



County of Burlington

Board of Taxation

49 Rancocas Road, Mount Holly, NJ 08060, Room 111
Mailing: P.O. Box 6000, Mount Holly, NJ 08060
(609) 265-5739 • www.co.burlington.nj.us

Eileen R. Carlos, *Administrator*



CONFIDENTIAL AUTHORIZATION TO RELEASE REDACTED INFORMATION

STATEMENT REGARDING DANIEL'S LAW

"Be advised that this record may contain information governed by L. 2015, c. 226 and L. 220, c. 125, which include civil and criminal penalties for improper disclosure.

This form must be filed with the Burlington County Board of Taxation custodian of records by mail or hand delivery to address stated above that is marked "confidential" or email to the custodian of record with 'confidential' in the subject line to ecarlos@co.burlington.nj.us

I, _____, do hereby authorize my name and/or address to be released to the person(s) or company listed below who are seeking property ownership verification from the Burlington County Board of Taxation.

Redacted Owner Name	ID Provided	Phone Contact	Email Address

PERSON(S) OR COMPANY SEEKING VERIFICATION:

Name Person/Company	Mailing Address	Phone Contact	Email Address

REDACTED INFORMATION TO BE VERIFIED:

Property Owner	Spouse/Eligible Family Member Living in the Household	Mailing Address	Town/State/Zip Code

Date: _____

Signature: _____

OFFICIAL COUNTY USE ONLY:

Custodian of Records	Notes	Date Info Released	Date Notified Owner of Release

INFORMATON AND INSTRUCTIONS

- This form must be filed with the Burlington County Board of Taxation.
- There is no fee for this service.
- The form may be mailed, or hand delivered to Burlington County Board of Taxation Attn: Custodian of Records 49 Rancocas Rd, P.O. Box 6000, Mt. Holly, NJ 08060. Please mark “confidential” on the envelope.
- The form may be emailed to the custodian of records currently: ecarlos@co.burlington.nj.us
- You will be notified when the form has been received.
- The custodian of records will have 7 days to comply with the request. The requestor shall be notified in writing if additional time is necessary to complete the request.
- The Burlington County Board of Taxation is solely responsible to redact the address, telephone number or email, of a municipal tax record, with a signed, written request that has been verified by the custodian of records.
- The property owner is responsible to contact any other government department, unit or office and shall not hold the Burlington County Board of Taxation responsible to make such requests.
- Requestor has the right to appeal a denial. Appeal instructions will be provided with a denial response.

COMPLETING THE REQUEST FORM

- All information must be completed. Incomplete requests shall be denied.
- Identification must be provided for verification (copy of ID document i.e., NJ Valid license, Government issued ID, Military ID all accepted with current property owned address). Failure to provide valid ID, the request shall be denied.
- Date and sign the form, failure to do so, the request shall be denied.
- Any questions please contact the Custodian of Records at 609-265-5739 or ecarlos@co.burlington.nj.us

DO NOT WRITE BELOW THE OFFICAL COUNTY USE LINE