside for Burlington County's CHODO.
4	<b>Goal Name</b>	Housing counseling
	<b>Goal Description</b>	Provide housing counseling services to resolve housing problems related to unfair housing practices, foreclosures, evictions, and/or unsafe or unhealthy conditions. Services include assistance in resolving tenant/landlord disputes and filing discrimination complaints.

5	<b>Goal Name</b>	Emergency shelter for victims of domestic violence
	<b>Goal Description</b>	Costs associated with the operation of an emergency shelter for victims of domestic violence and their children including provision of shelter, food, clothing, personal care items, and case management services.
7	<b>Goal Name</b>	Infrastructure improvements
	<b>Goal Description</b>	Infrastructure improvements will improve availability and accessibility for low- and moderate-income people by removal of architectural barriers, flood drainage improvements, street improvements, and sidewalk improvements
8	<b>Goal Name</b>	Public facility improvements
	<b>Goal Description</b>	Improvements to public facilities to improve accessibility and availability by removal of architectural barriers, improvements to parks and recreational facilities, and community centers. There are 5 projects being funded under public facilities.
9	<b>Goal Name</b>	Senior centers
	<b>Goal Description</b>	Provide a public service at a senior center.
10	<b>Goal Name</b>	Transportation services
	<b>Goal Description</b>	Special transportation services for senior citizens and disabled residents
11	<b>Goal Name</b>	Homelessness prevention and rapid re-housing
	<b>Goal Description</b>	Code Blue Shelter. Establish sheltering options that will transition into permanent housing and reduce reliance on motels including intensive case management
12	<b>Goal Name</b>	Emergency home repair
	<b>Goal Description</b>	Correct conditions in owner-occupied homes that pose immediate threat to health or safety of occupants. Repairs are available to low and moderate income, owner occupied (not income producing) dwellings located in participating municipalities

13	<b>Goal Name</b>	Emergency heater replacement
	<b>Goal Description</b>	Replacement of heating systems of owner occupied dwellings with energy efficient systems.
14	<b>Goal Name</b>	Administration - CDBG
	<b>Goal Description</b>	Costs related to the administration of the Community Development Block Grant Program
15	<b>Goal Name</b>	Administration - HOME
	<b>Goal Description</b>	Costs related to continuing administration of the HOME Investment Partnerships Program

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The process for developing the Program Year 2021 Annual Plan included the solicitation of comments during planned committee meetings, review of applications submitted by Community Development staff, review and approval by the General Advisory Committee, public hearings to solicit comments on the plan. Also, the review and approval by the Burlington County Board of County Commissioners.

#### Projects

#	Project Name
1	Bordentown City
2	Bordentown Township
3	Burlington Township
4	Chesterfield Township
5	Cinnaminson Township
6	Delanco
7	Delran
8	Edgewater Park Township
9	Evesham Township
10	Florence Township
11	Hainesport
12	Mansfield
13	Medford Township
14	Providence House Catholic Charities
15	Sen Han Transportation
16	Clarifi
17	Literacy Volunteers
18	Heater Replacement
19	Emergency Home Repair
20	Home Improvement Loan Program HILP
21	Rehabilitation Services
22	Housing Services
23	Homelessness prevention and rapid re-housing CODE BLUE
24	Administration - CDBG
25	Home Developer affordable rental housing creation

#	Project Name
26	First time homebuyer Program
27	HOME Administration

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

No obstacles noted.

**AP-38 Project Summary**  
**Project Summary Information**

1	<b>Project Name</b>	Bordentown City
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$55,000 Municipal funds: \$13,000
	<b>Description</b>	Remove and replace Boiler with 2 new high efficiency boilers and all related accessories located in the boiler room within the Carslake Community Center
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	This is a 100 percent low mon benefit for persons who will be using the facility.
	<b>Location Description</b>	Remove and replace Boiler with 2 new high efficiency boilers and all related accessories located in the boiler room within the Carslake Community Center
	<b>Planned Activities</b>	Remove and replace Boiler with 2 new high efficiency boilers and all related accessories located in the boiler room within the Carslake Community Center
2	<b>Project Name</b>	Bordentown Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$35,000
	<b>Description</b>	Architectural Barrier Removal: Installation of handicapped curb ramps and sidewalks within the municipal right of way.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	47 families and 234 individual live at or below the poverty level in Bordentown Township. Greater access through the use of removal of ADA barriers.
	<b>Location Description</b>	

	<b>Planned Activities</b>	Architectural Barrier Removal: Installation of handicapped curb ramps and sidewalks within the municipal right of way.
<b>3</b>	<b>Project Name</b>	Burlington Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Installation of Detectable surfaces on 171 existing curb ramps throughout the Township of Burlington.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	969 single individuals and 181 families live at or below the poverty index in Burlington Township. The project will remove ADA barriers and give better access to community infrastructure.
	<b>Location Description</b>	
<b>Planned Activities</b>		
<b>4</b>	<b>Project Name</b>	Chesterfield Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$37,430
	<b>Description</b>	Removal of architectural barriers installation and correcting 40 non-compliant ADA curb ramps
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	353 individuals and 60 families live at or below the poverty index in Cinnaminson NJ. These persons will benefit from the improvements made to their community.
	<b>Location Description</b>	Removal of architectural barriers installation and correcting 40 non-compliant ADA curb ramps
	<b>Planned Activities</b>	\Removal of architectural barriers installation and correcting 40 non-compliant ADA curb ramps

5	<b>Project Name</b>	Cinnaminson Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$55,000 Municipal funds: \$242,435
	<b>Description</b>	Installation of sidewalks along; Oxford Road, Cuthbert Road, Hilton Road, Fairfax Drive, Lejune Road, Adams Street, Clay Street, Washington Street, Division Street, Pennsauken Street, Madison Street, Jefferson Street, Jackson Street, Calhoun Street, Webster Street
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	413 singles and families will benefit from this project as they live at or below the poverty index in this community.
	<b>Location Description</b>	Installation of sidewalks along; Oxford Road, Cuthbert Road, Hilton Road, Fairfax Drive, Lejune Road, Adams Street, Clay Street, Washington Street, Division Street, Pennsauken Street, Madison Street, Jefferson Street, Jackson Street, Calhoun Street, Webster Street
<b>Planned Activities</b>	Installation of sidewalks along; Oxford Road, Cuthbert Road, Hilton Road, Fairfax Drive, Lejune Road, Adams Street, Clay Street, Washington Street, Division Street, Pennsauken Street, Madison Street, Jefferson Street, Jackson Street, Calhoun Street, Webster Street	
6	<b>Project Name</b>	Delanco
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Architectural Barrier Removal: Installation of ADA compliant handicapped ramps, sidewalk replacement, at Cooper Street & Hickory Street, Cooper Street & Laurel Street, and Cooper Street & Pennsylvania Avenue, and miscellaneous drainage improvements within the sidewalk area.
	<b>Target Date</b>	9/30/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	305 Individuals and 58 families live at or below the poverty level in Delanco, 19.8 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.
	<b>Location Description</b>	
	<b>Planned Activities</b>	
7	<b>Project Name</b>	Delran
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Architectural barrier removal; ADA improvements curb ramps at 8 Street intersections: Hunter Drive & Stevens Drive, Hunter Drive & Lehigh Drive, Hunter Drive & Cornell Drive, Penn State Drive and Leigh Drive. Installation of ADA curb ramp and sidewalk improvements from Echo Court to Millbrook Elementary.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	637 Individuals and 139 families live at or below the poverty level in Delanco, 11.4 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.
	<b>Location Description</b>	Architectural barrier removal; ADA improvements curb ramps at 8 Street intersections: Hunter Drive & Stevens Drive, Hunter Drive & Lehigh Drive, Hunter Drive & Cornell Drive, Penn State Drive and Leigh Drive. Installation of ADA curb ramp and sidewalk improvements from Echo Court to Millbrook Elementary.
	<b>Planned Activities</b>	Architectural barrier removal; ADA improvements curb ramps at 8 Street intersections: Hunter Drive & Stevens Drive, Hunter Drive & Lehigh Drive, Hunter Drive & Cornell Drive, Penn State Drive and Leigh Drive. Installation of ADA curb ramp and sidewalk improvements from Echo Court to Millbrook Elementary.
8	<b>Project Name</b>	Edgewater Park Township
	<b>Target Area</b>	

	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$1,515,000
	<b>Description</b>	Improvements and conversions of existing multi-purpose space which includes a kitchen. For the use of a feeding site, and emergency shelter for the community. Expansion of the Weimann Field House building by installing a second floor with stairs and elevator.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	677 Individuals and 153 families live at or below the poverty level in Delanco, 20.2 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers
	<b>Location Description</b>	Improvements and conversions of existing multi-purpose space which includes a kitchen. For the use of a feeding site, and emergency shelter for the community. Expansion of the Weimann Field House building by installing a second floor with stairs and elevator.
	<b>Planned Activities</b>	
9	<b>Project Name</b>	Evesham Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$25,000
	<b>Description</b>	ADA Improvements to 1010 Tuckerton Road. Removing and replacing front and rear doors, and existing ramps. Installation of ADA automatic doors, parking spaces and accessible route to the ADA compliant ramps. Modifying porches to meet required clearance
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,178 Individuals and 191 families live at or below the poverty level in Delanco, 10.4 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.

	<b>Location Description</b>	ADA Improvements to 1010 Tuckerton Road. Removing and replacing front and rear doors, and existing ramps. Installation of ADA automatic doors, parking spaces and accessible route to the ADA compliant ramps. Modifying porches to meet required clearance.
	<b>Planned Activities</b>	ADA Improvements to 1010 Tuckerton Road. Removing and replacing front and rear doors, and existing ramps. Installation of ADA automatic doors, parking spaces and accessible route to the ADA compliant ramps. Modifying porches to meet required clearance.
<b>10</b>	<b>Project Name</b>	Florence Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$94,150
	<b>Description</b>	Architectural barrier removal; ADA improvements and replacements of sidewalk and outdated accessible ramps. Located at Norman Ave, Hamilton Ave, 5th Street, 8th Street, Bodine Street, and West Front Street
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	654 Individuals and 139 families live at or below the poverty level in Delanco, 15.4 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.
	<b>Location Description</b>	Architectural barrier removal; ADA improvements and replacements of sidewalk and outdated accessible ramps. Located at Norman Ave, Hamilton Ave, 5th Street, 8th Street, Bodine Street, and West Front Street
<b>Planned Activities</b>	Architectural barrier removal; ADA improvements and replacements of sidewalk and outdated accessible ramps. Located at Norman Ave, Hamilton Ave, 5th Street, 8th Street, Bodine Street, and West Front Street	
<b>11</b>	<b>Project Name</b>	Hainesport
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements

	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Remove and replace surface material at the Hainesport Township Municipal Park Playground, 1401 Marne Highway. Architectural barrier removal: installation of rubber safety surface and concrete connection/walkways.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	121 Individuals and 23 families live at or below the poverty level in Delanco, 12.6 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.
	<b>Location Description</b>	Remove and replace surface material at the Hainesport Township Municipal Park Playground, 1401 Marne Highway. Architectural barrier removal: installation of rubber safety surface and concrete connection/walkways.
	<b>Planned Activities</b>	Remove and replace surface material at the Hainesport Township Municipal Park Playground, 1401 Marne Highway. Architectural barrier removal: installation of rubber safety surface and concrete connection/walkways.
12	<b>Project Name</b>	Mansfield
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public facility improvements
	<b>Needs Addressed</b>	Public facility improvements
	<b>Funding</b>	CDBG: \$55,000 Municipal funds: \$23,000
	<b>Description</b>	Architectural barrier removal: Remove and replace existing benches and tables with ADA compliant benches and picnic tables at the Community Park off of Main Street.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	228 Individuals and 44 families live at or below the poverty level in Delanco, 18.2 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers

	<b>Location Description</b>	Architectural barrier removal: Remove and replace existing benches and tables with ADA compliant benches and picnic tables at the Community Park off of Main Street.
	<b>Planned Activities</b>	Architectural barrier removal: Remove and replace existing benches and tables with ADA compliant benches and picnic tables at the Community Park off of Main Street.
13	<b>Project Name</b>	Medford Township
	<b>Target Area</b>	
	<b>Goals Supported</b>	Infrastructure improvements
	<b>Needs Addressed</b>	Infrastructure improvements
	<b>Funding</b>	CDBG: \$75,000 Municipal funds: \$58,367
	<b>Description</b>	Architectural barrier removal: Installation of ADA compliance walkways and ramps along Allen Ave and Union Street.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	410 Individuals and 60 families live at or below the poverty level in Delanco, 10.69 percent of the population has a disabling condition. The project will provide a suitable living environment, and removal of ADA barriers.
	<b>Location Description</b>	Architectural barrier removal: Installation of ADA compliance walkways and ramps along Allen Ave and Union Street.
<b>Planned Activities</b>	Architectural barrier removal: Installation of ADA compliance walkways and ramps along Allen Ave and Union Street.	
14	<b>Project Name</b>	Providence House Catholic Charities
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency shelter for victims of domestic violence
	<b>Needs Addressed</b>	Emergency shelter for victims of domestic violence
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	On-going activity. Provide emergency housing for 150 victims of domestic abuse and their children, including food clothing and personal care items. In addition, Providence House offers supportive services such as housing information, referral and advocacy to approx. 125 victims of domestic violence and their children.
	<b>Target Date</b>	

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Provide emergency housing for 150 victims of domestic abuse and their children, including food clothing and personal care items. In addition, Providence House offers supportive services such as housing information, referral and advocacy to approx. 125 victims of domestic violence and their children.
	<b>Location Description</b>	The service is provided at a confidential address
	<b>Planned Activities</b>	Provide emergency housing for 150 victims of domestic abuse and their children, including food clothing and personal care items. In addition, Providence House offers supportive services such as housing information, referral and advocacy to approx. 125 victims of domestic violence and their children.
<b>15</b>	<b>Project Name</b>	Sen Han Transportation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Transportation services
	<b>Needs Addressed</b>	Special needs transportation services
	<b>Funding</b>	CDBG: \$90,000 Casino revenue: \$1,064,395
	<b>Description</b>	Provide special transportation services for senior citizens and disabled residents of Burlington County.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,300
	<b>Location Description</b>	Provide special transportation services for senior citizens and disabled residents of Burlington County
	<b>Planned Activities</b>	Provide special transportation services for senior citizens and disabled residents of Burlington County
<b>16</b>	<b>Project Name</b>	Clarifi
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing counseling
	<b>Needs Addressed</b>	Homelessness assistance and prevention services Fair housing services

	<b>Funding</b>	CDBG: \$20,000 Municipal funds: \$24,000
	<b>Description</b>	Provide foreclosure prevention housing counseling to individuals in crisis in Burlington County. One-on-one counseling to be provided to approx. 200 individuals.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200
	<b>Location Description</b>	
	<b>Planned Activities</b>	
17	<b>Project Name</b>	Literacy Volunteers
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness prevention and rapid re-housing
	<b>Needs Addressed</b>	Homelessness assistance and prevention services
	<b>Funding</b>	CDBG: \$10,000
	<b>Description</b>	Serve 75 Low-income Burlington County adults literacy students from September 22, 2021 through August 22 with free basic literacy, high school HSE, and job readiness instruction.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Serve 75 Low-income Burlington County adults literacy students from September 22, 2021 through August 22 with free basic literacy, high school HSE, and job readiness instruction.
18	<b>Project Name</b>	Heater Replacement
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency heater replacement
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes

	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Replacement of Heating systems of owner occupied dwellings with energy efficient systems. Also, air conditioners if medically necessary. Max \$5,000 per household.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12
	<b>Location Description</b>	The activities will be in participating municipalities within Burlington County.
	<b>Planned Activities</b>	
19	<b>Project Name</b>	Emergency Home Repair
	<b>Target Area</b>	
	<b>Goals Supported</b>	Emergency home repair
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$60,000
	<b>Description</b>	Correct conditions in owner occupied homes that pose immediate threat to health or safety of occupants
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25
	<b>Location Description</b>	The activities will be in participating municipalities within Burlington County.
	<b>Planned Activities</b>	Correct conditions in owner occupied homes that pose immediate threat to health or safety of occupants
20	<b>Project Name</b>	Home Improvement Loan Program HILP
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$137,568

	<b>Description</b>	Provide up to \$25,000 to owner occupied homes to correct substandard conditions in their homes
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	7.70 families
	<b>Location Description</b>	The activities will be in participating municipalities within Burlington County.
	<b>Planned Activities</b>	Provide up to \$25,000 to owner occupied homes to correct substandard conditions in their homes
<b>21</b>	<b>Project Name</b>	Rehabilitation Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$137,134
	<b>Description</b>	Services related to the Home Improvement Loan Program, Emergency Home Repair, and Emergency Heater Replacement Program to assist owners and contractors in the loan program
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	22
	<b>Location Description</b>	Participating municipalities within Burlington County.
	<b>Planned Activities</b>	Services related to the Home Improvement Loan Program, Emergency Home Repair, and Emergency Heater Replacement Program to assist owners and contractors in the loan program
<b>22</b>	<b>Project Name</b>	Housing Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing rehabilitation
	<b>Needs Addressed</b>	Rehabilitation of owner-occupied homes
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owner, tenants, contractors, and others participating or wishing to participate in the HOME Program
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	Location - areas within participating municipalities in Burlington County.
	<b>Planned Activities</b>	Services in support of affordable housing projects assisted by the CDBG Program. Services are related to assisting owner, tenants, contractors, and others participating or wishing to participate in the HOME Program
23	<b>Project Name</b>	Homelessness prevention and rapid re-housing CODE BLUE
	<b>Target Area</b>	
	<b>Goals Supported</b>	Homelessness prevention and rapid re-housing
	<b>Needs Addressed</b>	Homelessness assistance and prevention services
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	Establish sheltering options that will transition into permanent housing and reduce reliance on motels including intensive case management. Sheltering during extreme cold weather conditions.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,250
	<b>Location Description</b>	Various locations withing the County of Burlington.
	<b>Planned Activities</b>	Establish sheltering options that will transition into permanent housing and reduce reliance on motels including intensive case management. Sheltering during extreme cold weather conditions.
24	<b>Project Name</b>	Administration - CDBG
	<b>Target Area</b>	
	<b>Goals Supported</b>	Administration - CDBG
	<b>Needs Addressed</b>	Administration of CDBG Program
	<b>Funding</b>	CDBG: \$302,425

	<b>Description</b>	Costs related to continuing administration of the CDBG Program
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
<b>25</b>	<b>Project Name</b>	Home Developer affordable rental housing creation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable rental housing creation
	<b>Needs Addressed</b>	Construction of affordable rental housing
	<b>Funding</b>	HOME: \$500,000
	<b>Description</b>	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable housing for very low, and low-income households.
	<b>Target Date</b>	3/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable housing for very low, and low-income households. Families who are low and low mod income will be assisted in gaining rental properties through construction of new rental property as funded with our HOME program dollars. The CHODO project will be developed utilizing the 15% set aside.
	<b>Location Description</b>	To be determined through a fair an open bid process.
	<b>Planned Activities</b>	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable housing for very low, and low-income households. Families who are low and low mod income will be assisted in gaining rental properties through construction of new rental property as funded with our HOME program dollars. The CHODO project will be developed utilizing the 15% set aside.
<b>26</b>	<b>Project Name</b>	First time homebuyer Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Affordable homeowner housing - home buyer

	<b>Needs Addressed</b>	First time homebuyer assistance
	<b>Funding</b>	HOME: \$260,179
	<b>Description</b>	Provide assistance to low and moderate income first time homebuyers for the purchase of their first home by providing closing cost assistance and down payment assistance.
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30
	<b>Location Description</b>	Areas in Burlington County.
	<b>Planned Activities</b>	Provide assistance to low and moderate income first time homebuyers for the purchase of their first home by providing closing cost assistance and down payment assistance
27	<b>Project Name</b>	HOME Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Administration of HOME Program
	<b>Funding</b>	HOME: \$84,464
	<b>Description</b>	Costs related to continuing administration of the HOME Investment Partnerships Program
	<b>Target Date</b>	9/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Not Applicable
	<b>Planned Activities</b>	Costs related to continuing administration of the HOME Investment Partnerships Program

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

As in previous years, the 2021 CDBG funding is directed to geographically assist the greatest number of people in need of housing and services and to support activities that will improve low income areas. Thirty-two (32) of the forty (40) municipalities in Burlington County's jurisdiction have elected to participate with the County in its Housing and Community Development Programs. The non-participating municipalities are the boroughs of Palmyra, Pemberton, and Wrightstown; the Cities of Beverly and Burlington; and the Townships of Mount Holly, Pemberton, and Riverside. All eight (8) of the non-participating municipalities plan to seek participation in the State administered Small Cities Program as an alternative to the County's CDBG Program. Funding under this plan for property improvements or municipal services is not made available to serve areas or residents in non-participating municipalities. However, public service activities that are designed to provide benefits on a county-wide basis do not exclude residents of these communities. All of the forty (40) municipalities have joined the HOME Consortium.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>

**Table 8 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The process as described was developed so that it allows for a fair distribution of funding throughout the jurisdiction. It is recognized that each municipality has its own unique problems and is best suited to creatively solve those problems in partnership and consultation with the County's Community Development and Housing office

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The production of affordable housing is a high priority; however, with limited funding available through the HOME Program and heavy competition for Low Income Housing Tax Credits support and reluctance of local jurisdictions to welcome affordable housing, the number of units produced may vary significantly from year to year.

The development of affordable housing involves combining complicated funding sources and property development which usually will take two to three years to complete the project

One Year Goals for the Number of Households to be Supported	
Homeless	10
Non-Homeless	22
Special-Needs	10
Total	42

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	22
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	22

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

It is anticipated that 22 units of affordable housing will be created during the 2021 Program Year supported with HOME funds.

Assistance to First Time Homebuyers for the purchase of their first home is expected to be provided to 30 first time homebuyers.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

There are no Public Housing units supported by Burlington County Housing Authority - Housing Choice Vouchers are provided in lieu of public housing units

### **Actions planned during the next year to address the needs to public housing**

Not applicable

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

Not applicable

### **If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

Not Applicable

### **Discussion**

Not Applicable

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The Burlington County Ten Year Plan to End Homelessness codified the goals and objectives of the County to make significant strides in tackling its homeless population and included the following objectives:

1. Create a Single Point of Entry using a No Wrong Door by utilizing Coordinated Entry
2. Improve sheltering options that quickly track to permanent housing
3. Establish system coordination
4. Integrate services
5. Improve electronic and data monitoring
6. Monitor progress and prioritize subcomponent goals along with those large goal

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The CoC Governing Board was formed in 2013 and established timeframes and guidelines to manage the continuum of care for homeless county residents. With regularly scheduled meetings, the Board has created sub-committees and has met many goals and objectives. These sub-committees operate and focus on a specific task, including but not limited to the formalization of Code Blue procedures, the Coordinated Assessment development and implementation, and the HUD Super NOFA McKinney-Vento application. HMIS Data Quality Committee meets monthly and, through its efforts, has realized an 89% data accuracy rate for Burlington County's CoC. The Funding and Allocation Committee reviews and approves all applications and available funding.

The Board continually monitors both the progress and the implementation of the plan to ensure adherence to Federal and State guidelines. As the plan enters its fifth year, the board continues to monitor the progress, analyze the goals of the program, and that objectives are being met. If agency guidelines and funding sources change, the board is poised to make adjustments to the plan.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The CoC identified those agencies that provide emergency shelter housing access for those individuals

experiencing homelessness. Those housing providers are an integral part of the Coordinated Assessment process.

These short-term, time-limited emergency housing beds would continue to be used for emergency placements and assessment. Following a brief transition period, the households transition to permanent housing using the Rapid Rehousing model that has proven to be an effective tool.

Priority of commitment of HOME funds is given to developers of rental housing that agree to set aside at least five (5) units for Rapid Rehousing Clients.

Previously each agency established their own intake procedures, and clients follow each agency's process multiple times to qualify for that particular program or service. Implementation of the coordinated assessment improves efficiency. Coordinated assessment, also known as coordinated intake, allows clients to move through the process faster and be matched according to their need and eligibility. The Coordinated Assessment Tool is used to identify a target population and divert them from the shelters to a more appropriate permanent solution.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The County will continue to contract for services for through its Rapid Rehousing initiative. In addition, the County will identify and transition individuals/households using a housing first model.

There are currently two (2) components to the Rapid Rehousing initiative:

1. Social Services for the Homeless - The restructure contract with Catholic Charities and with Christian Caring Center allocates funding to provide a Rapid Rehousing program for approximately 15 households per agency per year as funding is allocated through state funders. To date, this program has been effective and successful in transitioning homeless individuals and families into permanent housing and steady income through intensive case management services.
2. Intensive Case Management Program administered by Oaks Integrated Care takes referrals from the Board of Social Services and successfully places individuals and households into permanent housing by facilitating income stability.
3. The Housing HUB has been developed in Burlington County. This is a one stop, no wrong door access

point for people experiencing homelessness to be evaluated for services. Multiple service entities are present to work with the HUB staff and ensure that this is as successful as possible. The HUB coordinates with the local Board of Social services as well as the faith based community services providers.

Utilizing qualified case management teams allows the County to work closely with the provider to develop a system of accountability and a permanent housing transition process that will improve monitoring of success in attaining permanent, sustainable housing and increasing income over the course of the program.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

Plans to end homelessness have been driven by the belief that the most effective way to reduce homelessness is to prevent the loss of housing whenever possible. The Department of Human Services and the Continuum of Care have worked to prevent loss of housing through prevention subsidies and improved system coordination. The Mental Health Board has worked closely on discharge planning through the System review committee, and includes representatives from the corrections facility, health care facilities and the homeless and mental health provider network.

County resources, Social Services for the Homeless funds, FEMA, and Salvation Army all fund homelessness prevention activities which help to prevent loss of homelessness through short-term or one-time support to help with back rent or utilities payments. These dollars also pay for short term shelter while people are evaluated for our rapid rehousing programs. By partnering these resources with improved coordination of a front door, the Continuum strives to improve long-term case management and supports for job-training.

For individuals who are disabled further support and coordination will be established through the SOAR initiative, which will target planning for individuals with disabilities to facilitate access to long-term benefits. Drug and alcohol, mental health, and homeless planning groups have begun meeting jointly to facilitate resource sharing and coordination.

In 2021 the focus of these coordinated efforts will be the following

- 1) Preventing the loss of housing
- 2) working towards permanent housing options for homeless individuals.

3) increased case management for those who need it

4) clear transparent access to mental health and addictions services.

## **Discussion**

Program Year 2021 focus of coordinated efforts will include the previous year's efforts as follows:

1. Housing First creation of affordable housing, maintaining suitable affordable housing Creating accessibility for treatment and education around addiction and treatment for opioids. Working with our partners in the mental health field to create awareness for treatment opportunities and ease of accessibility.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Not unexpectedly, Burlington County's greatest obstacles to serving those most in need of housing are cost and availability. Housing development cost, whether rehabilitation or new construction, continues to increase. Developable land in a densely populated area becomes ever scarcer.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The Community Development and Housing Office will continue its education/outreach efforts by providing municipalities with assistance in identifying their options for addressing their "fair share" housing obligations.

Additionally, Burlington County's CoC continues to educate local officials on affordable housing issues in an effort to change misconceptions identified by service providers.

### **Discussion:**

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

Burlington County has specified as a priority goal the expansion and/or improvement of the stock of affordable housing, both rental and owner occupied. In order to achieve this, strategies will be utilized as described further below.

### **Actions planned to address obstacles to meeting underserved needs**

Rehabilitation of existing units to bring them up to HQS. The County's Home Improvement Loan Program, a zero interest, deferred payment loan, will assist existing homeowners to bring their homes up to code. The program is funded with Community Development funds.

This Program is administered by the Community Development and Housing staff. This Program provides funds to correct conditions in owner occupied homes that pose immediate threat to health or safety of the occupants.

Energy efficiency and its relationship to affordability will also be prioritized. The County intends to continue its funding of an emergency heater replacement program for low- and moderate-income homeowners. This program requires installation of energy efficient, "energy star" heating systems.

### **Actions planned to foster and maintain affordable housing**

HOME Program funds will continue to be utilized to assist low- and moderate-income households in the purchase of a home by providing closing cost and down payment assistance to first time homebuyers.

Funding under the HOME Program will be directed to activities that will increase the stock of affordable housing in the County with special priority given to locating housing options in low minority concentrated municipalities.

A balanced mix of affordable housing within non-low income or minority concentrated areas has been identified as one of the objectives in Burlington County's Fair Housing Plan in order to provide alternative housing opportunities for those residing in concentrated low-income areas. An additional objective in support of investments to improve housing within low income and minority areas is to improve the quality of life and revitalize neighborhoods. Investment of HOME funds will be directed to achieve both objectives to the extent practicable.

### **Actions planned to reduce lead-based paint hazards**

Lead-based Paint Hazard requirements are integrated into programs and projects administered or funded by the Housing and Community Development Office. The following activities are planned during

FY 2021 to ensure continued compliance:

Continue interaction with the County's Health Department to increase enforcement and reduce the duplication of efforts to reduce lead hazards in housing.

Evaluate program procedures related to lead-based paint regulations. Determine if adjustments are needed to maintain effective delivery of services and implement changes as needed.

Continue training of inspection staff as needed to maintain one full-time risk assessor.

Continue distribution of information on lead-based paint requirements to housing developers and construction contractors.

Continue to sponsor and distribute information on training programs to expand the inventory of certified "Safe Work Practices" and "Abatement" contractors and landlords.

Continue education for the public, particularly residents living in high risk housing about lead-based paint hazards and hazard prevention.

### **Actions planned to reduce the number of poverty-level families**

The Burlington County Community Development and Housing division, in collaboration with the Continuum of Care, the Burlington County Board of Social Services, and other Human Service Department Divisions including but not limited to Behavioral Health, Employment and Training, and Veteran's Services, will continue to coordinate with homeless providers and mainstream housing and service programs to provide case management, including counseling, addiction rehabilitation programs, and other life skills training. One goal of these programs is to increase program participants' ability to find and keep employment, allowing them to maintain housing and move from poverty to sustainable housing and income.

### **Actions planned to develop institutional structure**

The Community Development and Housing Division will continue to work with various public service agencies, County Divisions and Departments, businesses, local municipalities, and special needs boards and commissions to find opportunities to better further the goals and objectives proposed. These relationships are integral in streamlining the implementation of CDBG and HOME projects in a time of limited funding.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

Limited funding available to address an array of housing and community development needs across a substantial geography has led Burlington County to seek and strengthen collaboration with existing housing agencies, social service providers, cooperating municipalities, and other County departments. The County plans to strengthen its relationships with homeless service providers through continued participation in the CoC, the Mental Health Board, and other social service providers.

Collaboration will also be encouraged among private housing developers, service providers, and other non-profit agencies throughout the County. Improved communication and cooperation will allow for a more effective affordable housing strategy in which County efforts can build on those of the private/non-profit sectors and vice versa.

**Discussion:**

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The grant year is July 1st to June 30th, the CDBG dollars will be programed to stabilize Burlington County communities while following the HUD regulatory standards noted in the CFR.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**HOME Investment Partnership Program (HOME)**  
**Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
  1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows: The funding for the construction and/or rehabilitation of affordable housing often requires that multiple sources of investment be utilized. Some of those anticipated investments include:
    - Low Income Housing Tax Credits
    - Deferred developer fees
    - Historic Tax Credits
    - Municipal Housing Trust Funds
    - Permanent Mortgages
    - Land donation and/or financial support from municipalities
    - PILOT
    - Cash investment from private parties

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Recapture provisions:**

- First Time Homebuyer Program – provides both closing costs and down payment assistance. The recapture provision is enforced for the total loan amount during the affordability period and is reflected in recorded documents. Once the affordability period has been satisfied, the closing cost assistance is forgiven. The total amount of the down payment assistance remains subject to the recapture provision upon sale of the home.
- Developer Program – HOME assisted units to be sold to a qualified buyer are subject to enforcement of the recapture provision when the qualified buyer receives a subsidy created by a discounted sales price from the fair market value and/or when the qualified buyer receives direct assistance such as down payment assistance and/or closing cost assistance. The homebuyer shall sign a recorded deed restriction. The affordability period made part of the deed restriction will be contingent upon the subsidy level. Upon sale of the property prior to satisfying the affordability period, the Recapture provision will be enforced as follows:
  - Owner Investment Returned First Recapture – from the sale proceeds, priority mortgage lien over the county's HOME loan lien shall be paid in full and any owner financially documented improvements to the property and original down payment will be provided to the homeowner.
  - The HOME loan will be repaid based on the remaining net proceeds from the sale of the home. If no remaining net proceeds, the HOME loan will not be repaid to the County.
  - Upon receipt of the recaptured HOME funds, if any, the affordability restrictions are lifted.
  - Excess funds from the sale of the home will remain with the home owner.
  - If the assisted unit is subject to foreclosure and no net proceeds from the sale of the property result, HOME guidelines are met.
  - Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged. The owner of the property is then eligible to sell the property at a fair market price. The **Resale** provisions: Developer HOME assisted units to be sold to a qualified buyer are subject to enforcement of the resale provision when the qualified buyer has not received any direct HOME subsidy and ensures that the HOME assisted property remains affordable for the entire affordability period and is enforced by an affordability deed restriction. The property must be sold to an income qualified buyer approved by the County.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The **Recapture provision** is enforced for the total loan amount during the affordability period and is

reflected in recorded documents. The homebuyer shall sign a recorded deed restriction and/or any other document required by the County's legal counsel to ensure his/her understanding of the obligation's and responsibilities upon sale of the Home Assisted property. The affordability period is made part of the deed restriction and is contingent upon the subsidy level. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged.

The **Resale provision** is also enforced by the affordability deed restriction placed on the property. If the property is sold prior to satisfying the affordability period, the affordability restriction remains in effect. At the end of the affordability period, and at the request of the property owner, the HOME loan may be forgiven and the affordability deed restriction will be released and any other recorded documents will be discharged.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

There are no plans for this activity.


## Attachments

Citizen Participation Comments

State of New Jersey  
County of Burlington

BURL CO COMMUNITY DEV  
JENNIFER HIROS  
796 WOODLANE ROAD PO BOX 6000  
MT HOLLY, NJ 08060

2-040012003  
0007384550

I, , being duly affirmed according to law, deposes and says that I am the Legal Clerk of BURLINGTON TIME, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

March 22, 2021

appears hereto, exactly as published in said newspaper

  
Legal Clerk

Affirmed and subscribed to me before me this  
22nd day of March, 2021

  
Notary Public, State of Wisconsin, County of Brown

9/19/21  
My commission expires

VICKY FELTY  
Notary Public  
State of Wisconsin

**NOTICE**

**AVAILABLE FOR REVIEW:  
THE 2021 ANNUAL COMMUNITY  
DEVELOPMENT AND HOUSING  
CONSOLIDATED ANNUAL  
ACTION PLAN**

The Burlington County Board of County Commissioners announces the availability of the 2021 Annual Community Development and Housing Action Plan for public review and comment during a 30-day period beginning March 22, 2021 and ending April 21, 2021. It is anticipated that on May 14, 2021, the Annual Plan will be submitted to the US Department of Housing and Urban Development (HUD), Newark Area Office.

To fulfill conditions of eligibility to receive federal funds from HUD for the Community Development Block Grant Program and the HOME Investment Partnership Program, Burlington County has developed a 2020-2024 Consolidated Housing and Community Development Plan directed to the national goals established for these programs. It is the second Annual Action Plan proposed for the 2021 program year that is being presented for review and comment at this time.

The proposed 2021 Annual Plan describes the specific activities, programs and projects being considered for funding using resources anticipated to become available from the US Department of Housing and Urban Development (HUD). The Plan becomes the County's application to HUD for funding from the following grant programs: Community Development Block Grant (CDBG) Program (\$1,400,157 plus \$75,000 in projected program income) and the HOME Investment Partnership (HOME) Program (\$844,543 plus \$50,000 in projected program income).

**BENEFIT TO  
LOW INCOME FAMILIES**

The County has evaluated the proposed activities to be undertaken with these funds and it has determined that 100% of HOME Investment Partnership and 100% of Community Development Block Grant funds will be expended on projects primarily benefiting low-income persons.

**PLAN DEVELOPMENT AND  
ACTIVITY SELECTION PROCESS**

Each of the activities being considered for funding is subject to an extensive review and approval process. Requests for funding through the County's Housing and Community Development Programs are submitted in writing. The County holds at least one public hearing prior to preparing the Draft Consolidated Annual Plans. Municipalities participating in the County's programs must conduct hearings to

solicit public comments prior to submitting project proposals to the County's Office of Community Development. An Executive Committee reviews the proposals and the list of Executive Committee recommendations is subsequently referred to the General Advisory Committee for its review. The General Committee is comprised of 40 Mayors or their representatives from each of the County's participating municipalities and 20 individuals from community groups and social service agencies throughout Burlington County.

The General Advisory Committee recommends a list of activities together with proposed funding levels intended to comprise the County's Community Development Programs. The Committee's recommendations for the 2021 programs are incorporated into the Draft 2021 Annual Action Plan, which is available for a 30-day public comment period and will be presented for consideration by the Board of County Commissioners for their approval and resolution.

#### **RELOCATION**

In accordance with the Amendments to the Housing and Community Development Act, the County is required to advise the general public of the extent to which activities undertaken in conjunction with the Community Development Program will cause displacement. Activities currently proposed under the County's 2021 Program are not anticipated to cause displacement, nor does the County intend to displace families as a result of activities funded in prior years' Housing and Community Development efforts.

Should displacement become necessary as a result of unforeseen circumstances that may occur during the course of implementing funded activities, the County will provide all affected persons with assistance to minimize the hardships that are experienced. In the event that such actions become necessary, the County will provide all benefits to displaced persons comparable to those set forth under the Uniform Relocation and Real Property Acquisition Policies Act of 1970.

#### **SUMMARY OF ACTIVITIES PROPOSED FOR COMMUNITY DEVELOPMENT AND HOUSING PROGRAMS PROGRAM YEAR 2021**

Following is a complete listing of the proposed activities and recommended budgets to be included in Burlington County's 2021 Annual Plan (Year Two of the 2020-2024 Consolidated Housing and Community Development Plan).

#### **PUBLIC FACILITIES**

Bordentown City: Remove and

replace boiler with two new high efficiency boilers and all related accessories at the Conataka Community Center. (CDBG: \$40,000, Program Income: \$6,000, Prior Year: \$10,000)

**Bordentown Township:** Architectural barrier removal: installation of handicapped curb ramps and sidewalks within the municipal right of way on various streets. (CDBG: \$60,000, Program Income: \$5,000, Prior Year: \$10,000)

**Burlington Township:** installation of detectable surfaces on 171 existing curb ramps throughout the township. (CDBG: \$80,000, Program Income: \$5,000, Prior Year: \$10,000)

**Chesterfield Township:** Removal of architectural barriers: installation and correcting of 40 non-compliant ADA curb ramps throughout the township. (CDBG: \$50,000, Program Income: \$4,000, Prior Year: \$10,000)

**Cinnaminson Township:** Architectural barrier removal: installation of sidewalks along various roads throughout the township. (CDBG: \$40,000, Program Income: \$5,000, Prior Year: \$10,000)

**Delanco Township:** Architectural barrier removal: installation of ADA compliant handicapped ramps, sidewalks replacement at various intersections and miscellaneous drainage improvements along the same section. (CDBG: \$60,000, Program Income: \$5,000, Prior Year: \$10,000)

**Delran Township:** Architectural barrier removal: improvements and curb ramps at eight street intersections. Installation of ADA curb ramp and sidewalk improvements at two locations. (CDBG: \$60,000, Program Income: \$5,000, Prior Year: \$10,000)

**Edgewater Park Township:** Improvements and conversions of existing multi-purpose space with includes a kitchen. For use as a feeding site and emergency shelter for the community. Expansion of the Waimann Field House building by installing a second floor with stairs and elevator. (CDBG: \$60,000, Program Income: \$5,000, Prior Year: \$10,000)

**Evesham Township:** Architectural barrier removal: improvements to 1010 Tuckerton Road. Removing and replacing front and rear doors and existing ramps. Installation of ADA automatic doors, parking spaces and accessible route to the ADA compliant ramps. Modifying patches to meet required clearance. (CDBG: \$60,000, Program Income: \$5,000, Prior Year: \$10,000)

**Florence Township:** Architectural barrier removal: improvements and replacements of sidewalk and curbs.

dated accessible ramps at various streets in the township. (CDBG: \$50,000; Program Income: \$5,000; Prior Year: \$10,000)

Hainesport Township: Remove and replace surface material at the Hainesport Township Municipal Park Playground. Architectural barrier removal: installation of rubber safety surface and concrete connections/walkways. (CDBG: \$50,000; Program Income: \$5,000; Prior Year: \$10,000)

Mansfield Township: Architectural barrier removal: remove and replace existing benches and tables with ADA compliant benches and picnic tables at the Community Park off Main Street. (CDBG: \$40,000; Program Income: \$5,000; Prior Year: \$10,000)

Medford Township: Architectural barrier removal: installation of ADA compliant walkways and ramps along Allen Avenue and Union Street. (CDBG: \$60,000; Program Income: \$5,000; Prior Year: \$10,000)

#### **HOUSING**

Burlington County Community Development Office:

1) Home Improvement Loan Program (HILP): Loans to correct sub-standard conditions in owner-occupied housing (CDBG: \$40,000; Program Income: \$10,000; Prior Year: \$70,000)

2) Heater Replacement Program: Replacement of heating systems on owner-occupied dwellings (CDBG: \$50,000; Prior Year: \$10,000)

3) Emergency Home Repair: Provide grants for emergency repairs for low-income homeowners (CDBG: \$50,000; Prior Year: \$10,000)

4) Rehabilitation Services: Services to deliver the Home Improvement Loan Program (HILP) (CDBG: \$72,134; Prior Year: \$66,000)

5) HOME Developer Program: (HOME: \$500,000)

6) Housing Services: Services in support of affordable housing projects assisted by the HOME Private-Public Partnership Program (CDBG: \$50,000; Prior Year: \$50,000)

7) First Time Home Buyer Program: Direct assistance to first time home buyers for closing costs or down payment (HOME: \$210,175; Program Income: \$50,000)

#### **PUBLIC SERVICES**

Providence House/Willingsboro Shelter: Operations for battered women's shelter (CDBG: \$30,000)

SEN-HAN Transit: Senior/Disabled

transportation services (COBG: \$80,000)

**Literacy Volunteers:** Serve 75 low income Burlington County adults literacy students with basic literacy, high school NSE and job readiness instruction. (COBG: \$10,000)

**Clariff:** Provide foreclosure prevention housing counseling services (COBG: \$20,000)

**Code Blue:** Provide short term emergency shelter for the homeless during severe cold weather conditions (COBG: \$80,000; Prior Year: \$15,000).

#### PROGRAM ADMINISTRATION

**Community Development Block Grant:** Costs related to continuing administration of the COBG Program (COBG: \$298,033)

**HOME Investment Partnership Program:** Costs related to continuing administration of the HOME Program (HOME: \$84,454)

#### ACCESS TO THE PLANS AND PERFORMANCE REVIEW

A copy of the 2021 Annual Plan is available for examination at the following location:

- Burlington County Office of Community Development, Human Services Facility, Woodlawn Road (near Rt. 541), Westampton, N.J.
- On the Internet in Documents section of Community Development and Housing website at <http://ocd.burlington.nj.us/257/Community-Development-Housing>.

#### PUBLIC HEARING

A public hearing will be held to hear comments on the 2021 Annual Plan at the following time and place:

Topic: Public Hearing  
Time: Apr 8, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://zoom.us/j/94798502172?pwd=THUybjhkdMlpTTZlQjVGflaU51bzg3dDh>

Meeting ID: 947 9850 2172  
Passcode: 5w@way  
One tap mobile  
+15294362885,,94798502172#,,,\*3  
79220# US (New York)  
+13017158682,,94798502172#,,,\*3  
79220# US (Washington DC)

Dial by your location  
+1 829 438 2885 US (New York)  
+1 301 715 8682 US (Washington DC)  
+1 312 628 6799 US (Chicago)  
+1 562 900 6833 US (San Jose)  
+1 253 218 8782 US (Tacoma)  
+1 346 248 7789 US (Houston)

Meeting ID: 947 880 2172  
Passcode: 375230

Find your local number: <https://go.microsoft.com/joinmeeting?meetingid=9478802172>

The public is invited to comment on the Plan during the comment period. Written comments should be addressed to:

Burlington County Board  
of County Commissioners  
c/o Office of  
Community Development  
PO Box 8090,  
Mount Holly, NJ 08050  
ATTN: Jennifer Hiroe,  
Division Head

Interested parties may have access to information and records related to the Consolidated Plan and the County's Use of Assistance under the programs covered by the Annual Plan. Requests for access to information may be addressed as shown above.

Adv. Fee: \$276.92  
ECT: March 22, 2021  
Att. Chg.: \$20.00 7384560

**BURLINGTON COUNTY COMMUNITY DEVELOPMENT  
PUBLIC HEARING ON 2021 ANNUAL PLAN  
April 8, 2021 5:30pm via Zoom: 947 9950 2172**

PRESENT: Jennifer Hiro, Monica Rego, Linda Horner

No public attended. No comments were received.

A handwritten signature in blue ink, appearing to be 'JH', is located to the right of the text. The signature is stylized and cursive.

BURL CO COMMUNITY DEV  
JENNIFER HIROS  
795 WOODLANE ROAD PO BOX 6000  
MT HOLLY, NJ 08060

2-040012000  
0007386326

I, \_\_\_\_\_, being duly affirmed according to law, depose and says that I am the Legal Clerk of BURLINGTON TIME, INC., Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on:

April 05, 2021

appears hereto, exactly as published in said newspaper

Legal Clerk

Affirmed and subscribed to me before me this 5th day of April, 2021

Notary Public, State of Wisconsin, County of Brown

My commission expires

VICKY FELTY  
Notary Public  
State of Wisconsin

### State of New Jersey County of Burlington

#### NOTICE OF PUBLIC HEARING ON BURLINGTON COUNTY'S 2021 COMMUNITY DEVELOPMENT PLAN ANNUAL ACTION PLAN

On March 22, 2021, the Burlington County Board of County Commissioners announced the availability of the 2021 Community Development Annual Action Plan for public review and comment for 30 days ending April 26, 2021. A comprehensive public notice was published on March 22, 2021, to hear views and opinions on the Plan on April 6, 2021.

A second and final Public Hearing will be held on Burlington County's 2021 Community Development Annual Action Plan as part of the regularly held public meeting of the Board of County Commissioners on Wednesday, April 28, 2021. All meetings are virtual. To attend, please follow the link below:

https://www.co.burlington.nj.us/2021/Board-of-County-Commissioners

The proposed 2021 Community Development Annual Plan describes the specific activities, programs, and projects being considered for funding using resources anticipated to become available from the US Department of Housing and Urban Development (HUD). The Plan comprises the County's application to HUD for funding from the following grants: Community Development Block Grant (CDBG) Program (estimated to be \$1,490,167 plus \$75,000 in projected program income) and the HOME Investment Partnerships (HOME) Program (estimated to be \$844,843 plus \$50,000 in projected program income). Activities proposed in the Plan further the goals and objectives described in the Five-Year Strategy Section of the 2020-2024 Consolidated Plan.

Persons requiring special assistance to participate in hearing due to condition of handicap or disability may contact Jennifer Hiros at (609) 265-5072 to make arrangements. Requests for special assistance must be made by no later than April 23, 2021.

New Jersey Relay Service numbers for communication with deaf, hard-of-hearing, or speech impaired persons are:

Text Telephone (TT) and Voice Users: 711

No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status, or national origin.

Adv. Fee: \$69.23  
BCT: April 5, 2021  
At. Chg.: \$20.00 7386326

**BURLINGTON COUNTY COMMUNITY DEVELOPMENT PROGRAM  
PUBLIC HEARING #2  
APRIL 28, 2021 @ 7:00 PM**

Public Hearing #2 was held as part of the regularly scheduled Board of County Commissioners of the County of Burlington's public meeting. The purpose of the public hearing was announced and the floor was opened for comments. No comments were received.

A handwritten signature in blue ink, appearing to be the initials 'JG' or similar, located to the right of the main text block.



**Burlington County  
Board of Commissioners**

49 Rancocas Road, Mount Holly, NJ, 08060  
P.O. Box 6000, Mount Holly, NJ, 08060  
(609) 265-5020 • www.co.burlington.nj.us

Eve A. Cullinan, County Administrator  
Erin M. Kelly, Clerk of the Board

**Burlington County  
Commissioners**

Felicia Hopson, Director  
Daniel J. O'Connell, Deputy  
Linda Hynes  
Tom Pullion  
Balvir Singh

**AGENDA, REGULAR MEETING, BOARD OF COMMISSIONERS, COUNTY OF BURLINGTON**

**If you would like to listen to and/or participate during the public comment portions of the April 28th 2021 meeting, please see available options below:**

**By Phone: call 408-418-9388 Access code: 129 792 4270  
By Video: please visit our website at www.co.burlington.nj.us**

Date: Apr 28, 2021 - 7:00 PM

Location: www.co.burlington.nj.us  
VIRTUAL CALL ONLY

Agenda: APPROVAL OF SUBMISSION TO US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OF 2021 ANNUAL PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT AND HOME PROGRAMS FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

Official Resolution#	2021-00199							
Meeting Date	04/28/2021							
Introduced Date	04/28/2021							
Adopted Date	04/28/2021							
Agenda Item	k-9							
CAF #								
Purchase Req. #								
Result	Adopted							
COUNTY COMMISSIONER	PRES.	ABS.	MOVE	SEC	AYE	NAY	ABST.	RECU.
Hopson, Director	✓		✓		✓			
O'Connell, Deputy	✓				✓			
Hynes	✓			✓	✓			
Pullion		✓						
Singh	✓				✓			

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD MEMBERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

CLERK OF THE BOARD

Agenda Item# k.9-1

WHEREAS, Burlington County is qualified as an urban county/home consortium and as such, is entitled to apply for certain federal funds commonly known as Community Development Block grants and HOME Investment Partnerships Act grants pursuant to, respectively, Title I of the Housing and Community Development Act of 1974, and the Cranston Gonzalez National Affordable Housing Act; and

WHEREAS, the Consolidated Plan provides the basis for allocating resources made available through the US Department of Housing and Urban Development for Housing, Community and Economic Development. The Annual Action Plan is Burlington County's application for Community Development Block Grant Program and HOME Investment Partnerships Program funding for FY 2021; and

WHEREAS, a draft of the Plan was made available to the public for a 30-day period which began on March 22, 2021. During this time, the public was invited to comment in writing on the Plan and/or attend one or both of the public hearings, the first of which took place on April 8, 2021 via Zoom link, the second to be held by the Board at their public meeting of April 28, 2021. The 2021 Annual Plan will be submitted to HUD prior to the May 14, 2021 deadline; now, therefore, be it

RESOLVED, by the Board of County Commissioners of the County of Burlington, that the County Administrator and other appropriate County officials and employees are authorized and directed to complete and proceed with the 2021 planning process as directed by HUD.

Introduced on: April 28, 2021  
Adopted on: April 28, 2021  
Official Resolution#: 2021-00199

**Agenda Item# k.9-2**

