CONSOLIDATED ANNUAL PLAN

FISCAL YEAR 2016

Housing and Community Development Programs

Burlington County, New Jersey

Prepared for the Board of Chosen Freeholders of Burlington County

by

Department of Human Services

Community Development and Housing Division

OMB Control No: 2506-0117 (exp. 07/31/2015)

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Fiscal Year 2016 Annual Action Plan represents the second year of Burlington County's Consolidated Plan for the Fiscal Years 2015-2019 as approved by the Burlington County Board of Chosen Freeholders and approved by HUD. The Annual Action Plan serves as Burlington County's application for Community Development Block Grant Program and HOME Investment Partnerships Program entitlement grants and identifies the proposed programs and projects to be funded during Burlington County's Fiscal 2016 Year.

The primary objectives of the Community Development Block Grant Program (CDBG) is the development of the urban county by establishing and maintain a suitable living environment, providing decent housing, and expanding economic opportunities particularly for moderate-, low- and extremely low-income residents.

The HOME Investment Partnerships Program (HOME) is dedicated to increasing the availability and accessibility to affordable housing for low income households through the development of affordable housing and assistance to first time homebuyers.

The 2016 Annual Action Plan identifies how Burlington County proposes to utilize the funds allocated in the 2016 to address its community development, housing, and public services goals and priorities as described in the Consolidated Plan. The Burlington County Community Development and Housing Division administers both the CDBG and HOME Programs.

The Annual Action Plan is intended to coordinate the County's Community Development activities with those of other public agencies, private non-profit affordable housing providers, and non-housing providers and establishes a unified, coordinated vision for Community Development actions.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The Annual Action Plan outlines major priority needs based on the Needs Assessment and Market Analysis. These include:

- Public Facilities and Improvements - Support the use of CDBG funding for public facilities and improvements. This includes, but is not limited to, road improvements, removal of architectural barriers at public facilities, and water/sewer improvements.
- Public Services - Non Homeless and Homeless - Support the use of CDBG Public Service funds for activities that benefit and address the issues of housing, homelessness, and homeless prevention, transportation for seniors and disabled, and supportive services that provide long term meaningful change for their participants through education and training.
- Housing Rehabilitation and Emergency Assistance – Provide housing rehabilitation assistance for low /income homeowners living in substandard housing and provide assistance that addresses emergency housing issues affecting immediate health and safety for low/moderate income homeowners.
- Affordable Housing – Increase and improve housing affordability through the development and/or rehabilitation of new rental and/or homeowner affordable housing and assistance to first time homebuyers.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Burlington County Community Development and Housing establishes its goals and activities intended to address identified community needs and gaps in services as established during its citizen participation and local consultation process. Activities and projects which are consistent with the goals and objectives of the Consolidated Plan are chosen according to community needs and along with an evaluation of past performance and implementation capacity of grant/loan recipients.

Burlington County Community Development and Housing has submitted its Consolidated Annual Performance and Evaluation Report (CAPER) for the years 2010, 2011, 2012, 2013, and 2014. The CAPER evaluates and provides details on performance for those individual years and of the Five Year Consolidated Plan 2010-2014. Burlington County has, for the most part, been successful at meeting its stated goals and objectives.

Although Burlington County experienced not insignificant cuts to both its CDBG and HOME grant funding which somewhat impacted is ability to reach some of its goals, leveraging of other funding sources enabled the mostly successful achievement of the goals set forth in the previous Five Year Consolidated Plan.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

To engage the public at large in the initial consultation process, the County held a public hearing during the early stages of the Plan's development (October 22, 2015). The public hearing is designed to solicit comments regarding funding goals and objectives in addition to specific activities that might be considered for funding.

The amount of funding available under the Community Development Block Grant Program has led to the implementation of a funding/application process. Municipalities and non-profit organizations with names beginning with letters in the upper half of the alphabet are eligible to apply on odd numbered years, the bottom half on even numbered years. The Community Development and Housing office provides technical assistance to the potential applicants to help them identify community needs and design projects to meet those needs.

As part of the application process, each municipality is required advertise its intention to submit an application for Community Development Block Grant Program funds and hold a public hearing to solicit opinions from their residents.

The applications are reviewed by Community Development Program staff for eligibility and appropriateness in meeting the identified needs and a funding recommendation is made first to the Executive Committee elected by the Community Development General Advisory Committee and then to the Community Development General Advisory Committee. The General Advisory Committee reviews the staff recommendations and makes a formal recommendation to the County Board of Chosen Freeholders.

The Board of Chosen Freeholders reviews the General Advisory Committee's recommendations and either adopts, modifies or rejects the recommendations. Upon adoption by the Board of Chosen Freeholders, the recommendations are used to develop the annual action plan which is submitted to HUD for final approval.

Additional public hearings are held to solicit comments on the Annual Plan draft prior to adoption by the Board of Chosen Freeholders (March 31, 2016 and April 27, 2016). To make the opportunity to be heard accessible to the greatest number of people, the draft plan was placed on the County's website

and a hearing took place during the evening in the Human Services Facility, which is handicap accessible. Advance notice was published in the Burlington County Times, Burlington County's official newspaper. Written comments were also invited. The announced purpose of the hearing was to obtain views, opinions and information to be considered in developing the Consolidated Plan. Assistance was offered to those with language barriers or disabilities.

When the draft Plan was completed it was made available for public review for a 30-day period from March 11 to April 11, 2016. A notice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the Burlington County Times.

The Community Development Office held a public hearing during the 30-day comment period to afford opportunity for comment on the draft Plan and a second public hearing was held by the Board of Chosen Freeholders prior to their adopting the Consolidated Plan.

All notices of County-sponsored public hearings were published at least 14 days in advance of the hearing.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received at the Public Hearing on October 28, 2016. This meeting was held to receive comments on the development of the 2016 Annual Plan. After a Draft of the 2016 Annaul Plan was pubished, a Public Hearing was held on March, 29 2016 and at the Freeholder's Public Meeting held on April 27, 2016. No comments were received during those meetings. The Notice of the Public Hearings and Comments are attached to this document.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received; therefore, there is no response to this summary request.

7. Summary

Although the opportunity for Public Participation in preparing the Plan and commenting on the Draft Plan is advertised and made available, it is somewhat disappointing that greater participation is not evidenced.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BURLINGTON COUNTY	Community Development and Housing
HOME Administrator	BURLINGTON COUNTY	Communiy Development and Housing

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Burlington County conducted significant consultation with citizens, municipal officials, nonprofit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care in preparing this plan. The County held a kickoff meeting and two public meetings while developing this Plan. Additionally, a survey was widely distributed to the community to assist in determining priorities to be addressed during the five year period of the Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Burlington County conducted significant consultation with citizens, municipal officials, nonprofit agencies, public housing agencies, private developers, governmental agencies, and the Continuum of Care in preparing this plan. The County held a kickoff meeting and two public meetings while developing this Plan.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Human Services Dept staff leads the Continuum of Care (CoC) providing direction on planning and policy issues that impact the homeless population and assist local applicants in the development of applications for Super NOFA funding designed to serve the homeless and special needs populations. The CoC is comprised of over 20 public and assisted housing providers, private and governmental health, mental health and service agencies providing services in Burlington County.

Initiatives include an on-going assessment of the HMIS to improve data by tracking and monitoring performance and enhancing access, collaboration with mental health planning partners, residential health care facilities, transportation assessment, and system-wide coordination restructuring the CoC into a performance management and oversight group.

The County's homeless strategy is coordinated through the CoC and is made up of several private non-profit organizations that directly contract with HUD for Continuum of Care funding. Outreach, intake, and assessment includes services designed to identify those in need of services and shelter, to gather

basic client information, and to achieve a comprehensive view of the client's situation and to facilitate client access to all appropriate community services.

Legacy Treatment Services addresses the special needs of youth in the foster care system who are in need of behavioral residential services, and those youth who are "aging-out" of that system, in addition to clinical case management services for individuals who are mentally ill and homeless/imminently homeless. Legacy, Oaks Integrated Care, and Catholic Charities Delaware House provide supportive housing services for individuals ready for discharge from state psychiatric hospitals. Oaks also provides ICMS for all consumers discharged from psychiatric short-term care facilities. Psychiatric outreach staff go to the jails weekly to screen inmates for eligibility for mental health services and housing opportunities to prevent homelessness, relapse of substance abuse, disruption of mental health services, increase in psychiatric symptoms, and criminal recidivism.

CONTACT of Burlington County provides a 24-hour telephone referral service linking callers with any needed service in the County. Emergency Services and Providence House, the County's domestic violence shelter maintains a help-line connection with CONTACT to receive referrals needing emergency service after regular business hours. CoC staff work collaboratively with the Mental Health Board, the Board of Social Services, and applicant agencies to ensure that resources are available for individuals discharged from local area hospitals.

Identified vendors provide improved sheltering options that track quickly to permanent housing targeting individuals receiving emergency assistance to provide ICM services, self-sufficiency plans, quick transition to permanent housing, job training support, improved access to disabilities benefits, and income growth.

Homeless service providers and Work First staff increase diversion to training programs and on-the-job training opportunities. Veteran Services work to identify VA benefits and any public benefit opportunities e.g housing counseling, health and child care, educational, legal, transportation, financial planning, daily living services, and temporary financial assistance.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The County of Burlington has not received ESG funding in decades and is not expected to receive those funds in the future.

The CoC collaborates with the New Jersey Housing and Mortgage Finance Agency (HMFA) for the management of services using HMIS. HFA, the State Department of Community Affairs (DCA), and the Departments of Human Services and Children and Families also coordinate planning for service funding to individuals with disabilities and homeless youth. Through the efforts of the New Jersey Coalition to End Homelessness, the Association of State Human Services Directors, and the County Welfare Association Directors, leaders of the Burlington County 's teams are informed of and informing state representatives of opportunities for improved coordination.

The CoC works closely with the HMIS lead agency to assess data quality, The HMIS staff regional coordinator meets with the Coc monthly and attends all of the CoC meetings. The HMIS staff works in collaborations with the CoC staff in reviewing agency reports whenever needed in addition to these monthly meetings. Training is offered quarterly. When data quality issues are a concern for an agency, the agency is notified in writing by our HMIS lead agency and the CoC staff person is copied, follow up training is then scheduled to remediate the problem.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	**Agency/Group/Organization**	CATHOLIC CHARITIE, DIOCESE OF TRENTON, NJ - PROVIDENCE HOUSE
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted through CoC discussions and participation in the areas of needs assessment and homeless strategy relating to those who are homeless as victims of domestic violence. A broader understanding of those needs is expected to lead to creating greater housing opportunities
2	**Agency/Group/Organization**	CATHOLIC CHARITIES EMERGENCY SERVICES
	Agency/Group/Organization Type	Services - Housing Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted through Coc discussions in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to joint participation in a rapid re-housing program and creating greater housing opportunities
3	**Agency/Group/Organization**	Burlington County Board of Social Services
	Agency/Group/Organization Type	PHA

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted through CoC discussions, bi-weekly meetings in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understandings of those needs is expected to lead to creating a new homeless strategy that is focused on rapid re-housing
4	**Agency/Group/Organization**	BURLINGTON COUNTY CAP
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted through CoC discussions in the areas of needs assessment and homeless strategy relating to those facing homelessness. As the Community Action agency, it is expected that a better coordination of service is expected to lead to creating greater housing opportunities.
5	**Agency/Group/Organization**	Burlington County Continuum of Care
	Agency/Group/Organization Type	Planning organization Continuum of Care

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted through group discussions in the areas of needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating greater housing opportunities, better coordination of service and strategies.
6	**Agency/Group/Organization**	CONTACT of Burlington County
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Victims of Domestic Violence Services-homeless Service-Fair Housing Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

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	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted to discuss issues relating to needs assessment and homeless strategy relating to those facing homelessness. A broader understanding of those needs is expected to lead to creating greater housing opportunities.
7	**Agency/Group/Organization**	MOORESTOWN ECUMENICAL NEIGHBORHOOD DEVELOPMENT (MEND)
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Non-profit CHDO consulted as member representative of General Advisory committee providing input on housing issues relating to individuals and families in the region, especially those affecting elderly and market conditions.
8	**Agency/Group/Organization**	BURLINGTON COUNTY OFFICE ON AGINA
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	County aging department was consulted to discuss issues relating to needs assessment and homeless strategy relating to senior citizen population and their needs as a member of the General Advisory Committee. A broader understanding of those needs is expected to lead to creating greater understanding of elderly priorities.
9	**Agency/Group/Organization**	Burlington County Veterans Affairs
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Veterans

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	County department was consulted for needs assessment and homeless strategy. A greater understanding of veterans needs is expected.
10	**Agency/Group/Organization**	Servicios Latinos
	Agency/Group/Organization Type	Services to Spanish speaking population
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Minority housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Organization was consulted to discuss issues relating to needs assessment and homeless strategy related to htose facing homelessness in the Hispanic community through participation in the CoC. A broader understanding of those needs is expected to lead to creating greater housing opportunities.
11	**Agency/Group/Organization**	Habitat for Humanity Burlington County
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Discussions with housing agency devoted to providing homeownership opportunities to low- and moderate-income households consulted for market analysis and housing needs assessment. Discussions intended to lead towards understanding homeownership issues.
12	**Agency/Group/Organization**	Monarch Houisng Associates
	Agency/Group/Organization Type	Planning organization

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency integral in annual Point-in-time count for Burlington County and provided analysis on homelessness within the county
13	**Agency/Group/Organization**	Burlington County Health Department
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	County department was consulted to discuss issues relating to needs assessment and lead-based paint issues, along with needs assessment for those with special health needs. A broader understanding of those needs is expected to lead to developing programs and actions that contribute to healthy communities.
14	**Agency/Group/Organization**	Burlington City Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Housing authority consulted to discuss status of public housing facilities and future plans. Better coordination of service is expected

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15	**Agency/Group/Organization**	Beverly City Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Housing authority consulted to discuss status of public housing facilities and future plans. Better coordination of service is expected.
16	**Agency/Group/Organization**	Florence Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Housing authority consulted to discuss status of public housing facilities and future plans. Better coordination of service is expected.
17	**Agency/Group/Organization**	Christian Caring Center
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Non-profit agency consulted for needs assessment and homeless strategy, particularly with the rural homeless. A better understanding of the issues and services that can be provided facing both rural and suburban homeless is expected.

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18	**Agency/Group/Organization**	Burlington County Mental Health Board
	Agency/Group/Organization Type	Services-Health Planning organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Speical needs - mental health
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Participation in regularly scheduled meeting of Mental Health Board to discuss issues relating to special needs population in the County. Coordination among various boards, county departments, and private providers is expected.
19	**Agency/Group/Organization**	St Vincent de Paul
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Non-profit, religious based organization consulted to discuss issues with which their organization addresses on daily basis to assist in needs assessment
20	**Agency/Group/Organization**	Burlington County General Advisory Committee
	Agency/Group/Organization Type	Other government - Local Planning organization Business and Civic Leaders

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	What section of the Plan was addressed by Consultation?	Housing Need Assessment Communiy Development non-housing
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	General Advisory Committee comprised of representatives from all municipalities in Burlington County, Joint Base McGuire-Dix-Lakehurst and 17 Freeholder appointments from the housing industry, financial institutions, real estate, community action organization, and citizens at large. Provides consultation and approval of actions to be included in Annual Plan
21	**Agency/Group/Organization**	Twin Oaks Communiy Services
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Non-profit agency consulted to discuss issues relating to special needs population in the County. Better coordination of service is expected.
22	**Agency/Group/Organization**	Legacy Treatment Services
	Agency/Group/Organization Type	Services - Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Non-profit agency consulted to discuss issues relating to special needs population in the County. Better coordination of service is expected.

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23	**Agency/Group/Organization**	United Way of Greater Philadelphia and Sounthern New Jersey
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Community Development staff serve on impact council for housing leading to a diverse information exchange on the needs in the area.

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Burlington County Human Services Department	Homelessness prevention and rapid re-housing goals, strategies, and actions to be taken

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

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AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting

To engage the public at large in the consultation process, Burlington County spnsored public hearings were conducted. During the early stages of the Plan's development (October 22, 2015), a public hearing was held. To make the opportunity to be heard accessible to the greatest number of people,the draft plan was place on the County's website and two additional public hearings (March 31, 2016, April 27, 2016) took place during the evening in the Human Services facility and during the Public Meeing session of the regularlarly scheduled Freeholder Board meeting during the 30 day comment period and prior to their adoting the Annual Plan. A noice of the Plan's availability for review and comment, including a brief summary of the Plan and specified locations where it could be reviewed, was published in the Burlington County Times. All Public meetings were heald in handicapped accessible facilities. Public meetings were also held at themuncipallevel by those municipalities submitting proosals for the2016 Program Year as a requirement of their application.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community		No comments received	No action required	

Table 4 – Citizen Participation Outreach

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Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

While it is true that expected resources do not always materialize, planning financial resources for the 2016 Program Year requires Burlington County to review past funding resources and explore new funding opportunities. There are several sources of funds that have consistently or historically been leverage to accomplish goals and objectives under the five year consolidated plan and the 2016 annual action plan.

The following table provides the anticipated resources that Burlington County anticipates having available during the 2016 Program Year and remaining anticipated funding for the 2017, 2018, and 2019 Program Years.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,184,912	200,000	0	1,384,912	4,481,298	Municipalities receiving funds must pay for architectural/engineering and many couple state funds to ensure poject adequately funded. Non-profits receive funds from state grants, private donations, and casino revenue.

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	576,622	50,000	0	626,622	1,575,954	First time homebuyers are required to contribute at least 3% of the purchase price. Affordable housing developers combine the use of LIHTC, municipal conributions, deferred developer fees, and other loan vehicles
Competitive McKinney-Vento Homeless Assistance Act	public - federal	Other	575,000	0	0	575,000	1,625,000	Funding to non-profit social service agencies providing housing and case management services. Funding combined with funds from state and private grants along with agency fund raising.
General Fund	public - local	Housing	70,000	0	0	70,000	210,000	Homelessness prevention

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
LIHTC	private	Housing Multifamily rental new construction Multifamily rental rehab	5,717,217	0	0	5,717,217	16,282,783	Low income housing tax credits leverage funds that may include private mortgage, housing trust funds, historic tax credits, federal home loan bank, and deferred developer fees.
Section 8	public - federal	Housing Other	5,000,000	0	0	5,000,000	15,000,000	Housing choice vouchers require contribution from recipient depending upon income
Other	private	Public Services Other	805,376	0	0	805,376	2,394,624	Funding from Casino revenue to support senior and disabled population and are provided as part of overall funding package including CDBG and other sate funding for transportation services.
Other	public - federal	Housing Other	171,843	0	0	171,843	705,000	Annual grant from FEMA through the United Way allocated to social service agencies for emergency food, utility assistance, mass shelter, rent and mortgage
Other	public - state	Housing	109,515	0	0	109,515	600,000	Additional funding from the state Community Services Block Grant

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Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan $	Narrative Description
			Annual Allocation: $	Program Income: $	Prior Year Resources: $	Total: $		
Other	public - state	Housing Other	491,863	0	0	491,863	1,648,137	These funds are utilized to provide services for the homeless families and individuals in Burlington County. Additional funding for activities assisted with these funds are from private donations and fund raising, FEMA, and federal grants
Other	public - state	Housing Public Services	553,833	0	0	553,833	2,831,777	Funding through state. Leverages funds from other federal, state and local funding sources along with agency support and private donations
Other	public - local	Public Improvements	227,476	0	0	227,476	882,825	Leverages funds from CDBG program and state funding for public improvements

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

In addition to the funds enumberated above that have often times been leveraged as a result of the availability of federal funds, CDBG, and HOMAE funds are intended to leverage other funding sources. The CDBG grants are sub-granted to municipalities and required that each municipality provide some funding for their individual activity be at the least, providing the funding to cover engineerin/architectural fees. The non-profit agencies receiving the limited ufnding all secure additional funding from state, federal, andlocal programs. The Burlington County First Time Homebuyers Program requries that each first time homebuyer contribute a minimum of 3% of their own funds towards the purchase

of the home. The HOME developer program mandates that each activity funded meet the minimum threshold of 25% match; however, in most cases, Burlington County's HOME loan is a minor, but necessary part of the total funding package. The match contributions are in the form of land donations, deferral of taxes and fees, case investments, and private and state or local souces,and below market rate loans.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable

Discussion

All recipiens for assistance under the Community Development blcok Grant Program and the HOME Investment Partnerships Program are expected to share the burden of costs for their respective activities. The funding sources utilized to support that cost share come from a variety of local, state, federal, and private sources.

Private financial institutions are essential resources for housing developments. The Federal Home Loan Bank of New York, Thrift Institutions Community Investment corp of NJ (TICIC), Casinao Reinvetment Development Authority (CRDA), and Community Loan Funds of New Jersey have invested in housin development activites undertaken by developers in Burlington County in previous years. It is expected that developers and businesses applying for assistance using CDBG and HOME funding will also seek funds from these institutions and from local financial institutions.

To meeting Community Reinvestment Act (CRA) requirements, local financial institutions make low interest rate opportunities available to low income homebuyers. Reduced interest rates and grants are also made available through CRA programs to assist disabled people with handicap modifications to their dwelling units. Opportunities for these funding sources have greatly diminished.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable homeowner housing - homebuyer	2015	2019	Affordable Housing		First time homebuyer assistance	HOME: $150,641	Direct Financial Assistance to Homebuyers: 17 Households Assisted
2	Housing rehabilitation	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: $264,930	Homeowner Housing Rehabilitated: 10 Household Housing Unit
3	Affordable rental housing creation	2015	2019	Affordable Housing Homeless Non-Homeless Special Needs		Construction of affordable rental housing Rehabilitation of affordable rental housing	CDBG: $80,000 HOME: $416,000 LIHTC: $5,717,217	Rental units constructed: 288 Household Housing Unit
4	Housing counseling	2015	2019	Affordable Housing		Homelessness assistance and prevention services	CDBG: $35,000	Homelessness Prevention: 1700 Persons Assisted

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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Emergency shelter for victims of domestic violence	2015	2019	Homeless		Emergency shelter for victims of domestic violence	CDBG: $26,000 Community Service Block Grant: $337,000 FEMA: $10,000 Social Services Block Grant: $337,500 Social Services for the Homeless: $35,790	Homeless Person Overnight Shelter: 150 Persons Assisted
6	Emergency services hotline	2015	2019	Homeless		Homelessness assistance and prevention services	CDBG: $26,000 FEMA: $8,000 Social Services Block Grant: $115,000 Social Services for the Homeless: $14,000	Homeless Person Overnight Shelter: 580 Persons Assisted Homelessness Prevention: 2200 Persons Assisted
7	Infastructure improvements	2015	2019	Non-Housing Community Development		Infrastructure imrovements	CDBG: $390,000 Municipal funds: $217,175	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 800 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	Handicapped center creation and/or rehabilitation	2015	2019	Non-Homeless Special Needs		Public facility improvements	CDBG: $38,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 12 Households Assisted
9	Transportation services	2015	2019	Non-Housing Community Development		Special needs transportation services	CDBG: $120,000 Casino revenue: $805,376	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
10	Homelessness prevention and rapid re-housing	2015	2019	Homeless		Homelessness assistance and prevention services	General Fund: $70,000 Social Services for the Homeless: $1,298,023	Homelessness Prevention: 85 Persons Assisted
11	Emergency home repair	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: $45,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
12	Emergency heater replacement	2015	2019	Affordable Housing		Rehabilitation of owner-occupied homes	CDBG: $45,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
13	Administration - CDBG	2015	2019	Non-Housing Community Development		Administration of CDBG Program	CDBG: $276,982	Other: 1 Other
14	Administration - HOME	2015	2019	Affordable Housing		Administration of HOME Program	HOME: $57,405	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	**Goal Name**	Affordable homeowner housing - homebuyer
	Goal Description	
2	**Goal Name**	Housing rehabilitation
	Goal Description	
3	**Goal Name**	Affordable rental housing creation
	Goal Description	
4	**Goal Name**	Housing counseling
	Goal Description	
5	**Goal Name**	Emergency shelter for victims of domestic violence
	Goal Description	
6	**Goal Name**	Emergency services hotline
	Goal Description	
7	**Goal Name**	Infastructure improvements
	Goal Description	
8	**Goal Name**	Handicapped center creation and/or rehabilitation
	Goal Description	
9	**Goal Name**	Transportation services
	Goal Description	
10	**Goal Name**	Homelessness prevention and rapid re-housing
	Goal Description	

11	**Goal Name**	Emergency home repair
	Goal Description	
12	**Goal Name**	Emergency heater replacement
	Goal Description	
13	**Goal Name**	Administration - CDBG
	Goal Description	
14	**Goal Name**	Administration - HOME
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

With the anticipated new construction of rental housing within the jurisdiction, 288 households low/moderate income househols will be assisted. Additionally, 17 low/moderate households are planned to be assisted in the first time homebuyers program.

AP-35 Projects – 91.220(d)

Introduction

The process for developing the Program Year 2016 Annual Plan included the solicitation of comments early in the process, reivew of applications submitted by Community developmen staff and review and approval by the General Advisory Committee, public hearings to solicit comments on the plan, and review and approval by the burlington Board of Chosen Freeholders.

#	Project Name
1	Moorestown Township
2	Mount Laurel Township
3	Southampton Township
4	Washington Township
5	Westampton Township
6	BCCAP - Housing Counseling
7	Catholic Charities/Emergency Services
8	Providence House Catholic Charities
9	SEN-HAN Transit
10	Consumer Credit Counseling Service of Delaware Valley
11	Oaks Integrated Care
12	Home Improvement Loan Program
13	Heater Replacement Program
14	Emergency Home Repair
15	Rehabilitiation Services
16	Housing Services
17	Administation - CDBG
18	Administration - HOME
19	Homelessness prevention and rapid re-housing
20	First time homebuyer program
21	Affordable rental housing creation

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

OMB Control No: 2506-0117 (exp. 07/31/2015)

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	**Project Name**	Moorestown Township
	Target Area	
	Goals Supported	Infastructure improvements
	Needs Addressed	Infrastructure imrovements
	Funding	CDBG: $78,000 Municipal funds: $20,800
	Description	Architectural and material barrier removal: Installation of handicapped ramps at various locations
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
2	**Project Name**	Mount Laurel Township
	Target Area	
	Goals Supported	Infastructure improvements

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	Needs Addressed	Infrastructure imrovements
	Funding	CDBG: $78,000 Municipal funds: $70,680
	Description	Reconstruction of Chaucer Rd and Chaucer Court
	Target Date	9/30/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
3	**Project Name**	Southampton Township
	Target Area	
	Goals Supported	Infastructure improvements
	Needs Addressed	Infrastructure imrovements
	Funding	CDBG: $78,000 Municipal funds: $29,300
	Description	Stagecoach Road sidewalk restoration, Phase II; reconstruction of pedestrian and drainage infrastructure from Gloria Lane to end
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	

	Planned Activities	
4	**Project Name**	Washington Township
	Target Area	
	Goals Supported	Infastructure improvements
	Needs Addressed	Public facility improvements
	Funding	CDBG: $78,000
	Description	Architectural barrier removal: renovate existing restrooms at municipal building for handicapped accessibility
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
5	**Project Name**	Westampton Township
	Target Area	
	Goals Supported	Infastructure improvements
	Needs Addressed	Infrastructure imrovements
	Funding	CDBG: $78,000 Municipal funds: $106,696
	Description	Roadway and sidewalk improvements along frontage of low/moderate income housing project. Sidewalk will provide accessible walkway for housing residents to nearby commercial and recreational areas.

	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
6	**Project Name**	BCCAP - Housing Counseling
	Target Area	
	Goals Supported	Housing counseling
	Needs Addressed	Homelessness assistance and prevention services Fair housing services
	Funding	CDBG: $20,000 Community Service Block Grant: $19,757
	Description	Provide individual and group housing counseling and to low and moderate-income families. Services include aid to resolve housing problems related to unfair housing practices, evictions, and/or unsafe or unhealthy living
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
7	**Project Name**	Catholic Charities/Emergency Services
	Target Area	

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	Goals Supported	Emergency services hotline Homelessness prevention and rapid re-housing
	Needs Addressed	Homelessness assistance and prevention services
	Funding	CDBG: $26,000 FEMA: $6,843 Social Services Block Grant: $135,043 Social Services for the Homeless: $49,000
	Description	Costs associated with the operation of a 24-hour emergency housing hotline. Hotline provides access for homeless/potentially homeless households for assessment, placement, and case management
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
8	**Project Name**	Providence House Catholic Charities
	Target Area	
	Goals Supported	Emergency shelter for victims of domestic violence
	Needs Addressed	Emergency shelter for victims of domestic violence
	Funding	CDBG: $26,000 Community Service Block Grant: $26,758 FEMA: $55,000 Social Services Block Grant: $395,000 Social Services for the Homeless: $150,000

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	Description	Provide emergency housing for victims of domestic violence and their children, including food, clothing, personal care items, and case management
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
9	**Project Name**	SEN-HAN Transit
	Target Area	
	Goals Supported	Transportation services
	Needs Addressed	Special needs transportation services
	Funding	CDBG: $120,000 Casino revenue: $805,376
	Description	Provide special transportation services to senior citizens and disabled residents of Burlington County
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
10	**Project Name**	Consumer Credit Counseling Service of Delaware Valley

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	Target Area	
	Goals Supported	Housing counseling Homelessness prevention and rapid re-housing
	Needs Addressed	Homelessness assistance and prevention services
	Funding	CDBG: $15,000 FEMA: $20,000 Social Services Block Grant: $23,790
	Description	Provide foreclosure prevention housing counseling to individuals in crisis in Burlington County.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
11	**Project Name**	Oaks Integrated Care
	Target Area	
	Goals Supported	Housing rehabilitation Handicapped center creation and/or rehabilitation
	Needs Addressed	Public facility improvements
	Funding	CDBG: $38,000
	Description	Renovations to groups homes for adults with intellectual and developmental disabilities
	Target Date	9/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
12	**Project Name**	Home Improvement Loan Program
	Target Area	
	Goals Supported	Housing rehabilitation
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: $182,930
	Description	Provide up to $20,000 deferred payment loan to homeowners to correct substandard conditions in their owner occupied (not income producing) homes
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
13	**Project Name**	Heater Replacement Program
	Target Area	
	Goals Supported	Emergency heater replacement
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: $45,000

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Description	Replacement of heating systems of owner occupied dwellings with energy efficient systems
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
14	**Project Name**	Emergency Home Repair
	Target Area	
	Goals Supported	Housing rehabilitation
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: $45,000
	Description	Correct conditions in owner-occupied homes that pose immediate threat to health or safety of occupants. Repairs are available to low and moderate income, owner occupied (not income producing) dwellings located in participating municipalities
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
15	**Project Name**	Rehabilitiation Services
	Target Area	

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Goals Supported	Housing rehabilitation Emergency home repair Emergency heater replacement
	Needs Addressed	Rehabilitation of owner-occupied homes
	Funding	CDBG: $100,000
	Description	Services related to the Home Improvement Loan Program, Emergency Home Repair, and Emergency Heater Replacement programs
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
16	**Project Name**	Housing Services
	Target Area	
	Goals Supported	Affordable homeowner housing - homebuyer Affordable rental housing creation
	Needs Addressed	Construction of affordable rental housing Rehabilitation of affordable rental housing First time homebuyer assistance
	Funding	CDBG: $100,000
	Description	Services in support of affordable housing project assisted by the HOME Program. Services are related to assisting owner, tenants, contractors, and other entities participating or wishing to participate in the HOME Program

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	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
17	**Project Name**	Administation - CDBG
	Target Area	
	Goals Supported	Administration - CDBG
	Needs Addressed	Administration of CDBG Program
	Funding	CDBG: $276,982
	Description	Costs related to continuing administration of the CDBG Program
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
18	**Project Name**	Administration - HOME
	Target Area	
	Goals Supported	Administration - HOME
	Needs Addressed	Administration of HOME Program

	Funding	HOME: $57,405
	Description	Costs related to continuing administration of the HOME Investment Partnerships Program
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
19	**Project Name**	Homelessness prevention and rapid re-housing
	Target Area	
	Goals Supported	Homelessness prevention and rapid re-housing
	Needs Addressed	Homelessness assistance and prevention services
	Funding	Competitive McKinney-Vento Homeless Assistance Act: $575,000 General Fund: $70,000 Section 8: $5,000,000 Community Service Block Grant: $63,000 FEMA: $90,000 Social Services for the Homeless: $292,863
	Description	Establish sheltering options that will transition into permanent housing and reduce reliance on motels including intensive case management
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	

OMB Control No: 2506-0117 (exp. 07/31/2015)

	Location Description	
	Planned Activities	
20	**Project Name**	First time homebuyer program
	Target Area	
	Goals Supported	Affordable homeowner housing - homebuyer
	Needs Addressed	First time homebuyer assistance
	Funding	HOME: $150,641
	Description	Provide assistance to low and moderate income first time homebuyers for the purchase of their first home by providing closing cost assistance and down payment assistance.
	Target Date	9/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	
21	**Project Name**	Affordable rental housing creation
	Target Area	
	Goals Supported	Housing rehabilitation Affordable rental housing creation Homelessness prevention and rapid re-housing
	Needs Addressed	Construction of affordable rental housing Rehabilitation of affordable rental housing

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	Funding	HOME: $418,576 LIHTC: $5,717,217
	Description	Construction of new and/or rehabilitation of existing rental housing to increase the availability of affordable housing for very low, and low income households
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

As in previous years, the 2016 fudning is directed geographicaly assist the greatest number of people in need of housing and services and to support activities that will improve low income areas. Thirty-one (31) of the forty (40) municipalities in Burlington County's jurisdiction have eleced to particplate with the County in its Housing and Community Development Programs. The non-particiating municipalities are the boroughs of Palmyra, Pemberton,and Wrightstown; the Cities of Beverly and Burlington; and the Townships of Mount Holly, North Hanover, Pemberton, and Riverside. Eight (8) of the nine (9) non-participatin municipalities plan to seek participation in the State administered Small Cities Program as an alternative to the County's CDBG Program. Funding under this plan for property improvements or municipal services is not made available to serve areas or residents in non-participating municipalities. However, service activities that are designed to provide benefits on a county-wide basis do not exclude residents of these communities.

For the most part, the municipalities who have chosen not to particpate in Burlington County's Urban County have the highest concentration of low and moderate income households and among the highest concentrations of minorities.

As an Urban County and in accordance with 24 CFR Part 570.208(a)(1)(ii)(A), Burlington County determines the low/moderate income area benefits by ranin the census block groups in the participating municipalities and identifying the upper quartile as eligible areas. The location of proposed activities is identified elsewhere in this plan.

Allocation of funding for Program Year 2016 has been allocated to those participating municipalities in the lower half of the alphabet (by name) and that applied for assistance for an eligible activity. Funding for non-profit organizations (non-public services) was allocated to those entities also in the lower half alphabetically.

Geographic Distribution

Target Area	Percentage of Funds
Willingboro Township	

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The process as described was developed so that it allows for a fair distribution of funding throughout the jurisdiction. It is recognized that each municpality has is own unique problems and is best suited to creatively solve those problems in partnership and consultation with the County's Communiy

Development and Housing office.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The production of affordable housing is a high priority; however, with limited funding available thorugh the HOME Program and heavy competition for Low Income Housing Tax Credit support and reluctance of local juisdictions to welcome affordable housing, the number of units produced may vary significantly from year to year.

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	256
Special-Needs	12
Total	288

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	288
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	288

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

It is anticipated that 96 units of affordable ousing will be created during the 2016 Program Year supported with HOME funds. In addition, it is anticipated that 192 affordable units not suported with HOME funds will be created within Burlington County

AP-60 Public Housing – 91.220(h)

Introduction

There are no Public Housing units suported by Burlington County Housing Authority. Housing Choice Vouchers are the sole option for public housing units.

Actions planned during the next year to address the needs to public housing

Not applicable

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not applicable

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The Burlington County Ten Year Plan to End Homelessness codified the goals and objectives of the County to make signican strides in tackling its homeless population and included the following objectives:

1. Create a Single Point of entry into a uniform system
2. Improve sheltering options that quickly track to permanent housing
3. Establish system coordination
4. Integrate services
5. Improve electronic and data monitoring
6. Monitor progress and prioritize subcomponent oals along with those larger goals.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In order to move toward thses goals over the next year, the CoC has the following one-year objectives:

1. Continue the established Rapid Rehousing Initiatives
2. Utilize more effectively the network of short-term, emergency shelter provider agencies
3. Establish a SOAR initiative
4. Identify and link at least 100 individuals to employment training
5. Directly fund at least 10 units of permanent housing dedicagted to the rapid rehousing initiative
6. Fine tune the coordinated assessment tool.

In order to effectivey develop permanent housing solutions, the CoC is working toward a unifrm front door that serves a a point of assessment and system coordination. The Board of Social Services continues to function as that front door, but the Continuum is working to integrate their assessment process into the system as a whole and align their procedures with the resources that are available through HMIS for tracking utilization.

The CoC has established a coordinated assessment team that has developed a unifrm method of assessment in the system, allowing multiple ponts of access for outreach and service. This coordinated assessment tool is currently being piloted by multiple agencies with the goal of finalizing a workable tool for use by all participants.

The County conducts the annual Point in Time Count of the homeless. this count includes faith-base partners, law enforcement, the Health Department, as well as traditional homeless providers and mental health agencies serving the homeless. Whilte the PIT count identifies some of the homeless population and includes a comprehensive assessment of individual and community needs, the street outreach committee works throughout the year through community feeding and lunch programs located in Mt. Holly and Pemberton Township, and the Program in Asservie Treatment of the Homeless (PATH).

Addressing the emergency shelter and transitional housing needs of homeless persons

The CoC has developed points of emergency shelter housing access that should serve as a front door for individuals experiencing houmelessness. Those housing providers have been identified and implementation of this iprocedure is slated to become fully implemented during Program year 2016.

These short-term, time-limited emergency housing beds would continue to be used for emergency pacements and assessment. Folowing a brief transition period, the households would transition to permanent housing using the rapid rehousing model.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The County will contract for services for at least 74 individuals through a Rapid Rehousing initiative. In

addition, the county will identify and transition at least 100 individuls who are experiencing or at risk ofhomelessness into employment trianig for a sustainable, in-demand occupation.

There are currnetly two components to the Rapid Rehousin Initiative:

1. Social Services for the Homeless - The restructured contract with Catholic Charities to provide a Rapid Rehousing program for approximatey 14 households per year will be renewed for Program Year 2016. This program has met success during Program Year 2015.
2. Additional funding through SSH funding has been allocated to a pilot program for 60 General Assistance (GA) cients and will be implemented during Program Year 2016. This program involves improving the use of our fron-door sheltering system to serve as a uniform point of access and assessment, and the development of a relationship with a case management provider to suport the transition of individuals to permanent housing. This approach will be coordinated with outreach from the American Job Center.

Working with the provider, clients who are eligible for case management services will be supported thorugh a case management fee paid to the provider in addition to the individual's qualified TRA paymnet.

By having a qualified case management provider, we will be able to work closely with the provider to develop a system of accountability and a permanent housing transition process that will improve monitoring of success in attaining ermanent , sustainable housing and increasing income over the course of the program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Plans to end homelessness have been driven by the velief that the most effective way to reduce homelessness is to prevent the losss of housing whenever possible. The Department of Human Services and the CoC have wwill continue to work to prevent loss of housing through prevention subsidies and improved system coordination. The Mental health Board will continue to work on discharge planning

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through the system review committee which includes representatives from the coorections faciity, health care facilities, and the homeless and mental health prvider network.

Couny resources, SSH funds, and United Way funding will fund homelessness prevention activities which help to preven loss of housing through short-term or on-time suport to help with back rent or utility payments. By partnering these resources with improved coordination of a front door, the continuum hopes to improve long tem case management and suport for job training.

For individuals who are disabled, further support and coordination will be established through the SOAR initiative, which will target planning for individuals with disabilities to facilitate access to long term benefits. Drug and alcohol, mental health, and homeless planning groups will continue to meet jointly to facilitate resource sharing and coordination.

Program Year 2016 focus of these coordinated efforts will include:

1. Improving access to and understanding of addiction t5reatment resources
2. Providing education on access to mental health and suicide prevention resources
3. Heroin addiction treatment and prevention
4. Increasing access to the crisis Intervention Team trainings
5. Fully establishing a SOAR initiative
6. Creating integrated Youth Employment Services Drop in Centers for comprehensive job training for young adults, especialy disconnected outh ages 16-24, to prevent the cycle of underemloyment and pverty before it becomes routine.

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The barriers to affordable housing are similar barriers for most geographic ares of New Jersey, namely cost and availability. Housing development cost, whether rehabilitation or new construction, continues to outpace available funding, while developable land in a desely populated area becomes ever scarcer.

The uncertainty of the status of the affordable housing obligations in New Jersey coupled with the lack of housing trust funds has seriously impacted affordable ousing production.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Community Development and Housing Office will continue its education/outreach efforts by providing municialities with assistance in identifying their options for addresssing their "fair share" housing obligations.

Additionally, Burlington County's Coc contiues to assist in educating local officials on affordable housing issues in an effort to change misconceptions identified by service providers.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

During Program Year 2016, Burlington County has developed plans to address the obstacles to meeting underserved needs, fostering and maintaining affordable housing , evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

In an effort to direct limited available funding and still make demonstrable progress toward achieving the Consolidated Plan Goals, the following actions are planned:

Community/Public Services – Funding will be directed to some of the most vulnerable populations within the county. This includes providing funding for victims of domestic violence, housing counseling services, transportation services for the disabled and senior population, and support for 24-hr emergency services for the homeless.

Capital Improvement Activities – Support for public infrastructure needs and public facility improvements support neighborhood sustainability and improved livability along with improving accessibility and availability.

Homeowner assistance – Those homeowners who are experiencing financial burdens to maintain their homes are assisted through the Emergency Home Repair Program and the Heater Replacement Program. These grants are made available in additional to the Housing Rehabilitation Program. These programs are designed to correct conditions in owner occupied homes that pose immediate threat to the health or safety of the occupants and improve affordability.

Actions planned to foster and maintain affordable housing

HOME Program fundsw will continue to be utiized o assist low and moderate income households in the purchase of a home by providing closing cost and down payment assistance to first time homebuyers.

Funding under the HOME Program will be directed to activities that will increase the stock of affordable housing in the County with special priority given to locating housing options hat demonstrate de-concentration of poverty, access to public transportation, povide special needs housing, and in low minority concentrated areas, close to public transportation, and whenever available, be directed to

family housing.

Continued support for the rehabilitation of existing housing units (owner occupied) will bring existing housing stock up to code. The County's Home Improvement Loan Program, a zero interest, deferred payment loan,will assist existing homeowners bring their homes up to code and provide a mechanism for low and moderate income homeowners to maintain their housing.

Actions planned to reduce lead-based paint hazards

Lead-base Paint Hazard requirements aqre integrated into programs and projects administered o funded by the Community Develoment and Housing office. The following activities are planned during FY2016 o ensure continued compliance:

- Continue interaction with the County's Health Department to increase enforcement and reduce the duplication of efforts to rduce lead hazards in housing.
- Evaluate program procedures related to leaad-base paint regulations and determine if adjustments are needed to maintain effective deivery of services and implement changes as needed
- Continue traiing of inspection staff, as needed, to maintain one ful-ime risk assessor.
- Continue distribution of information on lead-based paint requirements to housing developers and construction contractors.
- Continue to sponsor and distribute information on training programs o expand the inventory of certified "Safe Work practices" and "Abatement" contractors and landlords.
- Continue education for the public, particularly residents living in high risk housing about lead-based paint hazards and hazard prevention.

Actions planned to reduce the number of poverty-level families

The Community Development and Housing Division, in collaboration with the CoC, the Burlington County Board of Social Services, and other Human Service Department Divisions including, but not limited to Behavioral Health, Employment and Training, and Veteran's Services, willcontinue to coordinate with homeless providersw and mainstream housing and service programs to provide case management, including counseling, addiction rehabilitation programs, and other life skills training. One goal of these programs is to increase program participants' ability to find and keep employment, allowing them to maintain their housing and movefrom poverty to sustainable housing and income.

The Homeless Services Liaison is responsible for coordinating with homeless providers and working with the staff of the Board of Social Services to divert new applicants and increase diversion to training and

OMB Control No: 2506-0117 (exp. 07/31/2015)

on-the-job training opportunties for all new recipients of service. This effort is intended to improve lon-term self-sufficiency.

For those who are disabled, the Human Services Department and the CoC are working closely with a lead agency, Legacy Treatment Services, to establish a county-wide SSDI Outreach, Access, and Recovery (SOAR) initiative. This program targets planning for individuals with disailities to facilitate access to long-term benefits. Drug and alcohol, mental health, and homeless planning groups meet jointly to facilitate resource sharing and coordination.

The Community Development and Housing office will continue to fund non-profit agencies that provide long term meaningful change to the families and individuals they serve. By giving these individuals the education and skills necessary to obtain living wage jobs, they are being given an opportunity to find the stability necessary to move out of poverty.

Actions planned to develop institutional structure

The Community Development and Housng Division will continue to work with various public service agencies, County Divisions and Departments, businesses, local municipalities, and special needs boards and commissions to find opportunities to better further the goals and objectives proposed. These relatinships are integral in streamlining the implementation of CDBG and HOME projects in a time of limited funding.

Actions planned to enhance coordination between public and private housing and social service agencies

Limited funding available to address an array of housing and community developmen needs across a substantial geography has led Burlington County to seek and strengthen collaboration with exisin housing agencies, social service providers, cooperating municipalities, and other County departments. The County plans to continue and strengthen its relationships with homeless service providers through its active participation in the CoC, the Mental Health Board, and other social services providers.

Collaboration will also be encouraged among private housing developers, service providers, and other non-profit agencies throughout the County. Improved communication and cooperation will allow for a private/non-profit sectors and vice versa.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	**0**

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income.Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

    1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows: The funding for the construction and/or rehabilitation of affordable housing often requires that multiple sources of investment be utilized. some of those anticipated investments include:

- Low Income Housing Tax credits
- Deferred developer fees
- Historic tax credits
- Housing trust funds
- Permanent mortgages
- Land donation and/or financial support from municipalities

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

   Recapture provisions will be enforced for HOME assisted homebuyer units under the following guidelines:

   a. First Time Homebuyer Program provides both closing costs and down payment assistance. The recapture provision is enforced for the total loan amount during the affordability period. Once the affordability period has been satisfied, the closing costs assistance is forgiven. The total amount of the down payment assistance remains subject to the recapture provision upon sale of the home.

   b. HOME Developer Program assisted units to be sold to qualified buyer are subject to enforcement of the recapture provision when the qualified buyer receives a subsidy created by a discounted sales price from the fair market value and/or wen the qualified buyer receives direct assistance, such as down payment assistance.

   Upon sale of the property prior to satisfying the affordability period, the Recapture provision guidelines are as follows:

   a. Owner Investment Returned First Recapture – from the sale proceeds, priority mortgage lien over the county's HOME loan lien shall be paid in full and any owner financially documented improvements to the property and original down payment will be provided to the homeowner.

   b. The HOME loan will be repaid based on the remaining net proceeds from the sale of the home. If no remaining net proceeds, the HOME loan will not be repaid to the County. The HOME loan will then be forgiven.

   c. Upon receipt of the recaptured HOME funds, if any, the affordability restrictions are lifted and HOME program requirements are no longer applicable.

   d. Excess funds from the sale of the home will remain with the home owner.

   e. If the assisted unit is subject to foreclosure and no net proceeds from the sale of the property result, HOME guidelines are met.

   f. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged. The owner of the property is then eligible to sell the property at a fair market price.

   1. **Resale** provision will be enforced under the following guidelines:

1. Developer HOME assisted units are subject to enforcement of the resale provision when the qualified buyer has not received any direct HOME subsidy.
2. Should the homeowner desire to sell the property, it must be sold to an income qualified buyer approved by the County.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

   The **Recapture provision** is enforced for the total loan amount during the affordability period and is reflected in recorded documents. The homebuyer shall sign a recorded deed restriction and/or any other document required by the County's legal counsel to ensure his/her understanding of the obligation's and responsibilities upon sale of the Home Assisted property. The affordability period is made part of the deed restriction and is contingent upon the subsidy level. Upon satisfaction of the affordability period, the HOME loan may then be forgiven and the deed affordability restriction is released and any other recorded documents are discharged.

   The **Resale provision** is also enforced by the affordability deed restriction placed on the property. If the property is sold prior to satisfying the affordability period, the affordability restriction remains in effect. At the end of the affordability period, and at the request of the property owner, the HOME loan may be forgiven and the affordability deed restriction will be released and any other recorded documents will be discharged.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

   There are no plans for this activity.

Discussion

Attachments

Citizen Participation Comments

State of New Jersey } ss.
County of Burlington }

...ished, that doesn't diminish the

Twitter: @Scala_Kris

2016 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ANNOUNCEMENT OF AVAILABILITY OF APPLICATIONS NOTICE OF TECHNICAL ASSISTANCE MEETING NOTICE OF PUBLIC HEARING

The Burlington County Board of Chosen Freeholders announces the availability of applications for the Community Development Block Grant funds for the 2016 Program Year.

Activities that are eligible for funding must address housing or community development needs in Burlington County and must meet one of the following objectives: 1) Benefit low and moderate income persons; 2) Eliminate slums and blight; or 3) Meet other community development needs having a particular urgency. Eligible applicants are participating units of local government, public or private non-profit organizations and designated special sub-recipients, which include neighborhood-based non-profit organizations and local development corporations.

Application packages may be obtained from the Burlington County Community Development Office, Human Services Facility, Second Floor, 795 Woodlane Road, Westampton Township, or by calling (609) 265-5072. The applications package is also available on the Burlington County website at http:www.co.burlington.nj.us/communitydevelopment in the Documents section. All applications must be submitted to the Office of Community Development by December 11, 2015.

A Technical Assistance Workshop will be held on October 22, 2015 at 6:00 PM to provide information on the use of Community Development Block Grant funds and to provide guidance for preparation of applications for the 2016 program year. A Public Hearing on the Community Development Block Grant Program will also be held on October 22, 2015 at 5:30PM. Groups representing the interests of low-income residents are encouraged to attend. The meetings are scheduled as follows:

DATE: Tuesday, October 22, 2015
TIME: Public Hearing – 5:30 PM
Technical Assistance – 6:00 PM
PLACE: Human Services Facility, 795 Woodlane Road,
Westampton Twp., NJ 08060

Persons requiring special assistance to participate due to an English language barrier or a condition of handicap or disability may contact Karen Trommelen at (609) 265-5072 by October 14 2015 to make arrangements. No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status or national origin.

New Jersey Relay Service numbers for communications with deaf, hard-of-hearing or speech-impaired persons are: Text Telephone (TT) or Voice Users: 7-1-1

Pat Vigneau being
duly sworn or affirmed according to
aw, deposes and says that she is
he Billing Clerk
(manager or designated agent)
of the BURLINGTON TIMES, INC.
Publisher of the "Burlington County
Times" and that a copy of a notice
published in such paper on

October 8, 2015

appears hereto, exactly as
published in said newspaper

Pat Vigneau
BILLING CLERK

Burlington County Community Development
Block Grant Program
Public Hearing for 2016 Community Development Block Grant Program
For 2016
Technical Assistance for 2016 Applications

PRESENT: Karen Trommelen, Division Head; Linda Horner, Secretary

The hearing was called to order at 5:30 PM by Karen Trommelen. The advertisement for the hearing was read so that the purpose of the meeting was made clear.

There were no members of the public present for the Public Hearing portion of the meeting. No comments were received. The Public Hearing was closed at 5:50 PM

PRESENT: Karen Trommelen, Division Head; Doug Rapley (Christian Caring Center); Lucy Williams (Pauline B. Grant Church); Noah Williams (Pauline B. Grant Church); Madonna Bryant (Oaks Integrated Care); Josh Myers (Clarifi); Madelyn Mears Sheldon (Christian Caring Center); Douglas Cramer (Tabernacle Townshi8p); Kenila Xavier (Burlington County Community Action Program); Kendall O. Bronson (Willingboro Township); Linda Horner, Secretary

The Technical Assistance Meeting was called to order at 6:00 PM by Karen Trommelen. Ms. Trommelen spoke to the group at large regarding general information on the application for 2016 funding, including activity eligibility, deadline dates, and general procedures. Discussion and specific questions regarding proposed activity eligibility were raised and answered. The Technical Assistance meeting was closed at 6:45 PM

Respectfully submitted,

Linda A. Horner

Linda A. Horner, Secretary

OMB Control No: 2506-0117 (exp. 07/31/2015)

SIGN-IN

NAME (Please print)	REPRESENTING	E-MAIL ADDRESS (or, please leave a card)
Doug Rapley	Christian Center Caring	
Lucy Williams	Pauline B. Grant Church	
Noah Williams	/ / /	
Madonna Bryant	Oaks Integrated Care	madonna.bryant@oaksintcare.org
Josh Myers	Clarifi	jmyers@clarifi.org
Madelyn Mears-Sheldon	Christian Caring Center	churchladybms@aol.com
Douglas Cramer	Tabernacle Twp	dcramer@townshipoftabernacle-nj.gov
Kenila Xavier	BCCAP	Kxav123@yahoo.com
Kendall O. Brunson	Twp of Willingboro	kbrunson@willingboronj.gov

OMB Control No: 2506-0117 (exp. 07/31/2015)

State of New Jersey
County of Burlington } SS.

BURL CO COMMUNITY DEV
KAREN TROMMELEN
MT HOLLY, NJ 08060

NOTICE OF PUBLIC MEETING
COMMUNITY DEVELOPMENT PROGRAM

The annual reorganization meeting of the **Burlington County Community Development Block Grant Program General Advisory Committee** will be held at the following time and place:

Thursday, February 18, 2016
at 5:30 PM
Human Services Facility,
Lecture Hall A
Westampton Township

The purpose of the meeting is the annual reorganization of the General Advisory Committee to elect a Chair and Vice Chair and to elect members of the Executive Committee.

The purpose of the General Advisory Committee is to advise the Burlington County Board of Chosen Freeholders on policies and provide citizen input regarding the County's Housing and Community Development Program. This includes planning and allocations recommendations to the Freeholder Board for a consolidated program based on Community Development Block Grant and HOME Investment Partnership resources and includes an annual assessment of the County's performance in implementing the Housing and Community Development Program.

All meetings of the General Advisory Committee are open to the public. Persons requiring special assistance to participate due to a condition of handicap or disability may contact this Office's 504 Coordinator, Karen Trommelen at (609) 265-5072 to make arrangements. Requests for assistance must be made by February 15, 2016.

New Jersey Relay service numbers for communications with deaf, hard-of-hearing or speech impaired persons are:

Text Telephone (TT) and
Voice Users : 7-1-1

No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status or national origin.

Adv. Fee: $43.24
BCT: February 4, 2016
Aff. Chg.: $20.00

2-040012000
0006920456-01

Kathleen Moreland being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

February 04, 2016

appears hereto, exactly as published in said newspaper

Kathleen Moreland
LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 4th day of February 2016 A.D.

Ann Clark
Ann Clark
My Commission expires on
May 04, 2020

OMB Control No: 2506-0117 (exp. 07/31/2015)

Burlington County Community Development
General Advisory Committee Reorganization
February 18, 2016 @ 5:30 PM
AMENDED

PRESENT: Representatives from Bordentown Township; Burlington Township; Cinnaminson Township; Delran Township; Edgewater Park Township; Evesham Township; Florence Township; Maple Shade Township; Mount Laurel Township; Riverton Borough; Tabernacle Township; Willingboro Township; Office on Aging; Workforce Investment Board; Housing Industry; BCCAP; One Stop Career Center; Environmental and Madeline Mears-Sheldon, Kathleen Weisel and Albert Jacoby, Sr., Citizens at Large

1. Call to order
The meeting was called to order at 5:35 PM by Tom Sahol, Florence Township.

2. Roll call
The roll was called. A quorum was present.

3. Welcome Remarks – Karen Trommelen, Division Head
The FY 2014 projects have been completed by September 30, 2015. All were completed on time, although there was some delay due to labor standards issues. The lower half of the alphabet was eligible to apply in 2014 and are now the applications to be reviewed for 2016. Applications were received in December 2015.

FY2015 projects are on track to finish by September 30, 2016. Burlington Township has already completed their project. For 2015, $1.2 million was received. For 2016, the allocation is $1.18, approximately a 2.5% decrease. Program income is expected to remain at $200,000. Only five municipalities submitted an application. County projects such as Emergency Home Repair, Heater Replacement and Home Improvement Loan Program will continue to be funded.

The HOME Program received $567,174 in 2015. HOME Program funds are used for development of affordable housing. A planned cut of 97% would have resulted in no funding; however, that didn't occur and the grant amount is slightly higher by 1.3%. The HOME Program committed $536,616 and expended $708,961 in 2015.

There were no questions.

4. Nomination and Elections
A. Chairperson – General Advisory Committee.
Tom Sahol, Florence Township was nominated, seconded and approved by unanimous vote as Chair.

B. Vice Chairperson – General Advisory Committee.
Doug Cramer, Tabernacle Township was nominated, seconded and approved by unanimous vote as Vice Chair.

5. Nomination and Election of Executive Committee
The following townships volunteered to be on the Executive Advisory Committee: Florence, Tabernacle, Cinnaminson, Delanco, Edgewater Park, Evesham, Mount Laurel, Bordentown Township and Burlington Township.

The following appointments volunteered to be on the Executive Advisory Committee: Kathleen Weisel, Albert Jacoby, Matt Johnson and Matthew Reilly, MEND>

6. Adjournment
There being no further business, the meeting was adjourned at 5:45PM

Respectfully submitted,
Linda A. Horner
Linda Horner, Secretary

OMB Control No: 2506-0117 (exp. 07/31/2015)

State of New Jersey
County of Burlington } SS.

BURL CO COMMUNITY DEV
KAREN TROMMELEN
MT HOLLY, NJ 08060

NOTICE OF GENERAL ADVISORY COMMITTEE MEETING

BURLINGTON COUNTY HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS FY 2016

The General Advisory Committee of the County Community Development Program will meet to consider Housing and Community Development Programs for the County's Year 2016 Annual Plan. The Committee will consider proposals for Community Development Block Grant funding and activities to be supported by HOME Investment Partnership Programs for the 2016 Program Year.

MEETING DATE: March 10, 2016
TIME: 5:30 PM
PLACE: Human Services Facility
795 Woodlane Road, Westampton

This meeting is open to the public.

Persons requiring special assistance to participate due to a condition of handicap or disability may contact this Office's 504 Coordinator, Karen Trommelen, at (609) 265-5072 to make arrangements. Requests for special accommodations must be received by March 4, 2016.

New Jersey Relay Service numbers for communications with deaf, hard-of-hearing or speech impaired persons are:

TEXT TELEPHNE (TT) and
VOICE USERS: 711

No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status or national origin.

Adv. Fee: $33.58
BCT: February 25, 2016
Aff. Chg.: $20.00

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Kathleen Moreland being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

February 25, 2016

appears hereto, exactly as published in said newspaper

Kathleen Moreland
LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 25th day of February 2016 A.D.

Ann Clark
Ann Clark
My Commission expires on
May 04, 2020

Burlington County Community Development
General Advisory Committee Meeting
March 10, 2016 @ 5:30 PM

PRESENT: Representatives from Burlington Township; Delanco Township; Evesham Township; Florence Township; Medford Township; Mount Laurel Township; Wrightstown Borough; BCCAP; Madeline Mears-Sheldon, Kathleen Weisel and Albert Jacoby, Sr., Citizens at Large

1. Call to order
The meeting was called to order at 5:32PM by Tom Sahol, Chair.

2. Roll call
The roll was called. A quorum was present.

3. Review of minutes of February 18, 2016
With the addition of Delanco Township as being present, the minutes were moved and seconded for acceptance. All were in favor.

4. Program Year 2016 Community Development Program Proposals
Ms. Trommelen explained that since the office only received five township applications, the recommendation was made to increase the project amounts. This will be continued in 2017. A new application from Clarifi was received for housing counseling for those facing foreclosure. Also new, an application from Oaks Integrated for renovations at two group homes.

5. Program Year 2016 HOME Program
HOME expects to receive a little more than it did for last year. The same projects will be funded – First Time Homebuyer and the Housing Developer program.

There were no questions or comments.

6. Adopt Executive Committee recommendations
A motion was made and seconded to accept the recommendations of the Executive Advisory Committee. All were in favor.

Beginning March 11, 2016, the 2016 Annual Plan will be available for public comment for a period of 30 days. A Public Hearing will be held on March 29 and a second public hearing will be held on April 22. The Plan is expected to be sent to HUD around May 17.

7. Adjournment
The meeting was adjourned at 5:40 PM.

Respectfully submitted,

Linda Horner

Linda Horner, Secretary

OMB Control No: 2506-0117 (exp. 07/31/2015)

County of Burlington } SS.

KAREN TROMMELLEN
MT HOLLY, NJ 08060

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Kathleen Moreland being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

March 11, 2016

appears hereto, exactly as published in said newspaper

Kathleen Moreland
LEGAL BILLING COORDINATOR

Sworn and subscribed to before me this 11th day of March 2016 A.D.

Ann Clark
Ann Clark
My Commission expires on
May 04, 2020

AVAILABLE FOR REVIEW AND NOTICE OF PUBLIC HEARING: THE 2016 ANNUAL COMMUNITY DEVELOPMENT AND HOUSING CONSOLIDATED ANNUAL ACTION PLAN

[illegible]

PUBLIC HEARING

[illegible]

March 11, 2016

Burlington County Board of Chosen Freeholders
c/o Office of Community Development
PO Box 806, Mount Holly, NJ 08060
ATTN: Sarah Tormenello, Director Head

[illegible]

PUBLIC HEARING

[illegible]

Date:	March 22, 2016, at 6:00 PM
Place:	Harness Racetrack Building, 175 Woodlane Rd., Mt. Holly, NJ

[illegible]

[illegible]

[illegible]

[illegible]

OMB Control No: 2506-0117 (exp. 07/31/2015)

Burlington County Community Development
Block Grant Program
Public Hearing #1 on FY2016 Annual Plan

PRESENT: Karen Trommelen, Division Head; Jeff Rabin, County Assistant Solicitor; Linda Horner, Secretary

The hearing was called to order at 5:30PM by Karen Trommelen. The advertisement for the hearing was read so that the purpose of the meeting was made clear. There were no members of the public comment and no comments were received. The public hearing was closed at 5:45PM.

Respectfully submitted,

Linda A. Horner, Secretary

OMB Control No: 2506-0117 (exp. 07/31/2015)

State of New Jersey
County of Burlington } SS.

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KAREN TROMMELEN
MT HOLLY, NJ 08060

2-040012000
0006945736-01

Ann Clark being duly sworn or affirmed according to law, deposes and says that she is the Legal Billing Coordinator of the BURLINGTON TIMES, INC. Publisher of the "Burlington County Times" and that a copy of a notice published in such paper on

.....

April 06, 2016

.....

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LEGAL BILLING CO-ORDINATOR

Sworn and subscribed to before me this 6th day of April 2016 A.D.

P. Vigneau
My Commission expires on
November 17, 2018

NOTICE OF PUBLIC HEARING ON BURLINGTON COUNTY'S 2016 ANNUAL COMMUNITY DEVELOPMENT PLAN

On March 11, 2016, the **Burlington County Board of Chosen Freeholders** announced the availability of the 2016 Annual Community Development Action Plan for public review and comment for a 30-day period **ending April 10, 2016**. A Public Hearing was held on March 29, 2016 to hear views and opinions on the Plan. A second and final Public Hearing will be held on Burlington County's 2016 Annual Community Development Plan as part of the regularly held public meeting of the Board of Chosen Freeholders at the following time and place.

TIME: 7:00 PM.
Wednesday, April 27, 2016

PLACE: Freeholder's Board Room,
County Administration Building
49 Rancocas Road,
Mount Holly, NJ

The proposed 2016 Annual Plan describes the specific activities, programs and projects being considered for funding using resources anticipated to become available from the US Department of Housing and Urban Development (HUD). The Plan comprises the County's application to HUD for funding from the following grants: Community Development Block Grant (CDBG) Program ($1,364,912 plus $200,000 in projected program income) and the HOME Investment Partnership (HOME) Program ($574,046 plus $50,000 in projected program income). Activities proposed in the Plan further the goals and objectives described in the Five Year Strategy Section of the 2015-2019 Consolidated Plan.

Persons requiring special assistance to participate in hearing due to condition of handicap or disability may contact Karen Trommelen at (609) 265-5072 to make arrangements. Requests for special assistance must be made by no later than April 13, 2016.

New Jersey Relay Service numbers for communication with deaf, hard-of-hearing or speech impaired persons are:

Text Telephone (TT) and
Voice Users: 711

No person is subject to discrimination because of race, color, religion, sex, age, handicap, familial status or national origin.

Adv. Fee: $48.30
BC1: April 6, 2016
Aff. Chg.: $20.00

Grantee Unique Appendices

Board of Chosen Freeholders
County of Burlington

OFFICE OF THE
BURLINGTON COUNTY FREEHOLDERS
Bruce D. Garganio
Joseph B. Donnelly
Kate Gibbs
Mary Ann C. O'Brien
Ryan Peters

P.O. BOX 6000
MOUNT HOLLY, New Jersey
08060-6000

EVE A. CULLINAN
County Administrator

Gina M. Wheatley
Clerk of the Board
609-265-5020
Fax: 609-702-7000

AGENDA, REGULAR MEETING, BOARD OF CHOSEN FREEHOLDERS, COUNTY OF BURLINGTON

Date: Apr 27, 2016 - 7:00 PM

Location: County Administration Building
Freeholder's Board Room
49 Rancocas Road
Mt. Holly, NJ 08060

Agenda: ADOPTION OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FY 2016 ANNUAL ACTION PLAN FOR THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY DEVELOPMENT

Official Resolution#	**2016-00218**						
Meeting Date	04/27/2016						
Introduced Date	04/27/2016						
Adopted Date	04/27/2016						
Agenda Item	g-17						
CAF #							
Purchase Req. #							
Result	Adopted						
FREEHOLDER	**PRES.**	**ABS.**	**MOVE**	**SEC**	**AYE**	**NAY**	**ABST.**
Garganio	✓				✓		
Donnelly		✓					
Gibbs	✓			✓	✓		
O'Brien	✓		✓		✓		
Peters	✓				✓		

I HEREBY CERTIFY THAT THIS DOCUMENT IS A TRUE, COMPLETE AND ACCURATE COPY OF THIS RESOLUTION, ADOPTED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF BURLINGTON, NJ AT THE MEETING REFERENCED THEREON

Gina Wheatley

CLERK OF THE BOARD

Agenda Item# g.17-1

WHEREAS, Burlington County is qualified as an urban county/HOME consortium and as such is entitled to apply for certain federal funds commonly known as Community Development Block grants and HOME Investment Partnerships Act grants pursuant to, respectively, Title I of the Housing and Community Development Act of 1974, and the Cranston Gonzalez National Affordable Housing Act; and

WHEREAS, the U.S. Department of Housing and Urban Development ("HUD") has notified the County that it is eligible to receive a Fiscal Year 2016 consolidated formula allocation of $1,758,958 comprised of Community Development Block Grant (CDBG) funds of $1,184,912; and HOME Investment Partnerships funds of $574,046; and

WHEREAS, The County anticipates earning $200,000.00 in program income during the 2016 Program year from CDBG and $50,000 in program income from HOME; and

WHEREAS, the above-described fiscal year 2016 formula allocations may be available to the County on HUD's approval of a County application describing its proposed use of these funds and program income for housing and community development purposes as part of the County's Annual Housing and Community Development Plan ("2016 Plan"); and

WHEREAS, the Board has reviewed the 2016 Plan and has approved the use of grant funds and program income to address the needs of the County proposed in the 2016 Plan; now, therefore, be it

RESOLVED, by the Board of Chosen Freeholders of the County of Burlington as follows:

1. The Board hereby adopts the attached the 2016 Annual Housing and Community Development Plan.

2. The County Administrator and other appropriate County officials and employees are authorized and directed to complete, sign, and file the application for use of Fiscal Year 2016 funds with HUD, with allocations of said funds to be as set forth in the 2016 Plan, and to execute such related documents as may be necessary and appropriate.

Introduced on: **April 27, 2016**
Adopted on: **April 27, 2016**
Official Resolution#: **2016-00218**

Agenda Item# g.17-2

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:	County of Burlington
* b. Employer/Taxpayer Identification Number (EIN/TIN):	21-6000107
* c. Organizational DUNS:	8332513900000

d. Address:

* Street1:	PO Box 6000
Street2:	49 Rancocas Rd
* City:	Mt. Holly
County/Parish:	Burlington
* State:	NJ: New Jersey
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	08060-6000

e. Organizational Unit:

Department Name:	Division Name:
Human Services	Community Development and Hous

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Karen
Middle Name:			
* Last Name:	Tromelen		
Suffix:			

Title: Division Head

Organizational Affiliation:

* Telephone Number:	609-265-5072	Fax Number:	609-265-5000

* Email: KTromelen@co.burlington.nj.us

OMB Control No: 2506-0117 (exp. 07/31/2015)

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development, Office of CPD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grants/Entitlement Grants

*** 12. Funding Opportunity Number:**

Entitlement no funding Opportunity Numbe

* Title:

Community Development Block Grant Program

13. Competition Identification Number:

Title

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Community Development Block Grant Program

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

OMB Control No: 2506-0117 (exp. 07/31/2015)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: NJ-003
* b. Program/Project: NJ-001

Attach an additional list of Program/Project Congressional Districts if needed.

Congressional Districts..docx | Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016
* b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	1,184,912.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	200,000.00
* g. TOTAL	1,384,912.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

- [x] ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	Ms.
* First Name:	Eve
Middle Name:	
* Last Name:	Cullinan
Suffix:	
* Title:	County Administrator
* Telephone Number:	609-265-5020
Fax Number:	
* Email:	ECullinan@co.burlington.nj.us
* Signature of Authorized Representative:	
* Date Signed:	5/10/16

OMB Control No: 2506-0117 (exp. 07/31/2015)

OMB Number: 4040-0004
Expiration Date: 8/31/2016

Application for Federal Assistance SF-424

* 1. Type of Submission:	* 2. Type of Application:	* If Revision, select appropriate letter(s):
☐ Preapplication	☒ New	
☒ Application	☐ Continuation	* Other (Specify):
☐ Changed/Corrected Application	☐ Revision	

* 3. Date Received:	4. Applicant Identifier:

5a. Federal Entity Identifier:	5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:	7. State Application Identifier:

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County/Parish:	Burlington
* State:	NJ: New Jersey
Province:	
* Country:	USA: UNITED STATES
* Zip / Postal Code:	08060-6000

e. Organizational Unit:

Department Name:	Division Name:
Human Services	Community Development and Hous

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:	Ms.	* First Name:	Karen
Middle Name:			
* Last Name:	Trommelen		
Suffix:			

Title:	Division Head
Organizational Affiliation:	

* Telephone Number:	609-265-5072	Fax Number:	609-265-5000
* Email:	KTrommelen@co.burlington.nj.us		

OMB Control No: 2506-0117 (exp. 07/31/2015)

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development, Office of CPD

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

HOME Investment Partnerships Program

*** 12. Funding Opportunity Number:**

Entitlement-no funding Opportunity Numbe

* Title:

HOME Investment Partnerships Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

HOME Investment Partnerships Program

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

OMB Control No: 2506-0117 (exp. 07/31/2015)

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: NJ-003
* b. Program/Project: NJ-001

Attach an additional list of Program/Project Congressional Districts if needed.

Congressional Districts..docx | Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 07/01/2016
* b. End Date: 06/30/2017

18. Estimated Funding ($):

* a. Federal	576,622.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	50,000.00
* g. TOTAL	626,622.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- [ ] a. This application was made available to the State under the Executive Order 12372 Process for review on
- [ ] b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- [x] c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- [ ] Yes
- [x] No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

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Authorized Representative:

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Middle Name:	
* Last Name:	Cullinan
Suffix:	
* Title:	County Administrator
* Telephone Number:	609-265-5020
Fax Number:	
* Email:	ECullinan@co.burlington.nj.us
* Signature of Authorized Representative:	
* Date Signed:	5/10/16

OMB Control No: 2506-0117 (exp. 07/31/2015)

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official Date 5/10/16

OMB Control No: 2506-0117 (exp. 07/31/2015)

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 , _____(a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

   However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

   The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

Signature/Authorized Official 5/10/16
Date

COUNTY ADMINISTRATOR
Title

OMB Control No: 2506-0117 (exp. 07/31/2015)

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance – If the participating jurisdiction intends to provide tenant-based rental assistance:

> The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature/Authorized Official — Date: 5/10/16

COUNTY ADMINISTRATOR
Title

OMB Control No: 2506-0117 (exp. 07/31/2015)

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.

2. The certification is a material representation of fact upon which reliance was placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.

3. Workplace under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.

4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question.

6. The grantee may insert in the space provided below the site(s) for the performance or work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

   "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and is further defined by regulation (21 CFR 1308.11 through 1308.15.

   "Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the federal or State criminal drug statues.

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use or possession of any controlled substance.

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are not on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of sub recipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in sue, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan

Signature/Authorized Official

5/10/16
Date

COUNTY ADMINISTRATOR
Title

OMB Control No: 2506-0117 (exp. 07/31/2015)