



# BURLINGTON COUNTY WORKFORCE DEVELOPMENT BOARD STEVENS AMENDMENT COMPLIANCE POLICY

**DATE: May 29, 2025**

## **PURPOSE**

The Burlington County Workforce Development Board, as the Governor's chosen administrative entity for the Workforce Innovation and Opportunity Act in Burlington County, is authorized to issue interpretations and exceptions as supported by applicable law, rules, and regulations of the Workforce Innovation and Opportunity Act (WIOA)

This policy provides the compliance protocol of the Stevens Amendment.

## **BACKGROUND**

The Stevens Amendment, enacted in 1989, requires the acknowledgement of federal support when documents related to grant-funded awards are provided to the public. This is an effort to ensure transparency and accountability in federal grant spending. The Burlington County WDB will fully comply with the mandate for fiscal disclosures on all federal awards, including the Workforce Innovation and Opportunity Act (WIOA). When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded as a whole or in part with Federal money, all grantees shall clearly state the required fiscal language outlined in the Stevens Amendment on all public documents above.

## **POLICY**

As stated in the law, Sec. 511: When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded as a whole or in part with Federal money, all non-Federal grantees receiving Federal funds shall clearly state:

1. The percentage of the total costs of the program or project that will be financed with Federal money.
2. The dollar amount of Federal funds for the project or program.
3. The percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

The Fiscal Analyst will determine the fiscal language to be reported on all Federal award documents related to the Stevens Amendment.

Grant awards may be modified, added to, or terminated throughout the year; therefore, it is necessary to update statements to reflect the most recent budget modifications within the same quarter of the approved change.

Staff responsible for the issuance of proposals, bid solicitations, and other documents must contact the Fiscal Analyst to determine the required fiscal language.

All statements, press releases, and mass media, including TV, radio spots, and internet advertisements, must be submitted and reviewed by the Fiscal Agent to ensure documents include the required fiscal language prior to release. Internet communications describing projects or programs funded in whole or in part with Federal money may direct the public to a website for full funding information.

## **REFERENCE**

- Public Law 101-166, Section 511 Stevens Amendment